



AGENDA

THE HAWKINS COUNTY BOARD OF COMMISSIONERS WILL MEET IN REGULAR SESSION ON JUNE 24, 2013 AT 7:00 P.M. AT THE HAWKINS COUNTY COURTHOUSE COMMISSION MEETING ROOM LOCATED AT 110 EAST MAIN STREET, ROGERSVILLE, TENNESSEE

OPENING OF COURT	SHERIFF RONNIE LAWSON
PRAYER	COMMISSIONER DWIGHT CARTER
PLEDGE TO THE FLAG	COMMISSIONER LINDA KIMBRO
CALL TO ORDER	CHAIRMAN MELVILLE BAILEY
ROLL CALL	COUNTY CLERK A. CARROLL JENKINS
CONFLICT OF INTEREST	
OFFICE REPORTS	
COMMENDATION / RECOGNITION	
APPROVAL OF MINUTES	

COUNTY COMMISSION INFORMATION CAN BE FOUND AT WWW.HAWKINSCOUNTYCLERK.COM

RESOLUTIONS 2013/06:

- 1. CONFIRMATION ESTABLISHING THE COUNTY POWERS COMMITTEE**
- 2. RESCIND ANY AND ALL RESOLUTIONS THAT HAVE ADOPTED A CLASSIFICATION AND COMPENSATION STUDY. ABOLISH THE CURRENT PAY SCALE FOR HAWKINS COUNTY EMPLOYEES AND ESTABLISH A COMMITTEE TO REVIEW FUTURE NEEDS**
- 3. AMENDMENT TO CLARIFY WORDING IN RES 2013/01/07 IN REFERENCE TO ARTICLES 5 OF THE REGULATIONS REGARDING THE SALE AND/OR USE OF FIREWORKS IN HAWKINS COUNTY**
- 4. APPROVAL TO ACCEPT AN AMENDMENT IN THE AMOUNT OF \$72,600 TO THE 95/5% MATCHING LAND ACQUISITION-RUNWAY SAFETY GRANT FROM THE DEPARTMENT OF TRANSPORTATION AERONAUTICS DIVISION, FOR THE PURPOSE OF PURCHASING LAND NEEDED TO BUILD A 10 UNIT T-HANGER**
- 5. BUDGET AMENDMENT – GENERAL FUND**
- 6. BUDGET AMENDMENT – HIGHWAY FUND**
- 7. BUDGET AMENDMENT – EDUCATION DEBT SERVICE FUND**
- 8. SCHOOL TRANSPORTATION FUND BUDGET AMENDMENT**
- 9. APPROVAL OF NOTARY PUBLICS**

BUDGET COMMITTEE MEETING 30 MINUTES PRIOR TO COUNTY COURT - (IF NEEDED)
BUDGET COMMITTEE WILL BE NOTIFIED

RESOLUTION

No. 2013/ 06 101

To the HONORABLE MELVILLE BAILEY, Chairman, and Members of the Hawkins County Board of Commission in Regular Session, met this 24 day of June ,2013.

RESOLUTION IN REF: CONFIRMATION ESTABLISHING THE COUNTY POWERS COMMITTEE

WHEREAS, on August 27, 2012, Resolution 2012-08-03 Adoption of Additional Powers Pursuant to TCA §5-1-118 was approved by County Commission. Said resolution provides Hawkins County the powers for the purpose of regulating businesses, promoting the general welfare pursuant to the health, morals, comfort, safety and convenience of its inhabitants, prescribing limits which business occupations and practices may be established, conducted or maintained, exercising general police powers and any other matters as set out in the aforesaid section; and

WHEREAS, a committee must be in place to establish guidelines for enacting the county powers. The committee will be as follows:

1 st District	Syble Vaughan-Trent
2 nd District	Jeff Barrett
3 rd District	Hubert Neal
4 th District	Linda Kimbro
5 th District	Glenda Davis
6 th District	Darrell Gilliam
7 th District	Lynn Short

Therefore Be It Resolved that the above listed names be approved establishing the County Powers Committee; and

Further, Be It Resolved that the committee's purpose is to establish a policy and procedure for accepting concerns from the citizens concerning business establishments. Regulations and procedure will be approved by Hawkins County Board of Commissioners when completed. Said committee will be the committee that will investigate concerns and make recommendations of action to the full commission.

Introduced By Esq. Darrell Gilliam

Seconded By Esq._

Date Submitted 6-10-13

A. Carroll Jenkins
County Clerk

By: _____

Chairman Melville Bailey

ACTION: AYE NAY PASSED

Roll Call _____

Voice Vote _____

Absent _____

COMMITTEE ACTION

RESOLUTION

No. 20121 08 103

To the HONORABLE MELVILLE BAILEY, Chairman, and Members of the Hawkins County Board of Commission in Regular Session, met this 27th day of August, 2012.

RESOLUTION IN REF: ADOPTION OF ADDITIONAL POWERS PURSUANT TO TCA §5-1-118

WHEREAS, TCA § 5-1-118 provides, inter alia, that the County by two-thirds (2/3) vote of the County Legislative Body may adopt and exercise those powers granted to municipalities pursuant to TCA § 6-2-201(22)(23) except as otherwise provided in TCA § 5-1-118; and

WHEREAS, it has been determined that Hawkins County, Tennessee needs to adopt these additional powers for the purpose of regulating businesses, promoting the general welfare pursuant to the health, morals, comfort, safety and convenience of its inhabitants, prescribing limits which business occupations and practices may be established, conducted or maintained, exercising general police powers and any other matters as set out in the aforesaid section.

THEREFORE, BE IT RESOLVED that Hawkins County, Tennessee hereby approves and adopts the additional powers set out aforesaid pursuant to TCA § 5-1-118.

Introduced By Esq. Stacy Vaughan

Seconded By Esq. John Metz

Date Submitted 8/13/12

A. Carroll Jenkins
County Clerk

By: _____

Chairman

Melville Bailey

ACTION: AYE NAY PASSED

Roll Call 15 6

Voice Vote _____

Absent _____

COMMITTEE ACTION

RESOLUTION

NO. 2013/0602

To the HONORABLE MELVILLE BAILEY, Chairman, and Members of the Hawkins County Board of Commissioners in Regular Session, met this 24th day of June, 2013.

