

RESOLUTION

No. 2012 / 02 / 01

To the HONORABLE MELVILLE BAILEY, Chairman, and Members of the Hawkins County Board of Commission in Regular Session, met this 27th day of February, 2012.

RESOLUTION IN REF: CONFIRMATION OF APPOINTMENT OF LAWRENCE WHEELER II APPOINTED BY THE COUNTY MAYOR TO FILL CITIZEN SEAT VACATED BY TAMMY DAVIS ON THE HAWKINS COUNTY COMMUNICATIONS (E-911) BOARD

WHEREAS, TN Code Anno 7-86-105 states that the local Emergency Communications Board is to be appointed by the County Mayor and confirmed by the County Commission; and

WHEREAS, Emergency Communications Board member Tammy Davis, whose term was to expire June 30, 2012, has sent a letter of resignation to the County; and

WHEREAS, Lawrence S. Wheeler II, 205 Hwy 70S, Rogersville, TN is being appointed to fill her term ending June 30, 2012

NOW THEREFORE BE IT RESOLVED that the above name is confirmed for appointment to serve on the Hawkins County E-911 Board of Directors filling the vacated seat until June 30, 2012.

Introduced By Esq. Charlie Newton

Seconded By Esq. _____

Date Submitted 2.13.12

A. Cassell Jenkins
County Clerk

By: _____

Chairman Melville Bailey

ACTION: AYE NAY PASSED

Roll Call _____

Voice Vote _____

Absent _____

COMMITTEE ACTION

205 Hwy 70 South
Rogersville, Tennessee 37857

Residence: (423) 272-8046

RESUME

of

LAWRENCE S. WHEELER II

OBJECTIVE:

Seeking a part-time or volunteer opportunity where a broad base of responsible administrative experience can be applied.

EDUCATION and TRAINING:

Civilian:

University of Kansas, Basic Correctional Officers Course, 1967.

U.S. Civil Service Commission, Middle Management Institute, 1972.

University of Kansas, Advanced Police Officers Regional School, 1977.

Kansas Bureau of Investigation, specialized school in Security and Privacy, 1977.

Kansas Department of Corrections / Midwest Research Institute supervisory skills training program, 1978.

Federal Bureau of Investigation, National Crime Information Center (NCIC) training, 1986.

Washburn University, Bachelor of Arts degree, criminal justice major, 1988. 150 credit hours, 3.25 grade point average. Significant course work:

◇ Business:	36 credit hours
◇ Criminal Justice:	32 credit hours
◇ Psychology:	21 credit hours
◇ Sociology:	18 credit hours

Fort Hays State University, accepted as a graduate student, 3 credit hours completed, not currently active.

Military:

Artillery crewman training, Fort Chaffee, Arkansas, 1959.

Infantry radio maintenance course, Fort Benning, Georgia, 1962.

Projectionist instructor course, Fort Sheridan, Illinois, 1963.

Kansas National Guard Officer Candidate School, 1966. Academic honor graduate.

Infantry officer basic course, Fort Benning Georgia, 1968. Commandant's List.

Jungle operations training course, U.S. Army Southern Command (Canal Zone), 1969.

CRIMINAL JUSTICE EXPERIENCE:

Inmate classification officer, Kansas State Penitentiary, 1966 to 1968 and 1969 to 1971. Prepared initial classification summary and progress reports on adult male felons. Counseled inmates, approved correspondents and visitors, inspected mail, recommended trusty candidates.

Prerelease counselor, Kansas State Penitentiary, 1971 to 1976. Coordinated prerelease classes, prepared applications for interstate parole, assisted inmates in obtaining a drivers license and employment. Served as liaison officer to the state parole board. Supervised work release program, 1972-74. Implemented unit team concept as acting unit manager for outside dormitory, 1974-76.

Supervisor, Topeka Work Release Center, 1976 to 1981. Planned and implemented facility budget, supervised twelve staff members and thirty adult male and female felons in correctional reintegrative program.

Correctional officer, Kansas State Penitentiary, 1981 to 1982. Evaluated and supervised control center functions, inspected keys and locks, supervised outside dormitory. Assisted in planning for security telephone system.

Correctional counselor, Kansas State Penitentiary, 1982 to 1988. Unit team caseworker, disciplinary hearing officer, liaison to state parole board, managed absentia and corrections compact cases. Assisted classification administrator in supervision of records office. Acting unit manager of 540-man cellhouse.

Communications intern, Shawnee County Sheriff's Department, 1987. Received complaints from the public and dispatched field units. Obtained information from computer system and relayed to field units.

Communications intern, Kansas Department of Corrections, 1987. Assisted DoC central office security administrator in communications supervision; produced documents which were later (1990) incorporated into a corrections communications manual.

Correctional counselor, Norton Correctional Facility, 1988. Unit team caseworker; interviewed inmates, prepared periodic program reviews and reports for the paroling authority, computed parole eligibility and "good time" awards, determined security classification. Prepared furlough and inter-facility transfer recommendations.

Unit team manager, Norton Correctional Facility, 1988 to 1994. Supervised five correctional counselors in two large general population medium security correctional units and one small segregation unit with a combined caseload of 340 adult male felons, November 1988 thru August 1990. Supervised three counselors in a medium sized minimum security housing unit, August 1990 to October 1993. Supervised four counselors in medium-minimum security units with a combined population of 250 felons, October 1993 to February 1994. Implemented the use of personal computers within the unit team by developing an integrated flat-file database which merges with various reports and individual progress review documents. Developed computerized record-keeping and document production for disciplinary administrator. Trained personnel in the use of desktop computers. Recipient of the Kansas Parole Board's Benjamin H. Day Memorial Award, 1989. Retired, March 1, 1994.

Dispatcher, Phillips County Sheriff's Department, September, 1994 to December, 1999 (part time). Received complaints from the public on 9-1-1 and administrative phone lines and dispatched police, ambulance, and fire units, using multi-channel voice and paging radio. Monitor jail activity. Transcribe reports. Obtain vehicle registration, drivers license, and criminal hot file information from computer system (state, NLETS, and NCIC) and relay to field units.

OTHER EXPERIENCE:

Military reserve service, 1957 to 1978. Commissioned officer, 1966 to 1978. Active duty, 1968-69, with assignments as Infantry platoon leader, unit executive officer, battalion logistics officer. Reserve service included assignments as battalion communications officer and brigade petroleum supply officer. Awarded the Bronze Star Medal and the Combat Infantryman's Badge. Retired.

INTERESTS AND HOBBIES:

Amateur radio, photography, shortwave listening, computers, public safety communications. "Amateur Extra" class amateur radio license. NCIC terminal operator (certified in Kansas; now expired). Extensive experience with older word-processing and database programs.

