

RESOLUTION

No. 2009 / 09 / 01

To the Honorable Claude Parrott, Chairman Pro-Tempore, and Members of the Hawkins County Board of Commissioners in Regular Session, met this 28 day of September, 2009.

RESOLUTION IN REF: APPOINTMENT OF CROCKETT LEE AS CHAIRMAN OF COUNTY COMMISSION

WHEREAS, the Chairman of the Hawkins County Commission is now due for appointment. Crockett Lee is County Mayor and is qualified to serve.

THEREFORE, BE IT RESOLVED THAT Crockett Lee, County Mayor, be appointed as Chairman of the County Commission and his term be from September 28, 2009 until the fourth Monday in September 2010.

Introduced by Esq. Virgil Mallet

ACTION: AYE NAY PASSED

Seconded By Esq. \_\_\_\_\_

Roll Call \_\_\_\_\_

Date Submitted 9-14-09

Voice Vote \_\_\_\_\_

A. Carroll Jenkins  
COUNTY CLERK

Absent \_\_\_\_\_

COMMITTEE ACTION

BY: \_\_\_\_\_

\_\_\_\_\_

CHAIRMAN: \_\_\_\_\_

RESOLUTION

No. 2009/ 09 / 02

To the HONORABLE Crockett Lee, Chairman, and Members of the Hawkins County Board of Commissioners in Regular Session, met this 28th day of September, 2009.

RESOLUTION IN REF: APPOINTMENT OF CHAIRMAN PRO-TEMPORE OF COUNTY COMMISSION CLAUDE PARROTT

WHEREAS, the office of Chairman Pro-Tempore of the Hawkins County Commission is due to be filled. Claude Parrott presently serves in this capacity. Mr. Parrott has the qualifications and experience to carry out the duties of this office.

THEREFORE, BE IT RESOLVED that Claude Parrott be appointed as Chairman Pro-Tempore of the Hawkins County Commission beginning September 28, 2008 until the fourth Monday in September 2010.

Introduced by Esq. Virgil Mallet

ACTION: AYE NAY PASSED

Seconded By Esq. \_\_\_\_\_

Roll Call \_\_\_\_\_

Date Submitted 9-14-09

Voice Vote \_\_\_\_\_

A. Carroll Jenkins  
COUNTY CLERK

Absent \_\_\_\_\_

COMMITTEE ACTION

BY: \_\_\_\_\_

\_\_\_\_\_

CHAIRMAN: \_\_\_\_\_

**RESOLUTION**

No. 2009 / 09 / 03

To the HONORABLE CROCKETT LEE, Chairman, and Members of the Hawkins County Board of Commission in Regular Session, met this 28th day of September, 2009

**RESOLUTION IN REF:** APPROVAL OF APPROPRIATIONS FOR THE 2009 - 2010 FISCAL YEAR BUDGET

BE IT RESOLVED THAT:

The attached resolution be passed making appropriations to the various funds of Hawkins County as per the attached budget documents.

Introduced By Esq. Claude Parrott, Chrmn Budget Comm

Seconded By Esq. \_\_\_\_\_

Date Submitted 9-14-09

A. Carroll Jenkins  
County Clerk

By: \_\_\_\_\_

Chairman \_\_\_\_\_

ACTION: AYE NAY PASSED

Roll Call \_\_\_\_\_

Voice Vote \_\_\_\_\_

Absent \_\_\_\_\_

COMMITTEE ACTION

\_\_\_\_\_

\_\_\_\_\_

Table of Contents  
for  
Appropriations Resolution  
2009 – 2010 FY Budget

	Page (s)
Appropriations Resolution	1 - 6
General Fund Budget	7 - 28
Solid Waste Fund Budget	29 - 32
Drug Control Fund Budget	33 - 34
Highway/Public Works Fund Budget	35 - 39
General Purpose School Fund Budget	40 - 49
School Federal Projects	50 - 54
Central Cafeteria Fund Budget	55 - 56
School Transportation Fund Budget	57 - 59
General Debt Service Fund Budget	60 - 61
Special (Highway) Debt Service Fund Budget	62 - 63
Education Debt Service Fund Budget	64 - 65
Compensation Scales	66 - 68

A RESOLUTION MAKING APPROPRIATIONS FOR THE VARIOUS FUNDS,  
DEPARTMENTS, INSTITUTIONS, OFFICES AND AGENCIES OF  
HAWKINS COUNTY, TENNESSEE, FOR THE  
YEAR BEGINNING JULY 1, 2009 AND ENDING JUNE 30, 2010

SECTION 1. BE IT RESOLVED by the Board of County Commissioners of Hawkins County, Tennessee, assembled in special called session on the 18th day of September, 2009, that the amounts hereafter set out are hereby appropriated for the purpose of meeting the expenses of the various funds, departments, institutions, offices and agencies of Hawkins County, Tennessee, for the capital outlay, and for meeting the payment of principal and interest on the County's debt maturing during the year beginning July 1, 2009 and ending June 30, 2010, according to the following schedule:

**GENERAL FUND**

County Commission	\$	81,292
Board of Equalization		5,748
Beer Board		1,227
Budget and Finance Committee		8,770
County Mayor		345,463
County Attorney		40,265
Election Commission		345,759
Register of Deeds		266,306
Planning		17,200
County Buildings		593,707
Other General Administration		468,200
Preservation Of Records		625
Property Assessor's Office		352,752
Reappraisal Program		138,596
County Trustee's Office		236,832
County Clerk's Office		609,477
Circuit Court Clerk		511,618
Criminal Court		13,000
General Sessions Court		285,435
Chancery Court		74,528
Juvenile Court		154,297
Courtroom Security		69,210
Sheriff's Department		2,202,877
Drug Enforcement		7,658
Jail		2,297,246
Administration/Sexual Offender Registry		2,000
Juvenile Services		157,137
Fire Prevention and Control		221,825
Rescue Squad		100,000
Other Emergency Management		236,716
County Coroner/Medical Examiner		77,554
Other Public Safety		70,078
Local Health Center		333,560
Ambulance/Emergency Medical Services		60,000
Other Local Health Services		407,866
Aid to Dependent Children		6,500