RESOLUTION IN REF: *Rescind Any and All Resolutions That Have Adopted a Classification and Compensation Study. Abolish the Current Pay Scale for Hawkins County Employees and Establish a Committee to Review Future Needs.*

WHEREAS, Hawkins County Commission Resolution 2000/06 out of order #3 approved for the County Mayor to solicit proposals for a compensation and classification study for Hawkins County Government; and,

WHEREAS, Hawkins County Commission Resolution 2001/01/09 approved the classifications and compensation study and further approved a pay scale and job description for Hawkins County Employees; and,

WHEREAS, Hawkins County Commission Resolution 2004/07/07 if adopted would have provided an administrative procedure whereby to administer the previously approved pay scale. However, this resolution failed to be approved by the County Commission; and,

THEREFORE, BE IT RESOLVED:

- 1) Any and all previously adopted resolutions that adopted a Classification and Compensation Study, including but not limited to 2001/01/09, be rescinded and the current pay scale for Hawkins County employees as previously approved be abolished.
- 2) Budget Committee Chairman Gary Hicks, Jr. will appoint and chair a committee to review the future needs of Hawkins County.
- 3) The committee will consist of seven commissioners and two County Officials (non-voting members) appointed by the Budget Committee Chairman.

FURTHER BE IT RESOLVED this resolution will be effective immediately.

INTRODUCED BY: Charlie Newton

SECONDED BY: _____

DATE SUBMITTED: 6-10-13

A. Carroll Jenkins
COUNTY CLERK

BY: _____

Melville Bailey
CHAIRMAN

ACTION AYE NAY PASSED

ROLL CALL _____

VOICE VOTE _____

ABSENT _____

COMMITTEE ACTION

RESOLUTION

NO. 2013/06/03

To the HONORABLE MELVILLE BAILEY, Chairman, and Members of the Hawkins County Board of Commissioners in Regular Session, met this 24th day of June, 2013.

**RESOLUTION IN REF: AMENDMENT TO CLARIFY WORDING IN RES
2013/01/07 IN REFERENCE TO ARTICLE 5 OF THE
REGULATIONS REGARDING THE SALE AND/OR
USE OF FIREWORKS IN HAWKINS COUNTY**

WHEREAS, Hawkins County Commission Resolution 2013/01/07 gave approval to change the wording in Article 5 of the Regulations Regarding the Sale and/or Use of Fireworks in Hawkins County; and,

WHEREAS, Hawkins County Commission approved the permit rates of \$300.00 for an annual permit for a business in each state approved permanent location and \$1000.00 for a seasonal permit in each seasonal location; and,

WHEREAS, Hawkins County Commission intended to adopt a permit fee of \$300.00 for either a seasonal or annual location if the business could satisfy the definition of a commercial structure standing year round in Hawkins County; and,

THEREFORE, BE IT RESOLVED that approval is given to change the language in Article 5 of the Regulations Regarding the Sale and/or Use of Fireworks in Hawkins County change to:

The annual permit fee for each state approved permanent location conducting fireworks sales in Hawkins County shall be set at \$300.00 for either a seasonal or annual permit. Seasonal locations shall be required to pay a permit fee of \$1,000.00 per each state approved location. Seasonal permits shall be issued and expire during the dates prescribed by the State Fire Marshal's Office outlining Seasonal sales dates by Tennessee Code.

FUTHER BE IT RESOLVED this resolution will be effective immediately.

INTRODUCED BY: John Metz

SECONDED BY: Shane Bailey

DATE SUBMITTED: 6-10-13

A. Carroll Jenkins
COUNTY CLERK

BY: _____

Melville Bailey
CHAIRMAN

ACTION AYE NAY PASSED

ROLL CALL _____

VOICE VOTE _____

ABSENT _____

COMMITTEE ACTION

RESOLUTION

No. 2013/06 104

To the HONORABLE MELVILLE BAILEY, Chairman, and Members of the Hawkins County Board of Commission in Regular Session, met this 24th day of June, 2013.

RESOLUTION IN REF: APPROVAL TO ACCEPT AN AMENDMENT IN THE AMOUNT OF \$72,600 TO THE 95/5% MATCHING LAND ACQUISITION-RUNWAY SAFETY GRANT FROM THE DEPARTMENT OF TRANSPORTATION AERONAUTICS DIVISION, FOR THE PURPOSE OF PURCHASING LAND NEEDED TO BUILDING A 10 UNIT T-HANGER

WHEREAS, THE Hawkins County Airport committee met on April 26, 2013 and approved a motion to request additional funds from the Department of Transportation, Aeronautics Division, by amending the \$125,000 Land Acquisition-Runway Safety grant and requesting an additional 72,600 for the purpose of purchasing land needed to build a 10 Unit T-Hanger at the airport. Said amendment will be a 95/5% match also; and

WHEREAS, the Aeronautics Division has approved the amendment request and unsigned contract is attached. Also attached are the minutes from the April 26, 2013 Airport Committee meeting; and

WHEREAS, said amendment is in the amount of \$72,600 from the State with the breakdown being \$3,650.00 State and \$65,340.00 Federal funds, with a local match of \$3,650.00, of which is in the Fiscal Year 2012-13 budget that was approved by the Board of Commissioners. This will make the total Land Acquisition-Runway Safety grant amount \$197,600; and

WHEREAS, although the original grant is approved, no expenditures for the amendment may occur until after said amended contract has been received from Nashville with the signature of the Commissioner of Transportation on it. The grant period will not be extended and will expire on August 31, 2015.

THEREFORE, BE IT RESOLVED that said amended contract for the Land Acquisition-Runway Safety Zone grant is approved and that the County Mayor is also given approval to sign all documents required for this project.