ORGANIZATIONS:

Associated Public Safety Communications Officers International.
National Guard Associations of the U.S. and Kansas (life member).
American Legion (life member).
Veterans of Foreign Wars (life member). Post Commander, 1992-98; District Commander, 1996-97.
Vietnam Veterans of America (life member)
Veterans of the Vietnam War (life member)
Disabled American Veterans (life member) (currently rated by the VA as 90% disabled)
Society of the Fifth Division (life member)
American Radio Relay League, Norton-Phillips County (Kansas) Emergency Coordinator, 1996 to 1999.
Lakeway Amateur Radio Club
Kingsport Amateur radio Club
Hawkins County Amateur Radio Emergency Service

RESOLUTION

No. 2012 02102

To the HONORABLE MELVILLE BAILEY, Chairman, and Members of the Hawkins County Board of Commission in Regular Session, met this 27th day of February, 2012.

RESOLUTION IN REF: APPROVAL TO AMEND ARTICLES 1, 2, AND 5 OF THE REGULATIONS REGARDING THE SALE AND/OR USE OF FIREWORKS IN HAWKINS COUNTY

WHEREAS, the Regulations Regarding the Sale and/or Use of Fireworks in Hawkins County was approved by the Hawkins County Legislative Body on May 23, 2011, Out Of Order Resolution No. 2011/05/01; and

WHEREAS, the current language and proposed changes (in bold) for Articles 1, 2, and 5 are attached.

THEREFORE, BE IT RESOLVED that approval is given to change the language in Article 1, 2, and 5 of the Regulations Regarding the Sale and/or Use of Fireworks in Hawkins County.

Introduced By Esq. John Metz

Seconded By Esq. _____

Date Submitted 2.13.12

D. Carroll Jenkins
County Clerk

By: _____

Chairman Melville Bailey

ACTION: AYE NAY PASSED

Roll Call _____

Voice Vote _____

Absent _____

COMMITTEE ACTION

Current and Proposed language changes to Articles 1, 2, and 5 of the Regulations Regarding the Sale and/or Use of Fireworks in Hawkins County. Language change is in bold print.

Article 1. (Current)

The retail sale of fireworks shall be allowed from a permanent location and from temporary locations with proper permits and licensing from the State of Tennessee Fire Marshall Office and through the County Clerk's office of Hawkins County.

Proposed change:

The retail sale of fireworks shall be allowed from a permanent location and from a **"seasonal location" by an authorized "seasonal retailer" as defined In Article 2** with proper permits and licensing from the State of Tennessee Fire Marshal Office, and through the County Clerk's Office of Hawkins County.

Article 2. (Current)

A permanent location shall be defined as commercial property with a permanent structure standing year round within Hawkins County indicated solely for the sell of fireworks as approved by the state Fire Marshal. Temporary "seasonal" locations shall be defined as any structure that is strictly for short-term use (tents), with pre-established dates and times set forth by the State of Tennessee and meets all criteria set forth by the State of Tennessee and Hawkins County.

Proposed change:

A permanent location shall be defined as commercial property with a permanent structure standing year round within Hawkins County indicated solely for the sell of fireworks as approved by the state Fire Marshal. A **"seasonal location" shall be limited to sales from a Hawkins County volunteer fire department's permanent location. The acceptance of a volunteer fire department as a "seasonal retailer" shall apply only if fireworks are sold from the permanent structure by which the volunteer fire department resides. Temporary locations or tents are no longer authorized as an approved retail location within Hawkins County, regardless of the seller qualifying as a "seasonal retailer".**

Article 5. (Current)

The annual permit fee for each state approved permanent location conducting fireworks sales in Hawkins County shall be set at \$300.00 renewable annually. Seasonal locations shall be required to pay a permit fee of \$300.00 per each state approved location. Seasonal permits shall be issued and expire during the dates prescribed by the State Fire Marshal's Office outlining Seasonal sales dates by Tennessee Code.

Proposed change:

The annual permit fee for each state approved permanent location conducting fireworks sales in Hawkins County shall be set at \$300.00 renewable annually. "Seasonal locations" shall be required to obtain a permit per each state approved location **but, will not be required to pay a permit fee to Hawkins County. Any fees assessed by the state Fire Marshall and/or other government entities will be the responsibility of the volunteer fire department as an authorized "seasonal retailer".** Seasonal permits shall be issued and expire during the dates prescribed by the State Fire Marshal's Office outlining Seasonal sales dates by Tennessee Code.

RESOLUTION

No. 2012/ 02 / 03

To the HONORABLE MELVILLE BAILEY, Chairman, and Members of the Hawkins County Board of Commission in Regular Session, met this 27th day of February, 2012.

RESOLUTION IN REF: APPROVAL OF A 48 MONTH LEASE FOR XEROX COPY MACHINES FROM HUNGATE BUSINESS SOLUTIONS FOR THE HAWKINS CO SHERIFF'S OFFICE

WHEREAS, the lease on the copy machine at the Hawkins County Sheriff's office has ended and the department desires to enter into a 48 month lease agreement with Hungate Business Solutions for a new copy machine; and

WHEREAS, the department is in need (4) copy machines for different offices and the jail. The lease agreement would consist of the following machines:

- (2) - Xerox Model 5755 - at \$227.50 per month, plus a .006 cent per copy charge
(2) - Xerox Model 3635MFP- at \$64.67 per month, plus a .00125 per copy charge

The agreement includes maintenance and supplies, excluding paper and staples.

THEREFORE, BE IT RESOLVED THAT the lease agreement for the above referenced copy machines and amounts be approved for the Hawkins County Sheriff's office and jail.

See attached quote

Introduced By Esq. Gary Hicks Chrmn. Budget Committee

Seconded By Esq. _____

Date Submitted 2.13.12

A. Carroll Jenkins
County Clerk

By: _____

Chairman Melville Bailey

ACTION: AYE NAY PASSED

Roll Call _____

Voice Vote _____

Absent _____

COMMITTEE ACTION

COPIER QUOTE REQUEST

Hawkins County is asking for quotes on the following copy machine. Please see attached sheets for the copier. They may be mailed, faxed to 272-1867, e-mailed to me at martha.wallace@hawkinscountyttn.gov or hand delivered to Hawkins County Mayors office, 150 Washington St., Rogersville TN.

Specifications for quotes are to include the following, if different please state.