**GENERAL FUND (Cont.)**

Adult Activities	\$	2,000
Senior Citizens Assistance		212,964
Libraries		99,000
Parks and Fair Boards		166,149
Agriculture Extension Service		85,713
Forest Service		1,500
Soil Conservation		48,859
Flood Control		5,000
Storm Water Management		15,053
Tourism		1,500
Industrial Development		403,698
Airport		47,411
Veteran's Services		63,455
Contributions to Other Agencies		27,500
Employee Benefits		118,700
Miscellaneous		288,841
Litter and Trash Collection		45,135
Principal on Debt, Gen. Gov't		129,957
Interest on Debt, Gen. Gov't.		30,590
Other Debt Service, Gen. Gov't.		100
Transfers to Other Funds		<u>1,085,000</u>
Total General Fund	\$	<u>13,679,449</u>

**SOLID WASTE/SANITATION FUND**

Sanitation Management	\$	11,002
Waste Pickup		336,951
Convenience Centers		310,100
Other Waste Collection		28,736
Recycling Center		66,605
Landfill Operation and Maintenance		470,634
Other Waste Disposal		<u>30,000</u>
Total Solid Waste/Sanitation Fund	\$	<u>1,254,028</u>

**DRUG CONTROL FUND**

Drug Enforcement	\$	<u>109,209</u>
Total Drug Control Fund	\$	<u>109,209</u>

**HIGHWAY/PUBLIC WORKS FUND**

Administration	\$	168,307
Highway and Bridge Maintenance		2,760,840
Operation and Maintenance of Equipment		722,554

Other Charges	141,000
Employee Benefits	360,200
Capital Outlay	1,563,040
Transfers to Other Funds	<u>220,000</u>
Total Highway/Public Works Fund	\$ <u>5,935,941</u>

**GENERAL PURPOSE SCHOOL FUND**

Regular Instruction Program	\$ 26,692,638
Alternative Instruction Program	267,836
Special Education Program	4,403,256
Vocational Education Program	1,109,983
Adult Education Program	93,453
Attendance	174,456
Health Services	742,321
Other Student Support	1,679,925
Regular Instruction Program	2,156,993
Special Education Program	443,632
Vocational Education Program	42,211
Adult Program	77,251
Board of Education	1,302,299
Office of the Superintendent	442,801
Office of the Principal	3,115,761
Fiscal Services	214,182
Human Services/Personnel	72,572
Operation of Plant	3,512,232
Maintenance of Plant	967,671
Transportation	19,406
Food Services Program	72,954
Early Childhood Education	390,190
Regular Capital Outlay	342,232
Principal - Education	42,063
Interest - Education	<u>552</u>
Total General Purpose School Fund	\$ <u>48,378,870</u>

**SCHOOL FEDERAL PROJECTS**

Regular Instruction Program (71100)	2,075,480
Special Education Program (71200)	3,074,640
Vocational Education Program (71300)	113,905
Other Student Support (72130)	891,203
Regular Instruction Program (72210)	1,116,315
Special Education Program (72220)	330,511
Vocational Education Program (72230)	2,000
Transportation (72710)	586,488
Early Childhood Education (73400)	<u>52,500</u>
Total School Federal Project	<u>8,243,042</u>

**CENTRAL CAFETERIA FUND**

Food Services	\$	<u>3,611,162</u>
Total Central Cafeteria Fund	\$	<u>3,611,162</u>

**SCHOOL TRANSPORTATION FUND**

Board of Education	\$	40,500
Transportation		3,280,505
Other Debt Service - Education		<u>363,800</u>
Total School Transportation	\$	<u>3,684,805</u>

**GENERAL DEBT SERVICE FUND**

Principal - General Government	\$	300,000
Interest - General Government		672,700
Other Debt Service - General Government		<u>41,000</u>
Total General Debt Service Fund	\$	<u>1,013,700</u>

**SPECIAL DEBT SERVICE FUND**

Principal - Highways and Streets	\$	518,000
Interest - Highways and Streets		30,255
Other Debt Service - Highways and Streets		<u>6,200</u>
Total Special Debt Service Fund	\$	<u>554,455</u>

**EDUCATION DEBT SERVICE FUND**

Principal - Education	\$	1,425,193
Interest - Education		3,080,659
Other Debt Service - Education		<u>206,500</u>
Total Education Debt Service Fund	\$	<u>4,712,352</u>



SECTION 2. BE IT FURTHER RESOLVED, that there are also hereby appropriated certain portions of the commissions and fees for collecting taxes and licenses and for administering other funds which the Trustee, County Clerk, Circuit Court Clerk, Clerk and Master, Register and the Sheriff and their officially authorized deputies and assistants may severally be entitled to receive under State laws heretofore or hereafter enacted. Expenditures out of commissions, and/or fees collected by the Trustee, County Clerk, Circuit Court Clerk, Clerk and Master, Register and the Sheriff may be made for such purposes and in such amounts as may be authorized by existing law or by valid order of any court having power to make such appropriations. Any excess commissions and/or fees collected over and above the expenditures duly and conclusively authorized shall be paid over to the Trustee and converted into the General Fund as provided by law.

SECTION 3. BE IT FURTHER RESOLVED, that if any fee officials, as enumerated in Section 8-22-101, T. C. A., operate under provisions of Section 8-22-104, T.C.A., provisions of the preceding paragraph shall not apply to those particular officials.

SECTION 4. BE IT FURTHER RESOLVED, that any amendment to the budget, except for amendments to the budget for funds under the supervision of the director of schools, shall be approved as provided for in Section 5-9-407, T.C.A. The director of schools must receive approval of the Board of Education for transfers within each major category of the budget and approval of both the Board of Education and the Board of County Commissioners for transfers between major categories as required by law.

One copy of each amendment shall be filed with the County Clerk, one copy with the Chairman of the Budget Committee, and one copy with each divisional or departmental head concerned. The reason (s) for each transfer shall be clearly stated; however, this section shall in no case whatsoever be construed as authorizing transfers from one fund to another, but shall apply solely to transfers within a certain fund.