Introduced By Esq. Stacy Vaughan, Chrmn Airport Comm

Seconded By Esq. _____

Date Submitted 6-10-13

A. Canall Jenkins
County Clerk

By: _____

Chairman Melville Bailey

ACTION: AYE NAY PASSED

Roll Call _____

Voice Vote _____

Absent _____

COMMITTEE ACTION



**STATE OF TENNESSEE
DEPARTMENT OF TRANSPORTATION**

**AERONAUTICS DIVISION
607 HANGAR LANE
P. O. BOX 17326
NASHVILLE, TENNESSEE 37217
(615) 741-3208**

**JOHN C. SCHROER
COMMISSIONER**

**BILL HASLAM
GOVERNOR**

May 21, 2013

Honorable Melville Bailey
Hawkins County
150 Washington street
Rogersville, TN 37857

Re: Land Acquisition
TAD Project No: 37-555-0115-04
TAD Grant No: AERO-11-120-00 (Amendment 1)

Dear Mayor Bailey:

Enclosed is the amended grant for the above referenced approved project. Please sign, obtain the appropriate legal counsel's signature and return the grant to:

TDOT-Aeronautics Division
Budgets & Grants Program
P.O. Box 17326
Nashville, TN 37217

In accordance with Section E.8. of the original grant, a local deposit was required totaling \$12,500.00. However this project amendment makes it necessary for an **additional local deposit in the amount of \$3,630.00**. Please make your check payable to the Tennessee Department of Transportation and mail the check to:

TDOT Finance Division
C/o Rodney Tanner
505 Deadrick Street
Suite 800, James K. Polk Building
Nashville, TN 37243-0329

Please return this grant and make your deposit within the 60 days so that we may provide you with the required documentation necessary to proceed with this project.

If you have any questions, please give me a call at 615-741-3208.

Sincerely,

Bejinda Hampton, GA III
Finance/Grants

Enclosure (1)



**STATE OF TENNESSEE
DEPARTMENT OF TRANSPORTATION**

SUITE 700, JAMES K. POLK BUILDING
505 DEADERICK STREET
NASHVILLE, TN 37243-0349
(615) 741-2848

JOHN C. SCHROER
COMMISSIONER

BILL HASLAM
GOVERNOR

May 21, 2013

Honorable Melville Bailey
Hawkins County
150 Washington Street
Rogersville, TN 37857

Dear Mayor Bailey:

I am pleased to inform you that your recent request for a project funding amendment for Hawkins County Airport has been approved by the Tennessee Department of Transportation.

The additional amount of \$72,600 will bring the amended grant total to \$197,600 for the RSA land acquisition, as itemized in your request. Of the estimated additional project amount, 5% will be the responsibility of Hawkins County.

With this approval, the Aeronautics Division has prepared the enclosed contract amendment. Please complete this amendment and return it within 60 days.

We are pleased to provide funding for this airport improvement project. Our general aviation facilities are critical to the economic development of communities across the state. We look forward to continuing our joint efforts to ensure their successful operation.

Sincerely,

A handwritten signature in black ink, appearing to read "JCS", with a long horizontal flourish extending to the right.

John C. Schroer
Commissioner

Enclosure
JCS: WBO/bh
PSR: 04/29/2013

xc: Mark and Rebecca Finley, Airport Managers
William B. Orellana, Aeronautics Director



GRANT AMENDMENT

Agency Tracking # 40100-62711	Edison ID 22560	Contract # AERO-11-120-00	Amendment # 1		
Contractor Legal Entity Name Hawkins County			Edison Vendor ID 2861		
Amendment Purpose & Effect(s) Land Acquisition for RSA Improvements (Amended for additional land purchase for T-Hangar construction)					
Amendment Changes Contract End Date: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		End Date: 08/31/2015			
TOTAL Contract Amount INCREASE per this Amendment (zero if N/A):			\$72,600.00		
Funding —					
FY	State	Federal	Interdepartmental	Other	TOTAL Contract Amount
2011		\$112,500.00		\$12,500.00	\$125,000.00
2013	\$3,630.00	\$65,340.00		\$3,630.00	\$72,600.00
TOTAL:	\$3,630.00	\$177,840.00		\$16,130.00	\$197,600.00
American Recovery and Reinvestment Act (ARRA) Funding: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO					
Budget Officer Confirmation: There is a balance in the appropriation from which obligations hereunder are required to be paid that is not already encumbered to pay other obligations.				OCR USE	
Speed Chart (optional) TX00094181 90/10 #27 90/5/5 #		Account Code (optional) 71301			

**AMENDMENT ONE
OF GRANT CONTRACT
AERO-11-120-00**

This Grant Contract Amendment is made and entered by and between the State of Tennessee, Department of Transportation, hereinafter referred to as the "State" and Hawkins County, hereinafter referred to as the "Grantee." It is mutually understood and agreed by and between said, undersigned contracting parties that the subject Grant Contract is hereby amended as follows:

1. Agency Tracking Number 49400-07809; DG-11-33041-00 is deleted in its entirety and replaced with 40100-62711.
2. Edison ID Number 0000002861-9 is deleted in its entirety and replaced with 22560
3. Edison Vendor ID Number is added as 2861
4. Grant Contract section C.1. Maximum Liability is deleted in its entirety and replaced with the following:

C.1. Maximum Liability. In no event shall the maximum liability of the State under this Grant Contract exceed **ONE HUNDRED NINETY-SEVEN THOUSAND SIX HUNDRED DOLLARS AND NO CENTS (\$197,600.00)**. The Grant Budget, attached and incorporated hereto as Attachment Two, shall constitute the maximum amount due the Grantee for all service and Grantee obligations hereunder. The Grant Budget line-items include, but are not limited to, all applicable taxes, fees, overhead, and all other direct and indirect costs incurred or to be incurred by the Grantee.

5. Grant Contract section E.4. is deleted in its entirety and replaced with the following:

E.4. No Equipment Acquisition. This Grant Contract does not involve the acquisition and disposition of equipment acquired with funds provided under this Grant Contract.

6. The following is added as Grant Contract section E.12.:

E.12. Grantee Name. All references to "County of Hawkins" shall be deleted and replaced with "Hawkins County."

7. Grant Contract Attachment One is deleted in its entirety and replaced with the new attachment Attachment One attached hereto.
8. Grant Contract Attachment Two is deleted in its entirety and replaced with the new attachment Attachment Two attached hereto.

Required Approvals. The State is not bound by this Amendment until it is signed by the contract parties and approved by appropriate officials in accordance with applicable Tennessee laws and regulations (depending upon the specifics of this contract, said officials may include, but are not limited to, the Commissioner of Finance and Administration, the Commissioner of Human Resources, and the Comptroller of the Treasury).

Amendment Effective Date. The revisions set forth herein shall be effective June 21, 2013. All other terms and conditions of this Grant Contract not expressly amended herein shall remain in full force and effect.