Please return all pages to: **Hawkins County Mayor's office by 10:00 a.m. , February 10, 2012**

Vendor Name Hungate Business Services
Address 1841 Pheasant Crossing Dr., Dandridge TN 37725
Phone Number 276-783-5442

Signature _____

Requesting quote for each speed of machine listed below

Specifications (Minimum)

Speed: 50 pages per minute (with stand) **Black & White copies only**
55 pages per minute with high capacity paper feed

Term: **48 Month lease to include Maintenance. If separate maintenance contract is being used please include with quote.**

Paper Handling:

- DADF, 75 sheet capacity (minimum)
- Bypass, 100 sheet capacity, max. paper size up to 11x17 in. (minimum)
- Two 500 sheet Paper Trays (please indicate if more than 2 paper trays is included in stand)
- Large Capacity Paper Tray
- Paper size capability – invoice to ledger
-

Copy:

- Warm up time (please indicate time) 3.4 seconds
- First page out time: Please indicate time 3.4 seconds
 - Automatic 2-sided/duplex, touch screen, automatic reduction/enlargement, auto paper selection, automatic tray selection,

Print:

- Please include Print prescribe, interfaces and program compatibility for each machine.

Finishing:

- Collating
- Stapling (if not standard feature then add in options if additional cost.)

OPTIONS (If options are standard feature please indicate)

Scan/e-mail:

- Scan to e-mail, Scan to file/network repository
- Resolutions, up to 200x600dpi,
- B&W & color scanning
- Scanning software to be included
- Scan to SMTP
- Access and authentication for local user
- Network address list search

Fax: Faxing capability standard to machine being quoted

Network Printer Option:

- Network printer option
- State if software will be a part of copier and if there will be a charge for installing software on computers.

Scan:

- Scan to e-mail, scan to PC desktop, scan to FTP, thumbnail preview from device
- Free software for turning a scanned copy into a word document.)
- Please state which scan option software you are quoting
- Text searchable PDF, XPS, JPEG, TIFF, Multi-page TIFF, Mixed sized originals, Scan build job, Auto color

Other Feature:

Image Overwrite Security option that electronically erases data processed to the hard disk in print, copy, scan, internet fax and server fax modes that will eliminate data stored as part of routine job processing, electronic erasing that can be performed immediately after every job or on demand. Must be Federal Government Certified.

The copier must have this feature if it has a hard drive

Copy Overwrite: Is this a standard feature Yes or extra N/A @ \$ N/A per month.
(If not a standard feature please quote as an option)

Lease & Maintenance:

Lease pricing (including maintenance and cost per impression) is fixed for entire lease period.

All paper sizes billed at one "click" or impression i.e. 11x17 is only charged as one copy/print.

Delivery of all supplies at no charge (excludes paper)

Genuine OEM supplies must be delivered and used on equipment

No charge for service copies/prints made while technician is working on equipment

No charge for scans made on equipment

Satisfaction of machine:

Hawkins County has right for exchange of equipment if not satisfied with machine performance for entire lease period. This is solely done at Hawkins County discretion.

X Yes No

Payment:

Will there be down payments/security deposits required on lease? _____ Yes No

Will there be any documentation fees for lease processing? _____ Yes No

State Monthly billing time for lease, either _____ beginning of month or arrears

Delivery & Setup:

Will there be any extra charges for the following?

Delivery _____ Yes No (If yes, please state charge) \$ _____

Network setup and on-going support _____ Yes No
(If yes please state charge) \$ _____

End of Lease Options:

Please state end of lease options, whether FMV YES _____ NO.

Will there be any charges for removal from site if lease is not renewed? _____ Yes No

If so please state amount. \$ _____

Image Overwrite Feature:

Is the feature Federal Government certified Yes _____ No

Black /white only Please send a spec sheet with machine you are quoting.

Make: Xerox **Model:** 5755

Monthly lease (48 months) 227.50 per month.

Do not add a number of monthly copies to your monthly price. We will do that when we sign lease papers if we chose too.

Maintenance (that include all supplies except paper & staples)

Additional Charge Per copy charge .006 Black/white
Per month

OPTIONS: The following may be added to quote amount. If any of the features are standard please indicate.

- Scanning capability \$ _____ per month Standard
- Network interface \$ _____ per month Standard
- Stapling capability \$ _____ per month Standard
- Faxing capability \$ _____ per month Standard
- Overwrite feature \$ _____ per month Standard

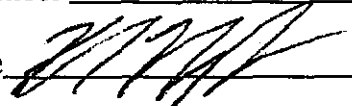
COPIER QUOTE REQUEST

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Specifications for quotes are to include the following, if different please state.

Please return all pages to Hawkins County Mayor's office by 10:00 a.m. , February 10, 2012

Vendor Name Hungate Business Services
Address 1841 Pheasant Crossing Dr., Dandridge, TN 37725
Phone Number 276-783-5442

Signature 

Requesting quote for each speed of machine listed below
Specifications (Minimum)

Speed: 35 page per minute- Table Top Black & White

Term: 48 Month lease to include Maintenance

Paper Handling:

- DADF, 75 sheet capacity (minimum)
- Bypass, 100 sheet capacity, max. paper size up to 8½ x 14 in. (minimum)
- Two 500 sheet Paper Trays (please indicate if more than 2 paper trays is included in stand)
- Paper size capability – invoice to legal
-

Copy:

- Warm up time (please indicate time) 8.5 seconds
- First page out time: Please indicate time 8.5 seconds
- Automatic 2-sided/duplex, touch screen, automatic reduction/enlargement, auto paper selection, automatic tray selection,

Print:

- Please include Print prescribe, interfaces and program compatibility for each machine.

Finishing:

- Collating
- Stapling (if not standard feature then add in options if additional cost.)

OPTIONS (If options are standard feature please indicate)

Scan/e-mail:

- Scan to e-mail, Scan to file/network repository
- Resolutions, up to 200x600dpi,
- B&W & color scanning
- Scanning software to be included
- Scan to SMTP
- Access and authentication for local user
- Network address list search

Fax: Faxing capability standard to machine being quoted

Network Printer Option:

- Network printer option
- State if software will be a part of copier and if there will be a charge for installing software on computers.

Scan:

- Scan to e-mail, scan to PC desktop, scan to FTP, thumbnail preview from device
- Free software for turning a scanned copy into a word document.)
- Please state which scan option software you are quoting
- Text searchable PDF, XPS, JPEG, TIFF, Multi-page TIFF, Mixed sized originals, Scan build job, Auto color

Other Feature:

Image Overwrite Security option that electronically erases data processed to the hard disk in print, copy, scan, internet fax and server fax modes that will eliminate data stored as part of routine job processing, electronic erasing that can be performed immediately after every job or on demand. Must be Federal Government Certified.