SECTION 5. BE IT FURTHER RESOLVED, that any appropriations made by this resolution which cover the same purpose for which a specific appropriation is made by statute, is made in lieu of but not in addition to said statutory appropriation. The salary, wages, or remuneration of each officer, employee, or agent of the County shall not be in excess of the amounts authorized by existing law or as set forth in the estimate of expenditures which accompanies this resolution. Provided, however, that appropriations for such salaries, wages, or other remuneration hereby authorized shall in no case be construed as permitting expenditures for an office, agency, institution, division or department of the County in excess of the appropriation made herein for such office, agency, institution, division or department of the County. Such appropriation shall constitute the limit to the expenditures of any office, agency, institution, division or department for the year ending June 30, 2010. The aggregate expenditures for any item of appropriation shall in no instance be more than the amount herein appropriated for such item.

SECTION 6. BE IT FURTHER RESOLVED, that any resolution which may hereafter be presented to the Board of County Commissioners providing for appropriations in addition to those made by this Budget Appropriation Resolution shall specifically provide sufficient revenue or other funds, actually to be provided during the year in which the expenditure is to be made, to meet such additional appropriation. Said appropriating resolution shall be submitted to and approved by the State Director of Local Finance after its adoption as provided by Section 9-21-403, Tennessee Code Annotated.

SECTION 7. BE IT FURTHER RESOLVED, that the budget for the School Federal Projects Fund shall be the line-item budget approved for separate projects within the fund by the Hawkins County Board of Education and the Hawkins County Board of Commissioners.

SECTION 8. BE IT FURTHER RESOLVED, that the County Mayor and County Clerk are hereby authorized to borrow money on revenue anticipation notes, provided such notes are first approved by the Director of Local Finance, to pay for the expenses herein authorized until the taxes and other revenue for the year 2009 – 2010 have been collected. The proceeds of loans for each individual fund shall not exceed 60% of the appropriations of each individual fund and shall be used only to pay the expenses and other requirements of the fund for which the loan is made. The loan shall be paid out of revenue from the fund for which money is borrowed. The notes evidencing the loans authorized under this section shall be issued under the applicable sections of Title 9, Chapter 21, Tennessee Code Annotated. Said notes shall be signed by the County Mayor and countersigned by the County Clerk and shall mature and be paid in full without renewal not later than June 30, 2010.

SECTION 9. BE IT FURTHER RESOLVED, that the delinquent County property taxes for the year 2008 and prior years and the interest and penalty thereon collected during the year ending June 30, 2010 shall be apportioned to the various County funds according to the subdivision of the tax levy for the year 2008. The Clerk & Master and the Trustee are hereby authorized and directed to make such apportionment accordingly.

SECTION 10. BE IT FURTHER RESOLVED, that all unencumbered balances of appropriations remaining at the end of the year shall lapse, and be of no further effect at the end of the year at June 30, 2010, including any remaining contribution funding for area agencies and organizations that has not been requested by letter or invoice to the County Mayor's Office.

SECTION 11. BE IT FURTHER RESOLVED, that any resolution or part of a resolution which has heretofore been passed by the Board of County Commissioners which is in conflict with any provision in this resolution be and the same is hereby repealed.

SECTION 12. BE IT FURTHER RESOLVED, that this resolution shall take effect from and after its passage and its provisions shall be in force from and after July 1, 2009. This resolution shall be spread upon the minutes of the Board of County Commissioners.

Passed this 18th day of September, 2009.

**RESOLUTION**

No. 2009 / 09 / 04

To the HONORABLE CROCKETT LEE, Chairman, and Members of the Hawkins County Board of Commission in Regular Session, met this 28th day of September, 2009

**RESOLUTION IN REF:                    MAKING APPROPRIATIONS TO NON-PROFIT CHARITABLE ORGANIZATIONS OF Hawkins County, Tennessee for the FISCAL YEAR beginning July 1, 2009 and ending June 30, 2010.**

WHEREAS, Section 5-9-109. *Tennessee Code Annotated*, authorizes the County Legislative Body to make appropriations to non-profit charitable organizations; and

WHEREAS, the Hawkins County Board of Commissioners recognizes the various non-profit or charitable organizations located in Hawkins County have great need of funds to carry on their non-profit charitable work.

WHEREAS, funds shall herein be appropriated to promote the general and public welfare and to protect the citizens of Hawkins County.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Hawkins County, on this the 28th day of September, 2009.

Appropriate funds as follows:                    SEE ATTACHED LISTING

BE IT FURTHER RESOLVED, that all appropriations enumerated in sections 1 through 9 on the attached listing are subject to the following conditions:

1. That the non-profit charitable organization to which funds are appropriated shall file with the County Mayor's Office a copy of an annual report of its business affairs and transactions and the proposed use of the County's funds in accordance with rules promulgated by the Comptroller of the Treasury, Chapter 0380-2-7. Such annual report shall be prepared and certified by the Chief Financial Officer of such non-profit organization in accordance with T.C.A. Section 5-9-109(c).
2. That said funds must only be used by the named non-profit charitable organization in furtherance of their non-profit charitable purpose benefiting the general welfare of the residents of the County.
3. That it is the expressed interest of the County Commission of Hawkins County providing these funds to the non-profit charitable organizations on the attached listing to be fully in compliance with Chapter 0309-2-7 of the Rules of the Comptroller of the Treasury, and Section 5-9-109 of *Tennessee Code Annotated* and any and all other laws which may apply to County appropriations to non-profit organizations and so this appropriation is made subject to compliance with any and all of these laws and regulations.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately upon passage.