IN WITNESS WHEREOF,

HAWKINS COUNTY:

GRANTEE SIGNATURE

DATE

MELVILLE BAILEY, COUNTY MAYOR

PRINTED NAME AND TITLE OF GRANTEE SIGNATORY (above)

GRANTEE'S LEGAL COUNSEL

DATE

DEPARTMENT OF TRANSPORTATION:

JOHN C. SCHROER, COMMISSIONER

DATE

JOHN REINBOLD, GENERAL COUNSEL
APPROVED AS TO FORM AND LEGALITY

DATE

37-555-0115-04



Hawkins County Board of Commissioners

150 E. Washington Street, Suite 2
Rogersville, Tennessee 37857

ATTACHMENT ONE

Telephone: (423)272-7359
Fax: (423)272-1867

Melville Bailey
County Mayor

April 29, 2013

RECEIVED

APR 29 2013

AERONAUTICS DIVISION

Mr. William Orellana, Director
Tennessee Department of Transportation
Aeronautics Division
P. O. box 17326
Nashville, Tennessee 37217

Dear Mr. Orellana:

Hawkins County hereby requests financial assistance from the Tennessee Department of Transportation in the amount of \$72,600 for improvements at the Hawkins County Airport. The requested improvements include:

1. Amend TAD Land Acquisition Project 37-555-0115-04

Attached is a completed application for state financial assistance for the improvement.

We have available the necessary funds for the local share of the proposed improvements. I am authorized to provide additional information or assurances associated with this request.

Please let me know if you have any questions or need additional information.

Yours very truly,

A handwritten signature in black ink, appearing to read "Melville Bailey", is written over a horizontal line.

Melville Bailey
Hawkins County Mayor

MB/

Attachment

Application for Funding Assistance

ATTACHMENT ONE

1. APPLICANT INFORMATION

DATE April 29, 2013

Airport Hawkins County Airport

Applicant Hawkins County TN

Contact Person Alana M. Roberts Phone 423-272-7359

2. PROJECT DESCRIPTION: Land Acquisition Amendment

3. EXPLANATION OF NEED: Two tracts of land adjacent to the southeastern corporate hangars are needed for T-hangar construction. Whole or partial purchases of the tracts will be evaluated. Partial acquisition is estimated for this request. The community wishes to add the acquisition to TAD project 37-555-0115-04.

4. ESTIMATED COST:

(attach itemized cost estimate)

State \$ 3,630(5%)

Local \$ 3,630(5%)

Federal\$ 65,340(90%)

Total \$ 72,600(100 %)

5. COMMENTS:

TDOT USE ONLY

TDOT USE ONLY

Staff Recommended: Date: 04.29.2013

Approved: [Signature] Disapprove: _____

Deferred: _____ Date: _____

Refer to T.A.C.: _____



Hawkins County Board of Commissioners

150 E. Washington Street, Suite 2
Rogersville, Tennessee 37857

ATTACHMENT ONE

Telephone: (423)272-7359
Fax: (423)272-1867

Crockett Lee
County Mayor

May 25, 2010

Mr. Robert V. Woods, Director
Tennessee Department of Transportation
Aeronautics Division
P. O. Box 17326
Nashville, Tennessee 37217

Dear Mr. Woods: *flw*

The County of Hawkins hereby requests financial assistance from the Tennessee Department of Transportation in the amount of \$ 250,000, for improvements at the Rogersville/Hawkins County Airport. The requested improvements include:

1. Land Purchases
2. Runway Safety Area Improvements

Attached is a completed application for state financial assistance for each of the improvements.

We have available the necessary funds for the local share of the proposed improvements. I am authorized to provide additional information or assurances associated with this request.

Please let me know if you have any questions or need additional information.

Sincerely,

A handwritten signature in cursive script, appearing to read "Crockett Lee".

Honorable Crockett Lee
County Mayor

RECEIVED

JUN 15 2010

Budget & Grants

DM

Request for Financial Assistance

Original: Belinda Hampton

xc: Marsha

Brian, Hal, Kim, Paul

Rick, Shirley, Steve, Tom

Application for Funding Assistance

ATTACHMENT ONE

1. APPLICANT INFORMATION	DATE <u>05/25/2010</u>
Airport <u> Rogersville/ Hawkins County </u>	
Applicant <u> County of Hawkins </u>	
Contact Person <u> Honorable Crockett Lee </u> Phone <u> (423)272-7359 </u>	
2. PROJECT DESCRIPTION: Purchase land for Runway Safety Area (RSA) improvements.	
3. EXPLANATION OF NEED: Currently both ends of our runway have deficient airport category B-2 RSA's; this project will correct this safety hazard.	
4. ESTIMATED COST: (attach itemized cost estimate)	
State \$ <u> 112,500.00 </u> (90%)	Staff Recommendation Amended Cost Estimate State <u> </u> (%) Local <u> 12,500.00 </u> (10%) Federal <u> 112,500.00 </u> (90%) Total <u> 125,000.00 </u> (100%)
Local \$ <u> 12,500.00 </u> (10%)	
Federal \$ <u> </u> (%)	
Total \$ <u> 125,000.00 </u> (100 %)	
5. COMMENTS: I haven't received cost estimates as of this date. We have received RFQ's and will be selecting an engineering firm soon.	
TDOT USE ONLY	

TDOT USE ONLY

Staff Recommended: Date: 06-28-10

Approved: Disapprove:

Deferred: Date:

Refer to T.A.C.: P. Ward

AERONAUTICS COMMISSION

Recommended:

Not Recommended:

Date: 07-08-10

GRANT BUDGET				
Hawkins County – Land Acquisition in RSA			AERO-11-120-00	
The grant budget line-item amounts below shall be applicable only to expense incurred during the following				
Applicable Period: BEGIN: September 1, 2010			END: August 31, 2015	
POLICY 03 Object Line-Item Reference	EXPENSE OBJECT LINE-ITEM CATEGORY ¹	GRANT CONTRACT	GRANTEE MATCH	TOTAL PROJECT
1, 2	Salaries, Benefits & Taxes	0.00	0.00	0.00
4, 15	Professional Fee, Grant & Award ²	\$181,470.00	\$16,130.00	\$197,600.00
5, 6, 7, 8, 9, 10	Supplies, Telephone, Postage & Shipping, Occupancy, Equipment Rental & Maintenance, Printing & Publications	0.00	0.00	0.00
11, 12	Travel, Conferences & Meetings	0.00	0.00	0.00
13	Interest ²	0.00	0.00	0.00
14	Insurance	0.00	0.00	0.00
16	Specific Assistance To Individuals	0.00	0.00	0.00
17	Depreciation ²	0.00	0.00	0.00
18	Other Non-Personnel ²	0.00	0.00	0.00
20	Capital Purchase ²	0.00	0.00	0.00
22	Indirect Cost	0.00	0.00	0.00
24	In-Kind Expense	0.00	0.00	0.00
25	GRAND TOTAL	\$181,470.00	\$16,130.00	\$197,600.00

¹ Each expense object line-item shall be defined by the Department of Finance and Administration Policy 03, *Uniform Reporting Requirements and Cost Allocation Plans for Subrecipients of Federal and State Grant Monies, Appendix A*. (posted on the Internet at: <http://www.state.tn.us/finance/act/documents/policy3.pdf>).