The copier must have this feature if it has a hard drive

Copy Overwrite: Is this a standard feature X or extra _____ @ \$ _____ per month.
(If not a standard feature please quote as an option)

Lease & Maintenance:

Lease pricing (including maintenance and cost per impression) is fixed for entire lease period.

All paper sizes billed at one "click" or impression i.e. 11x17 is only charged as one copy/print.

Delivery of all supplies at no charge (excludes paper)

Genuine OEM supplies must be delivered and used on equipment

No charge for service copies/prints made while technician is working on equipment

No charge for scans made on equipment

Satisfaction of machine:

Hawkins County has right for exchange of equipment if not satisfied with machine performance for entire lease period. This is solely done at Hawkins County discretion.

X Yes No

Payment:

Will there be down payments/security deposits required on lease? _____ Yes X No

Will there be any documentation fees for lease processing? _____ Yes X No

State Monthly billing time for lease, either _____ beginning of month or X arrears

Delivery & Setup:

Will there be any extra charges for the following?

Delivery _____ Yes X No (If yes, please state charge) \$ _____

Network setup and on-going support _____ Yes X No
(If yes please state charge) \$ _____

End of Lease Options:

Please state end of lease options, whether FMV _____ YES _____ NO.

Will there be any charges for removal from site if lease is not renewed? _____ Yes X No

If so please state amount. \$ _____

Image Overwrite Feature:

Is the feature Federal Government certified _____ X Yes _____ No

Copy - Black/white

Please send a spec sheet with each machine you are quoting.

Make: Xerox Model: 3635MFP

Monthly lease (48 months) 64.67 per month.

Do not add a number of monthly copies to your monthly price. We will do that when we sign lease papers if we chose too.

Maintenance (includes all supplies except paper and staples)

*Additional charge
per month*

Per copy charge .0125

OPTIONS: The following may be added to quote amount. If any of the features are standard please indicate.

Scanning capability	\$ _____ per month	<u>X</u>	Standard
Network interface	\$ _____ per month	<u>X</u>	Standard
Stapling capability	\$ _____ per month	N/A	Standard
Faxing capability	\$ _____ per month	<u>X</u>	Standard
Overwrite feature	\$ _____ per month	<u>X</u>	Standard

RESOLUTION

No. 2012 / 02 / 04

To the HONORABLE MELVILLE BAILEY, Chairman, and Members of the Hawkins County Board of Commission in Regular Session, met this 27th day of February, 2012.

RESOLUTION IN REF: APPROVAL OF A 48 MONTH LEASE FOR A KYOCERA COPY MACHINE FROM ROS FOR THE CLERK AND MASTER'S OFFICE

WHEREAS, the existing copier at the Hawkins Clerk & Master's office is in a state of repair and the office has been told that a part can't be obtained for it, therefore the Clerk & Master, Holly Jaynes, desires to enter into a 48 month lease agreement with Rogersville Office Supply for a new copier; and

WHEREAS, the lease is for a Kyocera, Model TA35000i copy machine for 48 months for the dollar amount of \$ \$189.60 per month, with additional per copy charge at .006 cents per copy, per month.

WHEREAS, this agreement includes maintenance and supplies, and excludes paper and staples.

THEREFORE, BE IT RESOLVED THAT the agreement for the above referenced copier, amount and location be approved.

See attached quote

Introduced By Esq. Gary Hicks Chrmn Budget Committee

Seconded By Esq. _____

Date Submitted 2.13.12

A. Canoll Jenkins
County Clerk

By: _____

Chairman Melville Bailey

ACTION: AYE NAY PASSED

Roll Call _____

Voice Vote _____

Absent _____

COMMITTEE ACTION

COPIER QUOTE REQUEST

Hawkins County is asking for quotes on the following copy machine. Please see attached sheets for the copier. They may be mailed, faxed to 272-1867, e-mailed to me at martha.wallace@hawkinscountyttn.gov or hand delivered to Hawkins County Mayors office, 150 Washington St., Rogersville TN.

Specifications for quotes are to include the following, if different please state.

Please return all pages to Hawkins County Mayor's office by 10:00 a.m. , February 10, 2012

Vendor Name Rogersville Office Supply
Address 500 WEST MAIN - ROGERSVILLE, T.
Phone Number 423-272-7664
Signature Dani N. Woody

Requesting quote for each speed of machine listed below

Specifications (Minimum)

Speed: 35, pages per minute (with stand) Black & White

Term: 48 Month lease to include Maintenance

Paper Handling:

- DADF, 75 sheet capacity (minimum)
- Bypass, 100 sheet capacity, max. paper size up to 11x17 in. (minimum)
- Two 500 sheet Paper Trays (please indicate if more than 2 paper trays is included in stand)
- Large Capacity Paper Tray – (Optional for the 42-45 page per minute copier)
- Please indicated additional charge for this.
- Paper size capability – invoice to ledger

Copy:

- Warm up time (please indicate time) < 23 sec.
- First page out time: Please indicate time < 5.6 sec.
- Automatic 2-sided/duplex, touch screen, automatic reduction/enlargement, auto paper selection, automatic tray selection,

Print:

- Please include Print prescribe, interfaces and program compatibility for each machine.

Finishing:

- Collating
- Stapling (if not standard feature then add in options if additional cost.)

OPTIONS (If options are standard feature please indicate)

Scan/e-mail:

- Scan to e-mail, Scan to file/network repository
- Resolutions, up to 200x600dpi,
- B&W & color scanning
- Scanning software to be included
- Scan to SMTP
- Access and authentication for local user
- Network address list search

Fax: Faxing capability standard to machine being quoted

Network Printer Option:

- Network printer option
- State if software will be a part of copier and if there will be a charge for installing software on computers.

Scan:

- Scan to e-mail, scan to PC desktop, scan to FTP, thumbnail preview from device
- Free software for turning a scanned copy into a word document.)
- Please state which scan option software you are quoting
- Text searchable PDF, XPS, JPEG, TIFF, Multi-page TIFF, Mixed sized originals. Scan build job, Auto color

Other Feature:

Image Overwrite Security option that electronically erases data processed to the hard disk in print, copy, scan, internet fax and server fax modes that will eliminate data stored as part of routine job processing. electronic erasing that can be performed immediately after every job or on demand. Must be Federal Government Certified.

The copier must have this feature if it has a hard drive

Copy Overwrite: Is this a ~~standard~~ feature _____ or extra _____ @ \$ 11.46 per month.
(If not a standard feature please quote as an option)

Lease & Maintenance:

Lease pricing (including maintenance and cost per impression) is fixed for entire lease period.

All paper sizes billed at one "click" or impression i.e. 11x17 is only charged as one copy/print.