Introduced By Esq.    Claude Parrott, Chrmn Budget Comm

**ACTION:    AYE    NAY    PASSED**

Seconded By Esq. \_\_\_\_\_

Roll Call    \_\_\_\_\_

Date Submitted    9-14-09

Voice Vote    \_\_\_\_\_

A. Carroll Jenkins  
County Clerk

Absent    \_\_\_\_\_

**COMMITTEE ACTION**

By: \_\_\_\_\_

Chairman \_\_\_\_\_

**LIST OF CONTRIBUTIONS AND CONTRACTS  
FOR  
HAWKINS COUNTY**

**GENERAL FUND BUDGET 2009 - 2010FY**

DESCRIPTION	BUDGETED AMOUNT 2008-2009 FY	AMOUNT OF REQUEST/ CONTRACT 2009-2010 FY	RECOMMENDED BY BUDGET COMMITTEE 2009-2010 FY
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**CONTRIBUTIONS TO AREA AGENCIES OR ORGANIZATIONS**

<b>CONTRIBUTIONS - FIRE PREVENTION - ACCT. NO. 54310-316</b>			
	\$	\$	\$
Firemen's Association	15,000	30,000	15,000
Bulls Gap Volunteer Fire Department	15,000	30,000	15,000
Carter's Valley Volunteer Fire Department	15,000	15,000	15,000
Church Hill Volunteer Fire Department	15,000	15,000	15,000
Church Hill Volunteer Fire Department as First Responder to PB Industrial Park	20,000	20,000	20,000
Clinch Valley Volunteer Fire Department	15,000	30,000	15,000
Goshen Valley Volunteer Fire Department	15,000	30,000	15,000
Lakeview Volunteer Fire Department	15,000	30,000	15,000
Mt. Carmel Volunteer Fire Department	15,000	30,000	15,000
Persia Volunteer Fire Department	15,000	30,000	15,000
Rogersville Volunteer Fire Department	15,000	20,000	15,000
Stanley Valley Volunteer Fire Department	15,000	30,000	15,000
Striggersville Volunteer Fire Department	15,000	30,000	15,000
Surgoinsville Volunteer Fire Department	15,000	15,000	15,000
<b>TOTAL</b>	<b>\$ 215,000</b>	<b>\$ 355,000</b>	<b>\$ 215,000</b>

<b>CONTRIBUTIONS - RESCUE SQUADS - ACCT. NO. 54420-316</b>			
	\$	\$	\$
Church Hill Rescue Squad	50,000	50,000	50,000
Hawkins County Rescue Squad	50,000	50,000	50,000
<b>TOTAL</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>

<b>CONTRIBUTIONS - OTHER EMERGENCY MANAGEMENT - ACCT. NO. 54490-316</b>			
	\$	\$	\$
Hawkins County E-911	140,000	140,000	140,000
Hawkins County Emergency Response Team	20,000	20,000	20,000
<b>TOTAL</b>	<b>\$ 160,000</b>	<b>\$ 160,000</b>	<b>\$ 160,000</b>

<b>CONTRIBUTIONS - AMBULANCE SERVICE - ACCT. NO. 55130-316</b>			
	\$	\$	\$
Hawkins County Emergency Medical Services	30,000	30,000	30,000
Church Hill Emergency Medical Services	30,000	30,000	30,000
<b>TOTAL</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>

<b>CONTRIBUTIONS - ADULT ACTIVITIES - ACCT. NO. 56100-316</b>			
	\$	\$	\$
Chip Hale Center (Helping Hands of Hawkins County, Inc.)	2,000	2,000	2,000
<b>TOTAL</b>	<b>\$ 2,000</b>	<b>\$ 2,000</b>	<b>\$ 2,000</b>

<b>CONTRIBUTIONS - SENIOR CITIZENS ASSISTANCE - ACCT. NO. 56300-316</b>			
	\$	\$	\$
Church Hill Senior Citizens Center	20,000	25,000	20,000
Mt. Carmel Senior Citizens Center	20,000	22,000	20,000
<b>TOTAL</b>	<b>\$ 40,000</b>	<b>\$ 47,000</b>	<b>\$ 40,000</b>

<b>CONTRIBUTIONS - LIBRARIES - ACCT. NO. 56500-316</b>			
	\$	\$	\$
Hawkins County Library System	94,000	98,253	94,000
Mt. Carmel Library	5,000	5,000	5,000
<b>TOTAL</b>	<b>\$ 99,000</b>	<b>\$ 103,253</b>	<b>\$ 99,000</b>

**LIST OF CONTRIBUTIONS AND CONTRACTS  
FOR  
HAWKINS COUNTY**

**GENERAL FUND BUDGET 2009 - 2010FY**

DESCRIPTION	BUDGETED AMOUNT 2008-2009 FY	AMOUNT OF REQUEST/ CONTRACT 2009-2010 FY	RECOMMENDED BY BUDGET COMMITTEE 2009-2010 FY
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**CONTRIBUTIONS TO AREA AGENCIES OR ORGANIZATIONS (Cont.)**

<b>CONTRIBUTIONS - OTHER AGENCIES - 58500-316</b>			
American Red Cross	6,000	6,000	6,000
Chamber of Commerce - Rogersville/Hawkins County	7,000	10,000	7,000
Chamber of Commerce - East Hawkins County	2,000	2,000	2,000
Of One Accord	2,500	5,000	2,500
Boys and Girls Club	10,000	10,000	10,000
	0	500	0
	0	1,000	0
<b>TOTAL</b>	<b>\$ 27,500</b>	<b>\$ 34,500</b>	<b>\$ 27,500</b>

**CONTRIBUTIONS - MISCELLANEOUS - ACCT. NO. 58900-316**

Hawkins County Humane Society	15,000	15,000	15,000
Hawkins Habitat for Humanity	5,000	5,000	5,000
Price Public Community Center	2,000	5,000	2,000
<b>TOTAL</b>	<b>\$ 22,000</b>	<b>\$ 25,000</b>	<b>\$ 22,000</b>

**CONTRACTS WITH OTHER PUBLIC OR GOVERNMENT AGENCIES**

**CONTRACTS W/GOV'T AGENCIES - PLANNING & ZONING - ACCT. NO. 51720-309**

State of Tennessee (Local Planning Division/Dept. of Economic & Community Development)	12,250	12,250	12,250
<b>TOTAL</b>	<b>\$ 12,250</b>	<b>\$ 12,250</b>	<b>\$ 12,250</b>

**CONTRACTS WITH OTHER PUBLIC AGENCIES - JUVENILE COURT**

**ACCT. NO. 54240-310**

Youth Emergency Shelter, Inc. (Paid monthly)	2,000	2,000	2,000
Children's Comprehensive Services (Paid monthly)	65,000	65,000	65,000
<b>TOTAL</b>	<b>\$ 67,000</b>	<b>\$ 67,000</b>	<b>\$ 67,000</b>