² Applicable detail follows this page if line-item is funded.

³ A Grantee Match Requirement is detailed by this Grant Budget, and the maximum total amount reimbursable by the State pursuant to this Grant Contract, as detailed by the "Grant Contract" column above, shall be reduced by the amount of any Grantee failure to meet the Match Requirement.

GRANT BUDGET LINE-ITEM DETAIL:

PROFESSIONAL FEE, GRANT & AWARD	AMOUNT
Land Acquisition for RSA Improvements (Amended for additional land adjacent for T-Hangar construction)	\$197,600.00
TOTAL	\$197,600.00

Project Breakdown:	\$125,000.00	90/10 Federal #27 & Local
Amendment 1:	\$ 65,340.00	90% Federal #38
	\$ 3,630.00	05% State
	<u>\$ 3,630.00</u>	<u>05% Local</u>
Amended Grant:	\$197,600.00	100%

MINUTES

HAWKINS COUNTY AIRPORT COMMITTEE

April 26, 2013

MEMBERS PRESENT: B. D. Cradic, Gary Hicks, Lynn Short, and Stacy Vaughan,

MEMBERS ABSENT: Linda Kimbro, John Metz and Syble Vaughan-Trent

OTHERS PRESENT: County Mayor Melville Bailey; Alana Roberts, County Mayor staff; Chuck Hoskins, Tennessee Aeronautics Commission; Mark Finley, Fixed Base Operator; Bill Grubb, Rogersville Review.

CALL TO ORDER:

Chairman Vaughan called the meeting to order at 2:03 p.m. After roll call it was noted that four (4) members were present and three (3) members were absent representing the appropriate number of members for a quorum.

APPROVAL OF MINUTES FOR NOVEMBER 20, 2012

A MOTION was made by Commissioner Cradic and seconded by Commissioner Short to approve the Airport Committee minutes dated November 20, 2012 as previously mailed. Motion passed unanimously.

ORDER OF BUSINESS:

A. Runway Safety Area Project and Drainage Issues Schedule:

Chuck Hoskins reported that the surveying work is taking place for the Runway Safety Zone and the Drainage Issues. The Runway Safety Zone property includes property belonging to Barton, Slagle and Skelton. Hoskins presented an exhibit of the Runway 25 end of the airport showing adjacent property, preliminary grading of the safety area, and the Runway Safety Area and Object Free Area limits.

When the surveying project is complete a property appraiser will prepare a property appraisal to indicate the value of the property. With this information the County can then make an offer to the owners to purchase the needed land.

A time schedule for completion of this project was presented and an updated schedule will be presented at a later date. Currently the project is at a level of slightly under 30%.

B. SELF SERVICE FUEL PAYMENT SYSTEM

The Committee was advised that Jeff Pike with the LPA Group (engineers) has reviewed the proposal for the self-service fuel payment system. Several companies have been contacted asking that they present a proposal for the installation of said equipment; however, only one vendor has responded.

The cost of the equipment and installation quoted by the one responding vendor is under the County's bid limit. Chuck Hoskins will investigate and provide a letter to the County that the cost meets the requirements of the grant without the bid process. Upon receipt of that letter, the County can then purchase the equipment and present the invoicing to the State for reimbursement of the grant's share of the cost.

C. PURCHASE OF LAND FOR T-HANGARS

Chairman Vaughan stated that he has been approached by land owner Matt Pierson on the west side of the terminal that he would be interested in selling all or part of his property to the County. Chuck Hoskins encouraged the purchase of this property as well as the adjoining property belonging to Henry Jones. No contact has been made with Mr. Jones. Hoskins further advised that this property could be purchased with grant funds as well as the construction of a 10-Unit T-Hangar. He further advised that the County would not suffer any penalty by the State if the property could not be purchased.

After a general discussion, a MOTION was made by Commissioner Cradic and seconded by Commissioner Short to recommend the purchase of said property, and to authorize County Mayor Bailey to sign a letter requesting financial assistance from the Tennessee Department of Transportation to purchase the Pierson property. Motion passed unanimously.

D. LOBBY UPGRADE

Mark Finley reported that upgrades were being considered for the lobby of the terminal. The upgrade will include painting the lobby area, installing new window treatment, panels to separate the lobby seating area from the office area; and new seating furniture. Funding will come from within the existing budget.

E. PURCHASE OF SHELBURNE PROPERTY

Chuck Hoskins indicated that Tom Shelburne has expressed an interest in selling a piece of property to the County for Airport use. Hoskins stated that in his opinion the purchase would be in the best interest of the county to enhance the Runway Protection Zone.

A MOTION was made by Commissioner Hicks and seconded by Commissioner Cradic authorizing Stacy Vaughan and Mark Finley to discuss the purchase of this land with Shelburne. Motion passed unanimously.

ADJOURN:

There being no further business to be considered by the committee at this time, a MOTION was made by Commissioner Hicks and seconded by Commissioner Cradic to adjourn. Meeting adjourned at 2:40 p.m.

Alana M. Roberts, Recording Secretary

TO THE HONORABLE MELVILLE BAILEY, CHAIRMAN, AND MEMBERS OF
THE HAWKINS COUNTY BOARD OF COMMISSIONERS IN REGULAR SESSION, MET THIS
24TH DAY OF JUNE, 2013.