Delivery of all supplies at no charge (excludes paper)

Genuine OEM supplies must be delivered and used on equipment

No charge for service copies/prints made while technician is working on equipment

No charge for scans made on equipment

Satisfaction of machine:

Hawkins County has right for exchange of equipment if not satisfied with machine performance for entire lease period. This is solely done at Hawkins County discretion.

_____ Yes _____ No

Payment:

Will there be down payments/security deposits required on lease? _____ Yes No

Will there be any documentation fees for lease processing? _____ Yes No

State Monthly billing time for lease, either _____ beginning of month or _____ arrears

Billing time based on machine installation time.

Delivery & Setup:

Will there be any extra charges for the following?

Delivery _____ Yes No (If yes, please state charge) \$ _____

Network setup and on-going support _____ Yes No
(If yes please state charge) \$ _____

End of Lease Options:

Please state end of lease options, whether FMV _____ YES NO.

Will there be any charges for removal from site if lease is not renewed? _____ Yes No

If so please state amount. \$ _____

Image Overwrite Feature:

Is the feature Federal Government certified _____ Yes No

Black/white

Please send a spec sheet with each machine you are quoting. .

Make: KYOCERA Model: TA 3500L
2-DR 12230
Monthly lease (48 months) 2-DR + DUAL 1500 sheet per month.
142.68

Do not add a number of monthly copies to your monthly price. We will do that when we sign lease _____ papers if we chose too.

Maintenance (that includes all supplies except paper & staples)

Per copy charge 0.006 Black/white
ADDITIONAL per month charge

OPTIONS: The following may be added to quote amount. If any of the features are standard please indicate.

Scanning capability	\$ _____ per month	<input checked="" type="checkbox"/> Standard
Network interface	\$ _____ per month	<input checked="" type="checkbox"/> Standard
Stapling capability	\$ <u>26.01</u> per month	_____ Standard
Faxing capability	\$ <u>22.85</u> per month	_____ Standard
Overwrite feature	\$ <u>11.46</u> per month	_____ Standard

Total 189.60 per mo.

RESOLUTION

No. 2012 / 02 / 05

To the HONORABLE MELVILLE BAILEY, Chairman, and Members of the Hawkins County Board of Commission in Regular Session, met this 27th day of February 2012.

RESOLUTION IN REF: AMENDMENT OF SHERIFF'S DEPARTMENT PAY SCALE

WHEREAS, Sheriff Lawson has a need to make changes to the Sheriff's Department Pay Scale, and

WHEREAS, Sheriff Lawson has requested the Secretary position pay grade be changed to the same pay grade as a Guard position because of an increased workload for the secretaries due to the addition of 18 new positions, and

WHEREAS, Sheriff Lawson has requested that another Lieutenant position be created by promoting the Sergeant in charge of all Court/Transport Officers, School Resource Officers, Court Security Officers and Process Servers. This Sergeant keeps track of 14 officers, training, making schedules, and making sure their jobs are performed at the highest standards, and

WHEREAS, Sheriff Lawson has requested that four Guard positions be promoted to Senior Guard Officer positions, and their pay grade be changed to the same pay grade of a Deputy due to the rising number of inmates and everyday duties of the jail. This grade change will result in a Jail Supervisor and Senior Officer on each shift; and in the event that the Jail Supervisor needs to be off, a Senior Officer would be in charge rather than calling in another Jail Supervisor on overtime, and

WHEREAS, Sheriff Lawson has requested that one Jail Supervisor position be promoted to Senior Jail Supervisor, and that the position be paid on the same pay grade as a Sergeant. This position will assist the Jail Administrator with a vast amount of State paperwork, County paperwork, making sure the jail is kept up to State standards, and keeping all Correction Officers properly trained, and

WHEREAS, these changes will add approximately \$16,000 to the 2012-2013 FY budget.

NOW, THEREFORE, BE IT RESOLVED, that the attached changes, recommended by the Personnel Committee at it January 17, 2012 meeting, be made to the Sheriff's Department Pay Scale to be effective February 1, 2012.

Introduced By Esq. Gary W. Hicks, Jr., Chrm-Budget Comm.