**CONTRACTS WITH GOV'T AGENCIES - COUNTY CORONER/**

**MEDICAL EXAMINER - ACCT. NO. 54610-309**

ETSU Forensic Center	42,907	50,554	50,554
<b>TOTAL</b>	<b>\$ 42,907</b>	<b>\$ 50,554</b>	<b>\$ 50,554</b>

**OTHER CHARGES - AIDE TO DEPENDENT CHILDREN - ACCT. NO. 55520-599**

Department of Children's Services, Rogersville	6,500	6,500	6,500
<b>TOTAL</b>	<b>\$ 6,500</b>	<b>\$ 6,500</b>	<b>\$ 6,500</b>

**CONTRACTS WITH OTHER PUBLIC AGENCIES -**

**SENIOR CITIZENS ASSISTANCE - ACCT. NO. 56300-309**

<b>First Tennessee Human Resource Agency</b>			
Nutrition Program	2,000	2,000	2,000
Family Support	2,675	2,675	2,675
Minor Home Mod. (Previously listed as CHORE)	165	165	165
Homemaker	696	696	696
Transportation Program	5,000	5,000	5,000
Drivers (monthly payment)	17,000	17,000	17,000
<b>TOTAL</b>	<b>27,536</b>	<b>27,536</b>	<b>27,536</b>
<b>Upper East Tennessee Human Development Agency</b>			
Retired Senior Volunteer Program	1,500	1,500	1,500
<b>TOTAL</b>	<b>\$ 1,500</b>	<b>\$ 1,500</b>	<b>\$ 1,500</b>

**LIST OF CONTRIBUTIONS AND CONTRACTS  
FOR  
HAWKINS COUNTY**

**GENERAL FUND BUDGET 2009 - 2010FY**

DESCRIPTION	BUDGETED AMOUNT 2008-2009 FY	AMOUNT OF REQUEST/ CONTRACT 2009-2010 FY	RECOMMENDED BY BUDGET COMMITTEE 2009-2010 FY
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**CONTRACTS WITH OTHER PUBLIC OR GOVERNMENT AGENCIES (Cont.)**

<b>CONTRACTS WITH OTHER PUBLIC AGENCIES - FOREST SERVICE</b>			
<b>ACCT. NO. 57300-310</b>			
Tennessee Dept. of Conservation, Dept. of Forestry	1,500	1,500	1,500
<b>TOTAL</b>	<b>\$ 1,500</b>	<b>\$ 1,500</b>	<b>\$ 1,500</b>

<b>CONTRACTS WITH OTHER PUBLIC AGENCIES - MISCELLANEOUS</b>			
<b>ACCT. NO. 58900-310</b>			
First Tennessee Development District (County's share of District Programs)	5,341	5,341	5,341
<b>TOTAL</b>	<b>\$ 5,341</b>	<b>\$ 5,341</b>	<b>\$ 5,341</b>

**CONTRIBUTIONS OR CONTRACTS WITHIN COUNTY OFFICES**

<b>CONTRIBUTIONS - AGRICULTURE EXTENSION OFFICE - ACCT. NO. 57100-599</b>			
Supplies and Operating Expenditures	2,200	2,200	2,200
<b>TOTAL</b>	<b>\$ 2,200</b>	<b>\$ 2,200</b>	<b>\$ 2,200</b>

<b>CONTRACTS WITH OTHER PUBLIC AGENCIES - SOIL CONSERVATION OFFICE - ACCT. NO. 57500-310</b>			
For Operating Expenses and Materials	3,500	3,500	3,500
<b>TOTAL</b>	<b>\$ 3,500</b>	<b>\$ 3,500</b>	<b>\$ 3,500</b>

<b>CONTRIBUTIONS - INDUSTRIAL COMMISSION - ACCT. NO. 58120-316</b>			
Holston Business Group	30,000	30,000	30,000
East Tennessee Education Foundation	2,000	2,000	2,000
<b>TOTAL</b>	<b>\$ 32,000</b>	<b>\$ 32,000</b>	<b>\$ 32,000</b>

<b>GRAND TOTAL</b>	<b>\$ 927,734</b>	<b>\$ 1,096,634</b>	<b>\$ 935,381</b>
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**RESOLUTION**

No. 2009 / 09 / 05

To the HONORABLE CROCKETT LEE, Chairman, and Members of the Hawkins County Board of Commission in Regular Session, met this 28th day of September, 2009

**RESOLUTION IN REF:**            **FIXING THE TAX LEVY FOR THE 2009 - 2010 FISCAL YEAR**

BE IT RESOLVED THAT:

The attached resolution be considered fixing the tax levy at \$2.73 per \$100.00 taxable property.

Introduced By Esq.    Claude Parrott, Chrmn Budget Comm

Seconded By Esq. \_\_\_\_\_

Date Submitted    9-14-09

A. Carroll Jenkins  
County Clerk

By: \_\_\_\_\_

Chairman \_\_\_\_\_

ACTION:    AYE    NAY    PASSED

Roll Call    \_\_\_\_\_

Voice Vote    \_\_\_\_\_

Absent    \_\_\_\_\_

COMMITTEE ACTION

\_\_\_\_\_

\_\_\_\_\_

RESOLUTION FIXING THE TAX LEVY IN  
HAWKINS COUNTY, TENNESSEE  
FOR THE FISCAL YEAR BEGINNING JULY 1, 2009

SECTION 1. BE IT RESOLVED by the Board of County Commissioners of Hawkins County, Tennessee, assembled in special called session on this 18th day of September, 2009, that the combined property tax rate for Hawkins County, Tennessee for the fiscal year beginning July 1, 2009, shall be \$ 2.73 on each \$100.00 of taxable property, which is to provide revenue for each of the following funds and otherwise conform to the following levies:

Fund	Rate
General	\$ .87 1/2
Highway/Public Works	.15 1/2
General Purpose School	1.04
School Transportation	.17
General Debt Service	.09
Education Debt Service	<u>.40</u>
	<u>\$2.73</u>

SECTION 2. BE IT FURTHER RESOLVED, that there is hereby levied a gross receipt tax as provided by law. The proceeds of the gross receipt tax herein levied shall accrue to the General Fund.