RESOLUTION IN REFERENCE: BUDGET AMENDMENT - GENERAL FUND

The following budget amendments are being requested as listed below:

Account Number	Description				
	COUNTY COMMISSION	Current Budget			Amended Budget
	Increase Expenditures		Increase		
51100-355	Travel	14,100.00	2,500.00		16,600.00
	Decrease Expenditures			Decrease	
51100-191	Board and Committee Member Fees	27,300.00		(2,500.00)	24,800.00
	Sub-total	\$ 41,400.00	\$ 2,500.00	\$ (2,500.00)	\$ 41,400.00
	The above increase is needed due to this line-item being under-estimated.				
	Funding will come from a transfer within the County Commission budget.				
	BOARD OF EQUALIZATION, BUDGET AND FINANCE COMMITTEE	Current Budget			Amended Budget
	Increase Expenditures		Increase		
51210-191	Board and Committee Members Fees	5,060.00	460.00		5,520.00
51210-201	Social Security	387.00	36.00		423.00
	Decrease Expenditures			Decrease	
51230-191	Board and Committee Members Fees	7,350.00		(496.00)	6,854.00
	Sub-total	\$ 12,797.00	\$ 496.00	\$ (496.00)	\$ 12,797.00
	The above increase is needed to allow the Equalization Board to meet one more day than was budgeted.				
	Funding will come from a transfer within the Budget and Finance Committee budget.				
		Current Budget	Increase	Decrease	Amended Budget
	Page Totals- Expenditures	\$ 54,197.00	\$ 2,996.00	\$ (2,996.00)	\$ 54,197.00
	Page Totals- Revenues	\$	\$	\$	\$

INTRODUCED BY: Gary Hicks, Chrmn Budget Committee

ESTIMATED COST

SECONDED BY:

PAID FROM	FUND
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DATE SUBMITTED 6-10-13

COUNTY CLERK: A. CARROLL JENKINS

BY: A. Carroll Jenkins

APPROVED

DISAPPROVED

COMMITTEE ACTION:

CHAIRMAN:

MELVILLE BAILEY

Account Number	Description	Current Budget			Amended Budget
	COUNTY TRUSTEE'S OFFICE				
	Increase Expenditures		Increase		
52400-189	Other Salaries and Wages (Vacation Pay)	0.00	1,870.00		1,870.00
	Decrease Reserves			Decrease	
34710	Assigned for General Government	3,973.00		(1,870.00)	2,103.00
	Sub-total Expenditures and Reserves	\$ 3,973.00	\$ 1,870.00	\$ (1,870.00)	\$ 3,973.00
	The above increase is needed to pay accumulated vacation pay to an employee who retired.				
	Funding will come from a transfer from the Reserve for Employee Vacation Pay.				
	COUNTY CLERK'S OFFICE				
	Increase Expenditures		Increase		
52500-719	Office Equipment	12,000.00	2,000.00		14,000.00
	Decrease Expenditures			Decrease	
52500-435	Office Supplies	7,000.00		(2,000.00)	5,000.00
	Sub-total	\$ 19,000.00	\$ 2,000.00	\$ (2,000.00)	\$ 19,000.00
	The above increase reflects the purchase of a money counting machine for the Church Hill Office.				
	Funding will come from a transfer within the County Clerk's Office budget.				
	GENERAL SESSIONS COURT				
	Increase Expenditures		Increase		
53300-322	Evaluation and Testing	1,200.00	1,900.00		3,100.00
	Decrease Expenditures			Decrease	
53300-599	Other Charges	9,700.00		(1,900.00)	7,800.00
	Sub-total	\$ 10,900.00	\$ 1,900.00	\$ (1,900.00)	\$ 10,900.00
	The above increase is needed to pay mental and competency evaluations for misdemeanor charges as per TCA 33-7-304(a).				
	Funding will come from a transfer within the General Sessions Court budget.				
	COURTROOM SECURITY, OTHER GENERAL ADMINISTRATION				
	Increase Expenditures		Increase		
53920-512	Workman's Compensation Insurance	2,554.00	180.00		2,734.00
	Decrease Expenditures			Decrease	
51900-513	Workman's Compensation Insurance	153,594.00		(180.00)	153,414.00
	Sub-total	\$ 156,148.00	\$ 180.00	\$ (180.00)	\$ 156,148.00
	The above increase is needed due to this line-item being under-estimated.				
	Funding will come from a transfer within the Other General Administration budget.				
	DISASTER RELIEF				
	Increase Expenditures		Increase		
54430-499	Other Supplies and Materials	8,500.00	2,000.00		10,500.00
	Sub-total Expenditures	\$ 8,500.00	\$ 2,000.00	\$ 0.00	\$ 10,500.00
	Increase Revenues		Increase		
48610	Donations	6,500.00	2,000.00		8,500.00
	Sub-total Revenues	\$ 6,500.00	\$ 2,000.00	\$ 0.00	\$ 8,500.00
	The above increase is needed to budget in Revenue and Expenditures for a grant received from Wal-Mart to be used for response, planning, preparedness and mitigation.				
	Page Totals - Expenditures & Reserves	\$ 198,521.00	\$ 7,950.00	\$ (5,950.00)	\$ 200,521.00
	Page Totals - Revenue	\$ 6,500.00	\$ 2,000.00	\$ 0.00	\$ 8,500.00