ACTION: AYE NAY PASSED

Seconded By Esq. _____

Roll Call _____

Date Submitted 2.13.12

Voice Vote _____

A. Carroll Jenkins

Absent _____

County Clerk

COMMITTEE ACTION

By: _____

Chairman *Melville Bailey*

APPROVED BY COUNTY COMMISSION

**HAWKINS COUNTY, TENNESSEE
SHERIFF'S DEPT PAY SCALE
JULY 1, 2011 - JUNE 30, 2012**

No Increase
Last increase was 2007-08 FY

POSITION	SALARY	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8
CHIEF DEPUTY	Yearly	39,286.00	40,601.00	41,968.00	43,390.00	44,870.00	45,639.00	46,423.00	47,323.00
	Monthly	3,273.83	3,383.42	3,497.33	3,615.83	3,739.17	3,803.25	3,868.58	3,943.58
	Semi-monthly	1,636.92	1,691.71	1,748.67	1,807.92	1,869.59	1,901.63	1,934.29	1,971.79
LIEUTENANT/ JAIL ADMINISTRATOR	Yearly	31,969.00	33,181.00	34,437.00	35,745.00	37,107.00	37,814.00	38,537.00	39,272.00
	Monthly	2,664.08	2,765.08	2,869.75	2,978.75	3,092.25	3,151.17	3,211.42	3,272.67
	Semi-monthly	1,332.04	1,382.54	1,434.88	1,489.38	1,546.13	1,575.59	1,605.71	1,636.34
A. DETECTIVE - Assigned Prior to Sept. 1, 2010	Yearly	31,311.00	32,496.00	33,725.00	35,004.00	36,338.00	37,029.00	37,735.00	38,458.00
	Monthly	2,609.25	2,708.00	2,810.42	2,917.00	3,028.17	3,085.75	3,144.58	3,204.83
	Semi-monthly	1,304.63	1,354.00	1,405.21	1,458.50	1,514.09	1,542.88	1,572.29	1,602.42
B. DETECTIVE - Assigned After Sept 1, 2010	Yearly	28,669.00	29,631.00	30,633.00	31,674.00	32,757.00	33,322.00	33,895.00	35,068.00
	Monthly	2,389.08	2,469.25	2,552.75	2,639.50	2,729.75	2,776.83	2,824.58	2,922.33
	Semi-monthly	1,194.54	1,234.63	1,276.38	1,319.75	1,364.88	1,388.42	1,412.29	1,461.17
SERGEANT	Yearly	30,258.00	31,489.00	32,681.00	33,917.00	35,206.00	35,875.00	36,558.00	37,954.00
	Monthly	2,521.50	2,624.08	2,723.42	2,826.42	2,933.83	2,989.58	3,046.50	3,162.83
	Semi-monthly	1,260.75	1,312.04	1,361.71	1,413.21	1,466.92	1,494.79	1,523.25	1,581.42
CORPORAL & JAIL SUPERVISOR	Yearly	25,783.00	26,745.00	27,747.00	28,788.00	29,871.00	30,436.00	31,009.00	32,182.00
	Monthly	2,148.58	2,228.75	2,312.25	2,399.00	2,489.25	2,536.33	2,584.08	2,681.83
	Semi-monthly	1,074.29	1,114.38	1,156.13	1,199.50	1,244.63	1,268.17	1,292.04	1,340.92
DEPUTY	Yearly	25,312.00	26,256.00	27,237.00	28,258.00	29,319.00	29,872.00	30,435.00	31,585.00
	Monthly	2,109.33	2,188.00	2,269.75	2,354.83	2,443.25	2,489.33	2,536.25	2,632.08
	Semi-monthly	1,054.67	1,094.00	1,134.88	1,177.42	1,221.63	1,244.67	1,268.13	1,316.04
GUARDS AND COURT OFFICERS	Yearly	21,055.00	21,829.00	22,632.00	23,468.00	24,339.00	24,791.00	25,253.00	26,196.00
	Monthly	1,754.58	1,819.08	1,886.00	1,955.67	2,028.25	2,065.92	2,104.42	2,183.00
	Semi-monthly	877.29	909.54	943.00	977.84	1,014.13	1,032.96	1,052.21	1,091.50
COOKS	Yearly	16,216.00	16,795.00	17,398.00	18,026.00	18,680.00	19,019.00	19,365.00	20,072.00
	Monthly	1,351.33	1,399.58	1,449.83	1,502.17	1,556.67	1,584.92	1,613.75	1,672.67
	Semi-monthly	675.67	699.79	724.92	751.09	778.34	792.46	806.88	836.34
SECRETARY	Yearly	19,438.00	20,147.00	20,885.00	21,651.00	22,448.00	22,863.00	23,287.00	23,718.00
	Monthly	1,619.83	1,678.92	1,740.42	1,804.25	1,870.67	1,905.25	1,940.58	1,976.50
	Semi-monthly	809.92	839.46	870.21	902.13	935.34	952.63	970.29	988.25

Additional 3% incentive for employees with Associate's Degrees in Criminal Justice
Additional 5% incentive for employees with Bachelor's Degrees in Criminal Justice

- * Any employee classified as a Detective after September 1, 2010 will be paid on the Detective B scale as above.
- * Any employee classified as a Detective prior to September 1, 2010 will continue to be paid on the Detective A scale as above.
- * If an employee that was classified as a Detective prior to September 1, 2010 is reassigned outside of the Detective classification and returns as a Detective, he (she) will fall under the new pay scale established after September 1, 2010.

SHERIFF'S DEPARTMENT PAY SCALE
PROPOSED CHANGES EFFECTIVE FEBRUARY 1, 2012

(1) Replace the Secretary salary with the following.

POSITION	SALARY	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8
SECRETARY	Yearly	21,055.00	21,829.00	22,632.00	23,468.00	24,339.00	24,791.00	25,253.00	26,196.00
	Monthly	1,754.58	1,819.08	1,886.00	1,955.67	2,028.25	2,065.92	2,104.42	2,183.00
	Semi-monthly	877.29	909.54	943.00	977.84	1,014.13	1,032.96	1,052.21	1,091.50

(2) Add Senior Guard Officer to the Pay Scale.

POSITION	SALARY	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8
SENIOR GUARD OFFICER	Yearly	25,312.00	26,256.00	27,237.00	28,258.00	29,319.00	29,872.00	30,435.00	31,585.00
	Monthly	2,109.33	2,188.00	2,269.75	2,354.83	2,443.25	2,489.33	2,536.25	2,632.08
	Semi-monthly	1,054.67	1,094.00	1,134.88	1,177.42	1,221.63	1,244.67	1,268.13	1,316.04

(3) Add Senior Jail Supervisor to the Pay Scale.

POSITION	SALARY	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8
SENIOR JAIL SUPERVISOR	Yearly	30,258.00	31,489.00	32,681.00	33,917.00	35,206.00	35,875.00	36,558.00	37,954.00
	Monthly	2,521.50	2,624.08	2,723.42	2,826.42	2,933.83	2,989.58	3,046.50	3,162.83
	Semi-monthly	1,260.75	1,312.04	1,361.71	1,413.21	1,466.92	1,494.79	1,523.25	1,581.42

Account Number	Description				
	COUNTY TRUSTEE'S OFFICE	Current Budget			Amended Budget
	Increase Expenditures		Increase		
52400-709	Data Processing Equipment	3,000.00	700.00		3,700.00
	Decrease Expenditures			Decrease	
52400-435	Office Supplies	3,200.00		(700.00)	2,500.00
	Sub-total	\$ 6,200.00	\$ 700.00	\$ (700.00)	\$ 6,200.00
	The increase in Data Processing Equipment is needed to replace a printer that quit working.				
	Funding will come from transfers within the County Trustee's Office budget.				
	COUNTY CLERK'S OFFICE	Current Budget			Amended Budget
	Increase Expenditures		Increase		
52500-169	Part-time Personnel	13,500.00	8,000.00		21,500.00
	Decrease Expenditures			Decrease	
52500-106	Deputy	336,553.00		(8,000.00)	328,553.00
	Sub-total	\$ 350,053.00	\$ 8,000.00	\$ (8,000.00)	\$ 350,053.00
	This transfer reflects expenditures for part-time help by experienced personnel to temporarily fill an open position.				
	Funding will come from a transfer within the County Clerk's Office budget.				
	CHANCERY COURT	Current Budget			Amended Budget
	Increase Expenditures		Increase		
53400-334	Maintenance Agreements	6,500.00	364.00		6,864.00
	Decrease Expenditures			Decrease	
53400-709	Data Processing Equipment	2,500.00		(364.00)	2,136.00
	Sub-total	\$ 9,000.00	\$ 364.00	\$ (364.00)	\$ 9,000.00
	The increase in Maintenance Agreements is to budget the annual copier maintenance agreement.				
	Funding will come from a transfer within the Chancery Court budget.				
	COURTROOM SECURITY	Current Budget			Amended Budget
	Increase Expenditures		Increase		
53920-204	State Retirement	4,294.00	818.00		5,112.00
	Decrease Reserve Account			Decrease	
34620	Committed for Administration of Justice	234,735.00		(818.00)	233,917.00
	Sub-total Expenditures & Reserves	\$ 239,029.00	\$ 818.00	\$ (818.00)	\$ 239,029.00
	The increase in State Retirement is needed due to this line-item being under-estimated.				
	Funding will come from the Reserve Account - Committed for Administration of Justice.				
	ADMINISTRATION OF THE SEXUAL OFFENDER REGISTRY	Current Budget			Amended Budget
	Increase Expenditures		Increase		
54160-411	Data Processing Supplies	0.00	250.00		250.00
54160-435	Office Supplies	0.00	250.00		250.00
54160-709	Data Processing Equipment	0.00	1,000.00		1,000.00
54160-719	Office Equipment	0.00	2,000.00		2,000.00
	Decrease Reserve Account			Decrease	
34525	Restricted for Public Safety	10,903.00		(3,500.00)	7,403.00
	Sub-total Expenditures & Reserves	\$ 10,903.00	\$ 3,500.00	\$ (3,500.00)	\$ 10,903.00
	The above increases are needed to make purchases for the Sex Offender Registry Detective.				
	Funding will come from the Reserve Account - Restricted for Public Safety.				
	Page Totals - Expenditures & Reserves	\$ 615,185.00	\$ 13,382.00	\$ (13,382.00)	\$ 615,185.00
	Page Totals - Revenues	\$	\$	\$	\$