SECTION 3. BE IT FURTHER RESOLVED, that all resolutions of the Board of County Commissioners of Hawkins County, Tennessee which are in conflict with this resolution are hereby repealed.

SECTION 4. BE IT FURTHER RESOLVED, that all interest earned on the cash balances in the Central Cafeteria Fund be allocated back to that fund. All other interest earnings from operating funds shall be allocated to the debt service funds as follows: Thirty-one Percent ( 31%) to the General Debt Service Fund and Sixty-nine Percent ( 69%) to the Education Debt Service Fund.

SECTION 5. BE IT FURTHER RESOLVED, that this resolution take effect from and after its passage, the public welfare requiring it. This resolution shall be spread upon the minutes of the Board of County Commissioners.

Passed this 18th day of September, 2009



HAWKINS COUNTY, TENNESSEE  
 STATEMENT OF ESTIMATED REVENUE FROM CURRENT PROPERTY TAXES  
 2009 ASSESSMENTS BASED UPON ESTIMATED  
 ASSESSED VALUATION OF \$847,151,816

Fund	Proposed Tax Rate	Amount of Tax Levy	Reserve for Delinquency 7%	Net Estimated Collection of Taxes	Less City ADA Share	Net Estimated Collection of Taxes
General	\$ 0.875	\$ 7,412,578	\$ 518,880	\$ 6,893,698	\$ 0	\$ 6,893,698
Highway/Public Works	0.155	1,313,085	91,916	1,221,169	0	1,221,169
General Purpose School	1.04	8,810,379	616,727	8,193,652	(1,000,363)	7,193,289
School Transportation	0.17	1,440,158	100,811	1,339,347	0	1,339,347
General Debt Service	0.09	762,437	53,371	709,066	0	709,066
Education Debt Service	<u>0.40</u>	<u>3,388,607</u>	<u>237,202</u>	<u>3,151,405</u>	<u>0</u>	<u>3,151,405</u>
Total Rate	\$ <u>2.73</u>	\$ <u>23,127,244</u>	\$ <u>1,618,907</u>	\$ <u>21,508,337</u>	\$ <u>(1,000,363)</u>	\$ <u>20,507,974</u>

HAWKINS COUNTY, TENNESSEE  
SUMMARY STATEMENT OF PROPOSED OPERATIONS  
FOR THE YEAR ENDING JUNE 30, 2009

Fund	Estimated Beginning Fund Balance & Reserves 7/1/2009	Estimated Revenue	Bond Proceeds	Note/Loan Proceeds	Transfer from Other Funds	Proceeds from Capitalized Lease Obligations	Total Estimated Available Funds	Estimated Expenditures	Transfers to Other Funds	Total Appropri- ations	Estimated Ending Fund Balance & Reserves 6/30/2010
General	\$ 2,138,390	\$ 12,547,067	\$ 0	\$ 0	\$ 0	\$ 0	\$ 14,685,457	\$ 12,594,449	\$ 1,085,000	\$ 13,679,449	\$ 1,006,008
Solid Waste	117,433	77,700	0	0	1,085,000	0	1,280,133	1,254,028	0	1,254,028	26,105
Drug Control Fund	275,809	80,000	0	0	0	0	355,809	109,209	0	109,209	246,600
Highway	2,057,770	4,410,469	0	0	0	0	6,468,239	5,715,941	220,000	5,935,941	532,298
General Purpose School	10,332,185	48,132,026	0	0	0	0	58,464,211	48,378,870	0	48,378,870	10,085,341
School Federal Projects	177,317	8,243,042	0	0	0	0	8,420,359	8,243,042	0	8,243,042	177,317
Central Cafeteria	2,388,780	3,611,162	0	0	0	0	5,999,942	3,611,162	0	3,611,162	2,388,780
School Transportation	591,632	2,985,937	0	531,774	0	0	4,109,343	3,684,805	0	3,684,805	424,538
General Debt Service	3,979,499	1,031,219	0	0	0	0	5,010,718	1,013,700	0	1,013,700	3,997,018
Special Debt Service	1,008,056	335,000	0	0	220,000	0	1,563,056	554,455	0	554,455	1,008,601
Education Debt Service	9,048,739	4,625,200	0	0	0	0	13,673,939	4,712,352	0	4,712,352	8,961,587
<b>Total</b>	<b>\$ 32,115,610</b>	<b>\$ 86,078,822</b>	<b>\$ 0</b>	<b>\$ 531,774</b>	<b>\$ 1,305,000</b>	<b>\$ 0</b>	<b>\$ 120,031,206</b>	<b>\$ 89,872,013</b>	<b>\$ 1,305,000</b>	<b>\$ 91,177,013</b>	<b>\$ 28,854,193</b>

RESOLUTION

No. 2009 / 09 / 06

To the HONORABLE CROCKETT LEE, Chairman, and Members of the Hawkins County Board of Commissioners in Regular Session, met this 28th day of September, 2009.

**RESOLUTION IN REF:** Authorizing preparation and submission of an application for Qualified School Construction Bonds from the Tennessee State School Bond Authority and authorizing the acceptance of said bonds

WHEREAS, in early August 2009, there was notification from the State that funding for Qualified School Construction Bonds from the Tennessee State School Bond Authority was available at no, or low, interest costs, and

WHEREAS, the application deadline for such bonds did not allow for sufficient time for the attached resolution to be passed by County Commission at the August 31 meeting, and

WHEREAS, the Budget Committee at its August 5, 2009 meeting approved a motion for Crockett Lee, County Mayor to write a letter authorizing Charlotte Britton, Director of Hawkins County Schools, to apply for such bonds for Hawkins County, and

WHEREAS, Hawkins County has now been awarded \$2.6 Million Dollars of the Qualified School Construction Bonds and acceptance of such will not cause a tax increase to fund the retirement of this debt, and

WHEREAS, it is the intentions of the Hawkins County Board of Education to retire this debt from the General Purpose School Fund.

