

RESOLUTION

No 2017/ 10 / 02

**Out-of-order**

To the HONORABLE MELVILLE BAILEY, Chairman, and Members of the Hawkins County Board of Commission in Regular Session, met this 23rd day of October, 2017.

**RESOLUTION IN REF: APPROVAL OF JOB DESCRIPTION CHANGES FOR THE HEALTH DEPARTMENT AND RECYCLE CENTER OF THE HAWKINS COUNTY CLASSIFICATION FACTOR RANKING SCHEDULE**

WHEREAS, the Personnel committee met on October 16, 2017, and approved job description changes for positions at the Health Department and Recycle Center. According to Resolution 2014/09/10 approved by County Commission on September 22, 2014, any position not currently listed on the Hawkins County Classification Factor Ranking Schedule must be approved by the county commission; and

WHEREAS, the Health Department is requesting a new classification for a Nutritionist. The new description will be for a Nutritionist II, which has a skill level and education as a Registered Dietitian and will be considered a (DGA) Direct Grant Authority position. The salary for the position will be completely reimbursed to the county through the contract agreement between Hawkins County and the Tennessee Department of Health;

WHEREAS, the Solid Waste Department - Recycle Center is requesting the re-classification of positions. This is due to the center working inmates and complying with the requirements of the Sheriff and for driving a vehicle of more than 15 passenger vehicle to pick-up litter.

The classifications will be as follows:

Recycling Technician I (Classification 300/Salary Grade 3) and will require the employee to have TCI training.

Recycle Technician II (Classification 410 /Salary Grade 4) and will require the employee to have TCI training and a CDL license with P endorsement . This is a new classification

NOW THEREFORE BE IT RESOLVED that the afore mentioned job descriptions for the Health Department and the Recycle Center be approved and added to the Hawkins County Classification Factor Ranking Schedule.

Introduced By Esq. Stacy Vaughan, Chrmn Personnel Comm

Seconded By Esq. \_\_\_\_\_

Date Submitted 10-20-17

County Clerk Nancy A. Davis

By: Cindy Rutledge

Chairman Melville Bailey

ACTION: AYE NAY PASSED

Roll Call \_\_\_\_\_

Voice Vote \_\_\_\_\_

Absent \_\_\_\_\_

COMMITTEE ACTION