Account Number	Description	Current Budget			Amended Budget
	JUVENILE SERVICES, MISCELLANEOUS				
	Increase Expenditures		Increase		
54240-310	Contracts w/Other Public Agencies (Juv Det)	80,000.00	10,000.00		90,000.00
58900-310	Contracts w/Other Public Agencies (FTDD)	5,341.00	2,097.00		7,438.00
	Decrease Expenditures			Decrease	
58900-399	Other Contracted Services	10,000.00		(6,000.00)	4,000.00
58900-799	Other Capital Outlay	10,000.00		(6,097.00)	3,903.00
	Sub-total	\$ 105,341.00	\$ 12,097.00	\$ (12,097.00)	\$ 105,341.00
The increase in Contracts for the Juvenile Detention Center is needed to make sufficient appropriations for the remainder of the fiscal year. The increase in Contracts for the First Tennessee Development District is needed to correct the original budget. The increase for the 2012-13 FY was mistakenly left out.					
Funding will come from transfers within the Miscellaneous budget.					
	COUNTY CORONER/MEDICAL EXAMINER	Current Budget			Amended Budget
	Increase Expenditures		Increase		
54610-199	Other Per Diem & Fees	25,000.00	3,000.00		28,000.00
	Decrease Expenditures			Decrease	
54610-599	Other Charges	14,000.00		(3,000.00)	11,000.00
	Sub-total	\$ 39,000.00	\$ 3,000.00	\$ (3,000.00)	\$ 39,000.00
The above increase is needed due to this line-item being under-estimated.					
Funding will come from a transfer within the County Coroner/Medical Examiner budget.					
	OTHER LOCAL HEALTH SERVICES (State Grant)	Current Budget			Amended Budget
	Increase Expenditures		Increase		
55190-599	Other Charges	0.00	400.00		400.00
	Decrease Expenditures			Decrease	
55190-506	Liability Insurance	8,500.00		(400.00)	8,100.00
	Sub-total	\$ 8,500.00	\$ 400.00	\$ (400.00)	\$ 8,500.00
The above increase is needed to pay the annual professional privilege tax for the dentist.					
Funding will come from a transfer within the Other Local Health Services budget.					
	PARKS AND FAIR BOARDS	Current Budget			Amended Budget
	Increase Expenditures		Increase		
56700-790	Other Equipment	7,350.00	300.00		7,650.00
	Decrease Expenditures			Decrease	
56700-499	Other Supplies and Materials	6,905.00		(300.00)	6,605.00
	Sub-total	\$ 14,255.00	\$ 300.00	\$ (300.00)	\$ 14,255.00
The above increase is needed to purchase a weed eater.					
Funding will come from a transfer within the Parks and Fair Boards budget.					
	AIRPORT	Current Budget			Amended Budget
	Increase Expenditures		Increase		
58220-799	Other Capital Outlay	259,250.00	72,600.00		331,850.00
	Sub-total Expenditures	\$ 259,250.00	\$ 72,600.00	\$ 0.00	\$ 331,850.00
	Increase Revenues		Increase		
47590	Other Federal Through State	1,143,000.00	72,600.00		1,215,600.00
	Sub-total Revenues	\$ 1,143,000.00	\$ 72,600.00	\$ 0.00	\$ 1,215,600.00
The above increase is for the Amended Land Acquisition Grant for the additional land purchase for T-Hanger construction.					
	Page Totals - Expenditures	\$ 426,346.00	\$ 88,397.00	\$ (15,797.00)	\$ 498,946.00
	Page Totals - Revenue	\$ 1,143,000.00	\$ 72,600.00	\$ 0.00	\$ 1,215,600.00

Account Number	Description				
	SHERIFF'S DEPARTMENT, JAIL, AND OTHER GENERAL ADMINISTRATION	Current Budget			Amended Budget
	Increase Expenditures		Increase		
54110-189	Other Salaries and Wages (Vacation Pay)	13,750.00	7,000.00		20,750.00
54110-425	Gasoline	211,843.00	6,000.00		217,843.00
54110-513	Workman's Compensation Insurance	2,852.00	255.00		3,107.00
54210-210	Unemployment Compensation	4,620.00	700.00		5,320.00
54210-507	Medical Claims	93,000.00	25,000.00		118,000.00
54210-340	Medical and Dental Services	250,000.00	25,000.00		275,000.00
54110-338	Maintenance & Repair Services-Vehicles	62,000.00	225.00		62,225.00
54110-499	Other Supplies and Materials	2,000.00	885.00		2,885.00
54210-499	Other Supplies and Materials	29,000.00	63.00		29,063.00
	Decrease Expenditures			Decrease	
51900-513	Workman's Compensation Insurance	153,159.00		(255.00)	152,904.00
54210-204	State Retirement	89,918.00		(700.00)	89,218.00
54110-106	Deputy(ies)	800,563.00		(3,000.00)	797,563.00
54110-115	Sergeant(s)	215,208.00		(4,000.00)	211,208.00
54110-338	Maintenance & Repair Services-Vehicles	62,000.00		(6,000.00)	56,000.00
	Sub-total Expenditures	\$ 1,989,913.00	\$ 65,128.00	\$ (13,955.00)	\$ 2,041,086.00
	Increase Revenues		Increase		
46915	Contracted Prisoner Board	952,200.00	50,000.00		1,002,200.00
42910	Proceeds from Confiscated Property	0.00	1,173.00		1,173.00
	Sub-total Revenues	\$ 952,200.00	\$ 51,173.00	\$ 0.00	\$ 1,003,373.00
The increase in Other Salaries and Wages is needed to pay accumulated vacation pay to an employee who resigned. The increase in Gasoline, Workman's Compensation Insurance and Unemployment Compensation is needed due to these line-items being under-estimated. The increase in Medical Claims is to cover the cost of 2 large medical bills from 2 county inmates that were sent to the hospital. The increase in Medical and Dental Services is needed due to the contract being increased after the budget passed. The increase in Maintenance and Repair Services-Vehicles and Other Supplies and Materials is to reimburse these accounts for purchases made from the DUI/DOR settlements and forfeitures.					
Funding will come from transfers within the Sheriff's Department, Jail and Other General Administration budgets and from an increase to the Contracted Prisoner Board and Proceeds from Confiscated Property Revenues.					
	STATE OF TENNESSEE REVENUES AND FUND BALANCE	Current Budget			Amended Budget
	Increase Fund Balance		Increase		
39000	Unassigned Fund Balance	2,158,469.00	167,183.00		2,325,652.00
	Sub-total Fund Balance	\$ 2,158,469.00	\$ 167,183.00	\$ 0.00	\$ 2,325,652.00
	Increase Revenues		Increase		
46990	Other State Revenues	0.00	167,183.00		167,183.00
	Sub-total Revenues	\$ 0.00	\$ 167,183.00	\$ 0.00	\$ 167,183.00
The above increase is to post a portion of the TVA Impact Funds in Revenues to meet audit recommendations. The remainder is to be posted in the Highway Fund per recommendation of the Budget Committee.					
	Page Totals - Expenditures & Fund Bal	\$ 4,148,382.00	\$ 232,311.00	\$ (13,955.00)	\$ 4,366,738.00
	Page Totals - Revenue	\$ 952,200.00	\$ 218,356.00	\$ 0.00	\$ 1,170,556.00

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TO THE HONORABLE MELVILLE BAILEY, CHAIRMAN, AND MEMBERS OF
THE HAWKINS COUNTY BOARD OF COMMISSIONERS IN REGULAR SESSION, MET THIS
24TH DAY OF JUNE, 2013.