NOW, THEREFORE, BE IT RESOLVED that the attached resolution be approved to have record of authorizing application of the Qualified School Construction Bonds and authorizing the acceptance of said bonds.

Introduced By Esq. Claude Parrott

Seconded By Esq. \_\_\_\_\_

Date Submitted 9-14-09

D. Carroll Jenkins  
County Clerk

By: \_\_\_\_\_

Chairman \_\_\_\_\_

ACTION: AYE NAY PASSED

Roll Call \_\_\_\_\_

Voice Vote \_\_\_\_\_

Absent \_\_\_\_\_

COMMITTEE ACTION

\_\_\_\_\_

\_\_\_\_\_

## **AUTHORIZING RESOLUTION**

### **RESOLUTION AUTHORIZING PREPARATION AND SUBMISSION OF AN APPLICATION FOR QUALIFIED SCHOOL CONSTRUCTION BONDS FROM THE TENNESSEE STATE SCHOOL BOND AUTHORITY AND AUTHORIZING THE ACCEPTANCE OF SAID BONDS.**

WHEREAS, Hawkins County Board of Commissioners and the Hawkins County Board of Education applied for the aforementioned Bonds from the Tennessee State School Bond Authority, and

WHEREAS, acceptance of any awarded bonds will impose certain legal obligations upon Hawkins County, and

WHEREAS, Hawkins County Government is the actual borrower, and

WHEREAS, Hawkins County Government commits to provide a general obligation pledge, and

WHEREAS, Hawkins County Government acknowledges that state shared taxes will be intercepted in the event of failure to pay timely and debt service or administrative fees, and

WHEREAS, Hawkins County Government will use one hundred percent of the proceeds of this loan for qualified construction, rehabilitation, or repair of a public school facility; or for the acquisition of land on which such a facility is to be constructed with part of the proceeds of such issue; or for equipment for the portion of the facility being constructed, rehabilitated or repaired with the proceeds, and

WHEREAS, Hawkins County Government will comply with the Use for Qualified Purposes and Redemption with Non-spent Proceeds requirements of the Instructions for Preparing QSCB Application and will satisfy the Spending Expectations requirements set forth in the Instructions for Preparing the QSCB Application and can satisfy the Spending Expectation requirements set forth in the Instructions, and

WHEREAS, Hawkins County Government will comply with the applicable provisions of the American Recovery and Reinvestment Act (ARRA) of 2009, including labor standards required by section 1606 (i.e., David-Bacon prevailing wage requirements), and

WHEREAS, Hawkins County Government will repay bonds within 15 years of date of issue or other maturity limitations prescribed by the U.S. Department of the Treasury, and

WHEREAS, Hawkins County Government understands and accepts the Failure to Comply consequences described in the Instructions.

THEREFORE, BE IT RESOLVED:

1. That Charlotte Britton, Director of Schools for Hawkins County was authorized to prepare and submit on behalf of Hawkins County an application for Qualified School Construction Bonds from the Tennessee State School Bond Authority.
2. That Charlotte Britton, Director of Schools for Hawkins County, is authorized to execute contracts or other necessary documents, which may be required to signify acceptance by Hawkins County of the approved \$2.6 Million Dollar Qualified School Construction Bonds application approved by the Tennessee State School Bond Authority.

Approved at the regular monthly meeting held on September 28, 2009.

TO THE HONORABLE W. CROCKETT LEE, CHAIRMAN, AND MEMBERS OF THE HAWKINS COUNTY BOARD OF COMMISSIONERS IN REGULAR SESSION, MET THIS 28<sup>th</sup> DAY OF SEPTEMBER 2009.

**RESOLUTION IN REF: GENERAL PURPOSE SCHOOL FUND TRANSFER TO FEDERAL PROJECTS FUND**

WHEREAS, Federal Projects grants operate on a reimbursement basis and funds are requested from the State of Tennessee by Hawkins County Board of Education for non-payroll expenditures; and,

WHEREAS, Generally Accepted Accounting Principles (GAAP) consider a cash deficit in any fund to be a significant deficiency in internal control; and,

WHEREAS, Hawkins County Board of Education does not desire to operate any fund with a cash deficit.

NOW, THEREFORE, BE IT RESOLVED, by the Hawkins County Board of Education, meeting in called session on this 10<sup>th</sup> day of September, 2009, and by the Hawkins County Board of Commissioners, meeting in called session on this 28<sup>th</sup> day of September, 2009, that:

SECTION 1. The General Purpose School Fund shall transfer \$300,000 to the Federal Projects Fund.

SECTION 2. The \$300,000 transfer shall remain in the Federal Projects Fund as a designated fund balance from the General Purpose School Fund and may be repaid at any time as noted in a resolution passed by the Board of Education and County Commission.

Introduced by Esq. Claude Parrott

Estimated Cost: \_\_\_\_\_

Seconded by Esq. \_\_\_\_\_

Paid From \_\_\_\_\_ Fund

ACTION:    Aye    Nay

Date Submitted 9-14-09

Roll Call    \_\_\_\_\_    \_\_\_\_\_

County Clerk: A. Carroll Jenkins

Voice Vote    \_\_\_\_\_    \_\_\_\_\_

By: A. Carroll Jenkins

Absent    \_\_\_\_\_    \_\_\_\_\_

COMMITTEE ACTION:

APPROVED

DISAPPROVED

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

CHAIRMAN: W. Crockett Lee



STATE OF TENNESSEE  
**DEPARTMENT OF EDUCATION**  
6<sup>th</sup> FLOOR, ANDREW JOHNSON TOWER  
710 JAMES ROBERTSON PARKWAY  
NASHVILLE, TN 37243-0375

**PHIL BREDESEN**  
GOVERNOR

**TIMOTHY K. WEBB, Ed.D.**  
COMMISSIONER

**MEMORANDUM**

TO: Directors of Schools  
Finance Directors

FROM: Wesley Robertson *WR*  
Executive Director of Local Finance

DATE: August 24, 2009

SUBJECT: Transfer from 141 to 142

The Tennessee Department of Education (TN DOE) has been made aware of cash flow shortages in the School Federal Project Fund (142), which can also result in an audit finding if there is a cash overdraft at June 30<sup>th</sup>. In order to provide operating funds until federal reimbursement of grant expenditures are received by a LEA, it may become necessary for local officials to authorize the transfer of available undesignated fund balance from the General Purpose School Fund (141) to the School Federal Project Fund (142) sub fund (999). This transfer should be a sufficient amount for the stated purpose. The resolution should specify the amount of the transfer and indicate that the transfer is restricted for the purpose of providing operating funds for federal reimbursement of grant expenditures. Attached is an example of a resolution. These transferred funds would remain in the School Federal Project Fund (142) sub fund (999) indefinitely or until the School Board and/or Funding Body (County Commission or City Council) act to transfer the funds back to the General Purpose School Fund (141).