Account Number	Description				
	JAIL, SHERIFF'S DEPARTMENT	Current			Amended
	Increase Expenditures		Increase		
54210-207	Medical Insurance	124,900.00	17,433.00		142,333.00
	Decrease Expenditures			Decrease	
54110-207	Medical Insurance	284,700.00		(17,433.00)	267,267.00
	Sub-total	\$ 409,600.00	\$ 17,433.00	\$ (17,433.00)	\$ 409,600.00
	The increase in Medical Insurance is needed due to this line-item being under-estimated.				
	Funding will come from a transfer within the Sheriff's Department budget.				
	COUNTY CORONER/MEDICAL EXAMINER	Current Budget			Amended Budget
	Increase Expenditures		Increase		
54610-355	Travel	0.00	2,859.00		2,859.00
	Sub-total Expenditures	\$ 0.00	\$ 2,859.00	\$ 0.00	\$ 2,859.00
	Increase Revenue		Increase		
48130	Contributions	135,780.00	2,859.00	0.00	138,639.00
	Sub-total Revenue	\$ 135,780.00	\$ 2,859.00	\$ 0.00	\$ 138,639.00
	The increase in Travel is needed to budget expenditures and revenue for the Coverdell Federal Grant from ETSU for medical investigator training.				
	LOCAL HEALTH CENTER	Current Budget			Amended Budget
	Increase Expenditures		Increase		
55110-499	Other Supplies and Materials	2,500.00	1,000.00		3,500.00
	Decrease Expenditures			Decrease	
55110-336	Maintenance & Repair Serv-Equipment	2,500.00		(1,000.00)	1,500.00
	Sub-total	\$ 5,000.00	\$ 1,000.00	\$ (1,000.00)	\$ 5,000.00
	The increase in Other Supplies and Materials is needed for increased expenditures of the new clinic rooms in the Church Hill Office.				
	Funding will come from transfers within the Local Health Center budget.				
	PARKS AND FAIR BOARDS	Current Budget			Amended Budget
	Increase Expenditures		Increase		
56700-442	Propane Gas	0.00	406.00		406.00
	Decrease Expenditures			Decrease	
56700-351	Rentals	2,450.00		(406.00)	2,044.00
	Sub-total	\$ 2,450.00	\$ 406.00	\$ (406.00)	\$ 2,450.00
	The increase in Propane Gas is needed to budget this line-item for the new heat unit in the Maintenance building.				
	Funding will come from a transfer within the Parks and Fair Boards budget.				
	INDUSTRIAL DEVELOPMENT	Current Budget			Amended Budget
	Increase Expenditures		Increase		
58120-415	Electricity	10,271.00	2,529.00		12,800.00
	Decrease Expenditures			Decrease	
58120-321	Engineering Services	2,529.00		(2,529.00)	0.00
	Sub-total	\$ 12,800.00	\$ 2,529.00	\$ (2,529.00)	\$ 12,800.00
	The increase in Electricity is needed due to this line-item being under-estimated.				
	Funding will come from a transfer within the Industrial Development budget.				
	Page Totals - Expenditures	\$ 429,850.00	\$ 24,227.00	\$ (21,368.00)	\$ 432,709.00
	Page Totals - Revenues	\$ 135,780.00	\$ 2,859.00	\$ 0.00	\$ 138,639.00

RESOLUTION NO. 2012/02/08

TO THE HONORABLE MELVILLE E. BAILEY, CHAIRMAN, AND MEMBERS OF THE HAWKINS COUNTY BOARD OF COMMISSIONERS IN REGULAR SESSION, MET THIS 27th DAY OF February 2012.

RESOLUTION IN REF: GENERAL PURPOSE FUND BUDGET AMENDMENT

WHEREAS, the Hawkins County Board of Education has approved the attached budget amendment to the Federal Projects Fund, and now requests approval of said amendment by the Hawkins County Board of Commissioners.

NOW THEREFORE BE IT RESOLVED THAT the Hawkins County Board of Commissioners, meeting in regular session, February 27, 2012, go on record as passing this resolution.

Introduced by Esq. Gary Hicks

Estimated Cost: _____

Seconded by Esq. _____

Paid From _____ Fund

ACTION: Aye Nay

Date Submitted 2.7.12

Roll Call _____ _____

County Clerk: A. Carroll Jenkins

Voice Vote _____ _____

By: A. Carroll Jenkins

Absent _____ _____

COMMITTEE ACTION:

APPROVED

DISAPPROVED

CHAIRMAN: Melville E. Bailey

FUND: 141 GENERAL PURPOSE SCHOOL FUND
 AMENDMENT NUMBER: 4
 DATE: January 23, 2012

ORIGINAL BUDGET AMOUNT	52,375,554.00
PREVIOUS AMENDMENTS	569,335.98
TOTAL	52,944,889.98
REQUESTED AMENDMENT	1,900.16
TOTAL	52,946,790.14