RESOLUTION IN REFERENCE: BUDGET AMENDMENT - HIGHWAY FUND

The following budget amendments are being requested as listed below:

Account Number	Description	Current Budget			Amended Budget
	CAPITAL OUTLAY, STATE OF TENNESSEE REVENUES				
	Increase Expenditures		Increase		
68000-714	Highway Equipment	30,000.00	215,000.00		245,000.00
	Sub-total Expenditures	\$ 30,000.00	\$ 215,000.00	\$ 0.00	\$ 245,000.00
	Increase Revenues		Increase		
46990	Other State Revenues	0.00	215,000.00		215,000.00
	Sub-total Revenues	\$ 0.00	\$ 215,000.00	\$ 0.00	\$ 215,000.00
The above increase is to post the remainder of the TVA Impact Funds in Revenue and Highway Equipment per the recommendation of the Budget Committee.					
		Current Budget	Increase	Decrease	Amended Budget
	Page Totals- Expenditures	\$ 30,000.00	\$ 215,000.00	\$ 0.00	\$ 245,000.00
	Page Totals- Revenues	\$ 0.00	\$ 215,000.00	\$ 0.00	\$ 215,000.00

INTRODUCED BY: Gary Hicks, Chrmn. Budget Committee

ESTIMATED COST

SECONDED BY:

PAID FROM	FUND
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DATE SUBMITTED 6-10-13

COUNTY CLERK: A. CARROLL JENKINS

BY: A. Carroll Jenkins

DISAPPROVED

Melville Bailey
MELVILLE BAILEY

CHAIRMAN:

TO THE HONORABLE MELVILLE BAILEY, CHAIRMAN, AND MEMBERS OF
THE HAWKINS COUNTY BOARD OF COMMISSIONERS IN REGULAR SESSION, MET THIS
24TH DAY OF JUNE, 2013.

RESOLUTION IN REFERENCE: BUDGET AMENDMENT - EDUCATION DEBT SERVICE FUND

The following budget amendments are being requested as listed below:

Account Number	Description				
	OTHER DEBT SERVICE	Current Budget			Amended Budget
	Increase Expenditures		Increase		
82330-699	Other Debt Service	225,000.00	11,100.00		236,100.00
	Decrease Expenditures			Decrease	
82230-613	Interest on Other Loans	1,375,819.00		(11,100.00)	1,364,719.00
	Sub-total	\$ 1,600,819.00	\$ 11,100.00	\$ (11,100.00)	\$ 1,600,819.00
	The above increase is needed to cover the costs associated with the new letter of credit for Hawkins County's school construction "swap" issue.				
		Current Budget	Increase	Decrease	Amended Budget
	Page Totals- Expenditures	\$ 1,600,819.00	\$ 11,100.00	\$ (11,100.00)	\$ 1,600,819.00

INTRODUCED BY: Gary W. Hicks, Jr, Chairman
Budget Committee

SECONDED BY:

ESTIMATED COST

PAID FROM	FUND
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ACTION: AYE NAY

ROLL CALL _____

VOICE VOTE _____

ABSENT _____

COMMITTEE ACTION:

DATE SUBMITTED 6-10-13

COUNTY CLERK: A. CARROLL JENKINS

BY: A. Carroll Jenkins

APPROVED

DISAPPROVED

CHAIRMAN:

MELVILLE BAILEY

RESOLUTION NO. 2013/ 06 / 08

TO THE HONORABLE MELVILLE E. BAILEY, CHAIRMAN, AND MEMBERS OF THE
HAWKINS COUNTY BOARD OF COMMISSIONERS IN REGULAR SESSION, MET THIS 24th
DAY OF JUNE 2013.

RESOLUTION IN REF: SCHOOL TRANSPORTATION FUND BUDGET AMENDMENT

WHEREAS, the Hawkins County Board of Education has approved the attached budget amendment to the School Transportation Fund, and now requests approval of said amendment by the Hawkins County Board of Commissioners.

NOW THEREFORE BE IT RESOLVED THAT the Hawkins County Board of Commissioners, meeting in regular session, June 24, 2013, go on record as passing this resolution.

Introduced by Esq. Gary Hicks

Estimated Cost: _____

Seconded by Esq. _____

Paid From _____ Fund

ACTION: Aye Nay

Date Submitted _____

Roll Call _____ _____

County Clerk: A. Carroll Jenkins

Voice Vote _____ _____

By: A. Carroll Jenkins

Absent _____ _____

COMMITTEE ACTION:

APPROVED

DISAPPROVED

CHAIRMAN: Melville E. Bailey

FUND: 144 SCHOOL TRANSPORTATION FUND
 AMENDMENT NUMBER: 2
 DATE: June 4, 2013

ORIGINAL BUDGET AMOUNT	\$ 3,790,631.00
PREVIOUS AMENDMENTS	\$ 150,000.00
TOTAL	\$ 3,940,631.00
REQUESTED AMENDMENT	
TOTAL	\$ 3,940,631.00

ACCOUNT NO	DESCRIPTION	CURRENT BUDGET	INCREASE	DECREASE	AMENDED BUDGET
	EXPENDITURES				
	72310 BOARD OF EDUCATION				
72310-510	Trustee's Commission	31,000.00	4,000.00		35,000.00
	Sub-Total	31,000.00	4,000.00	0.00	35,000.00
	72710 SCHOOL TRANSPORTATION				
72710-338	Maintenance and Repair Services	30,000.00		20,000.00	10,000.00
72710-433	Lubricants	10,300.00	5,000.00		15,300.00
72710-399	Other Contracted Services	22,000.00		5,000.00	17,000.00
72710-450	Tires and Tubes	51,000.00	15,000.00		66,000.00
72710-453	Vehicle Parts	165,000.00	11,000.00		176,000.00
72710-599	Other Charges	40,000.00		10,000.00	30,000.00
	Sub-Total	318,300.00	31,000.00	35,000.00	314,300.00
	TOTAL EXPENDITURES	349,300.00	35,000.00	35,000.00	349,300.00
This amendment is to budget for the cost of purchasing additional tires, lubricants to get the school buses ready for the state inspections this summer. Also, the Trustees Commission has been more than what was expected in 12-13.					

Fund Balance Analysis

		Beginning Actuals	Budgeted	Budgeted Ending Balance
39000	Unassigned	627,337.89	150,000.00	477,337.89
	TOTAL FUND BALANCE	627,337.89	150,000.00	477,337.89

Resolution No. 2013/06/09

AS CLERK OF THE COUNTY OF HAWKINS, TENNESSEE

NOTARY PUBLIC DURING THE JUNE 24, 2013 MEETING OF THE GOVERNING BODY:

[illegible]

Signature

{Seal}

Clerk of the County of Hawkins, Tennessee

Date _____