The transfer from the General Purpose School Fund (141) would be accounted for as an Operating Transfer Out (99100) and a reduction of Cash with Trustee (11140), which reduces the undesignated fund balance of the General Purpose School Fund (141). The transfer into the School Federal Projects Fund (142) sub fund (999) would be accounted for as an Operating Transfer In (49800) and an increase to Cash with Trustee (11140), which would become part of fund equity as Designated Fund Balance (35110) in the School Federal Projects Fund (142) sub fund (999). The local Board of Education should not transfer excessive funds from the General Purpose School Fund (141) to the School Federal Projects Fund (142) sub fund (999) to intentionally reduce the fund balance of the General Purpose School Fund to manipulate the budgetary process.

Cc: Timothy K. Webb, Ed.D, Commissioner  
Robert W. Greene, Deputy Commissioner  
David Bowling, Director of Local Finance, Comptroller of the Treasury  
Jim Arnette, CGFM, CCP, CISA, Director of County Audit, Comptroller of the Treasury  
Dennis F. Dycus, CPA, CFE, CGFM, Director of Municipal Audit, Comptroller of the Treasury

Enclosure

**CERTIFICATE OF ELECTION OF NOTARIES PUBLIC**  
**AS CLERK OF THE COUNTY OF HAWKINS, TENNESSEE**

Resolution No. 2009/09/08

**NOTARY PUBLIC DURING THE SEPTEMBER 28, 2009 MEETING OF THE GOVERNING BODY:**

NAME	HOME ADDRESS AND PHONE	BUSINESS
1. LINDA D. CADE	127 SIMMONS LN. CHURCH HILL, TN. 37642 423-357-8259	UNITED HEALTHCARE KINGSPORT, TN. 37660
2. JENNIFER A. CARPENTER	415 HICKORY COVE RD ROGERSVILLE, TN. 37857 423-272-8745	EASTMAN CREDIT UNION ROGERSVILLE, TN. 37857
3. MICHAEL A. FAULK	1001 DARBY CT. KINGSPORT, TN. 37660 423-817-3145	SELF EMPLOYED CHURCH HILL, TN. 37642
4. JODY B. FUGATE	175 BREWER RD. ROGERSVILLE, TN. 37857 423-272-3446	GREENBANK ROGERSVILLE, TN. 37857
5. SAM A. GRIFFITH	210 STEWART HILLS DR. ROGERSVILLE, TN. 37857 423-272-5680	SELF EMPLOYED MOUNT CARMEL, TN. 37645
6. REBECCA ANN GRIGGS	1000 UNIVERSITY BLVD., APT. B26 KINGSPORT, TN. 37660 423-963-1608	HAWKINS COUNTY FARM BUREAU MOUNT CARMEL, TN. 37645
7. GLENN D. HUTCHENS, JR.	501 SKYVIEW DR. ROGERSVILLE, TN. 37857 423-272-4610	GREENBANK ROGERSVILLE, TN. 37857
8. COURTNEY B. LARKINS	718 OLD STAGE RD., UNIT B CHURCH HILL, TN. 37642 423-863-3757	EASTMAN CREDIT UNION KINGSPORT, TN. 37662
9. SANDRA O. MANIS	136 BEAVER LN. ROGERSVILLE, TN. 37857 423-272-6791	GREENBANK ROGERSVILLE, TN. 37857
10. CHERYL L. STANLEY	320 DOVER AVE. MOUNT CARMEL, TN. 37645 423-357-7624	HAWKINS COUNTY FARM BUREAU MOUNT CARMEL, TN. 37645
11. EMILY M. WATKINS	1401 UNIVERSITY BLVD., APT D1 KINGSPORT, TN. 37660 423-392-0186	HAWKINS COUNTY FARM BUREAU MOUNT CARMEL, TN. 37645

(Seal) \_\_\_\_\_  
Signature  
Clerk of the County of Hawkins, Tennessee

\_\_\_\_\_  
Date

**RESOLUTION**

**NO. 2009/09/09**

**TO THE HONORABLE, CROCKETT LEE, Chairman, and Members Of the Hawkins County Board of Commissioners in Regular Session, Met this 28th Day of September, 2009:**

**RESOLUTION IN REF:** *Approval of Notary Public Surety Bond*

**BE IT RESOLVED THAT:** **The following be approved as Notary Public Surety Bonds For Hawkins County, Tennessee:**

**Notary - Rhonda Wood  
1418 Ruth Brook Drive  
Mount Carmel, TN 37645**

**Personal Surety -- Deborah Raye White  
617 Bays Cove Trail  
Kingsport, TN 37660**

**Sandra Faye McAmis  
828 Danbury Street  
Kingsport, TN 37665**

**Introduced by Esq. Gary Hicks, Jr.**

**Estimated Cost: None**

**Seconded by Esq:** \_\_\_\_\_

**Paid from \_\_\_\_\_ Fund**

<b>Action:</b>	<b>AYE</b>	<b>NAY</b>
Roll Call	_____	_____
Voice Vote	_____	_____
Absent	_____	_____
Passed	_____	_____
<b>Committee Action:</b>		

**Date Submitted: 09/14/09**  
**A. Carroll Jenkins**  
\_\_\_\_\_  
**County Clerk**

**By:** *A. Carroll Jenkins*  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

<b>Approved</b>	<b>Disapproved</b>
_____	_____
_____	_____

**CHAIRMAN: CROCKETT LEE**