Desc Code	ACCOUNT NO	DESCRIPTION	CURRENT BUDGET	INCREASE	DECREASE	AMENDED BUDGET
		EXPENDITURES				
		71200 SPECIAL EDUCATION PROGRAM				
6	71200-195	Certified Substitutes	2,500.00	10,000.00		12,500.00
6	71200-198	Noncertified Substitutes	91,500.00		10,000.00	81,500.00
		Subtotal	94,000.00	10,000.00	10,000.00	94,000.00
		72120 HEALTH SERVICES				
3	72120-395-SPARK	Travel	-	539.16		539.16
1	72120-499-FRC	Other Supplies and Materials	10,569.27	361.00		10,930.27
3	72120-499-SPARK	Other Supplies and Materials	-	1,000.00		1,000.00
		Subtotal	10,569.27	1,900.16	-	12,469.43
		72310 BOARD OF EDUCATION				
4	72310-320	Dues and Memberships	12,000.00	1,226.00		13,226.00
4	72310-513	Workman's Compensation Insurance	371,751.00		10,948.01	360,802.99
		Subtotal	383,751.00	1,226.00	10,948.01	374,028.99
		72320 DIRECTOR OF SCHOOLS				
4	72320-348	Postal Charges	6,530.00	2,001.39		8,531.39
4	72320-399	Other Contracted Services	20,000.00	7,720.62		27,720.62
		Subtotal	26,530.00	9,722.01	-	36,252.01
		72620 MAINTENANCE OF PLANT				
5	72620-717-SAFE	Maintenance Equipment	36,800.00	10,000.00		46,800.00
		Subtotal	36,800.00	10,000.00	-	46,800.00
		72710 TRANSPORTATION				
5	72710-729-SAFE	Maintenance Equipment	10,000.00		10,000.00	-
		Subtotal	10,000.00	-	10,000.00	-
		82130 PRINCIPAL ON DEBT SERVICE				
2	82130-620	Debt Service Contribution to Primary Government	436,559.00		436,559.00	-
		Subtotal	436,559.00	-	436,559.00	-
		82230 INTEREST ON DEBT SERVICE				
2	82230-620	Debt Service Contribution to Primary Government	44,503.00		44,503.00	-
		Subtotal	44,503.00	-	44,503.00	-
		82330 OTHER DEBT SERVICE				
2	82330-620	Debt Service Contribution to Primary Government	-	481,062.00		481,062.00
		Subtotal	-	481,062.00	-	481,062.00
		TOTAL EXPENDITURES	1,042,712.27	513,910.17	512,010.01	1,044,612.43
		REVENUES				
1	44570-FRC	Contributions and Gifts	1,082.27	361.00		1,443.27
3	44990-SPARK	Other Local Revenues	-	1,539.16		1,539.16
		Subtotal	1,082.27	1,900.16	-	2,982.43

	This budget amendment is to budget for the following:				
1	To budget for the donations made to the Family Resource Center				
2	To adjust the Debt Service budget to the account that is referenced to pay from to the county				
3	to budget for a mini grant given from Blue Cross Blue Shield				
4	To budget for a few bills that were more than what had been originally budgeted and to budget the Paperless Pay Software that was not originally budgeted				
5	Money for security cameras on buses was not needed from the SAFE Schools Grant				
6	To budget for the overage in certified substitutes used for Special Education				

Fund Balance Analysis

		Beginning Actuals	Budgeted	Budgeted Ending Balance
34560	Restricted for Instruction	1,234,597.12	1,234,597.12	-
34755	Assigned for Education	1,005,771.00	1,005,771.00	-
34775	Assigned for Capital Outlay	68,115.00	68,115.00	-
34785	Assigned for Capital Projects	318,611.00	318,611.00	-
39000	Undesignated Fund Balance	7,588,226.96	488,569.04	7,099,657.92
	TOTAL FUND BALANCE	10,215,321.08	3,115,663.16	7,099,657.92

RESOLUTION NO. 2012 / 02 / 09

TO THE HONORABLE MELVILLE E. BAILEY, CHAIRMAN, AND MEMBERS OF THE HAWKINS COUNTY BOARD OF COMMISSIONERS IN REGULAR SESSION, MET THIS 27th DAY OF February 2012.

RESOLUTION IN REF: FEDERAL PROJECTS FUND BUDGET AMENDMENT

WHEREAS, the Hawkins County Board of Education has approved the attached budget amendment to the Federal Projects Fund, and now requests approval of said amendment by the Hawkins County Board of Commissioners.

NOW THEREFORE BE IT RESOLVED THAT the Hawkins County Board of Commissioners, meeting in regular session, February 27, 2012, go on record as passing this resolution.

Introduced by Esq. Gary Hicks

Estimated Cost: _____

Seconded by Esq. _____

Paid From _____ Fund

ACTION: Aye Nay

Date Submitted 2.7.12

Roll Call _____ _____

County Clerk: A. Carroll Jenkins

Voice Vote _____ _____

By: A. Carroll Jenkins

Absent _____ _____

COMMITTEE ACTION:

APPROVED

DISAPPROVED

CHAIRMAN: Melville E. Bailey

FUND: 142 FEDERAL PROJECTS FUND
 AMENDMENT NUMBER: 6
 DATE: February 3, 2011

ORIGINAL BUDGET AMOUNT	6,342,917.00
PREVIOUS AMENDMENTS	2,146,900.79
TOTAL	8,489,817.79
REQUESTED AMENDMENT	851.38
TOTAL	8,490,669.17

Desc Code	ACCOUNT	DESCRIPTION	CURRENT BUDGET	INCREASE	DECREASE	AMENDED BUDGET
		EXPENDITURES				
		71100 REGULAR INSTRUCTION PROGRAM				
1	71100-189	Other Salaries & Wages	33,702.00	1,450.00		35,152.00
1	71100-201	Social Security	28,161.00	75.00		28,236.00
1	71100-204	State Retirement	40,008.00	109.00		40,117.00
1	71100-212	Employer Medicare	7,870.00	18.00		7,888.00
1	71100-399	Other Contracted Services	50,748.00	22,412.50		73,160.50
1	71100-429	Instructional Supplies & Materials	300,659.15	3,062.00	-	303,721.15
1	71100-499	Other Supplies & Materials	33,656.00	128,000.00	-	161,656.00
1,2	71100-722	Regular Instruction Equipment	582,732.00	155,501.37	-	738,233.37
		Subtotal	1,077,536.15	310,627.87	-	1,388,164.02
		72220 SPECIAL EDUCATION SUPPORT				
3	71200-725	Special Education Equipment	-	1,141.92	-	1,141.92
		Subtotal	-	1,141.92	-	1,141.92
		72130 OTHER STUDENT SUPPORT				
1	72130-189	Other Salaries & Wages	118,197.00	109.00		118,306.00
1	72130-201	Social Security	10,219.00	7.00		10,226.00
1	72130-204	State Retirement	10,361.00	9.00		10,370.00
1	72130-212	Employer Medicare	1,719.00	1.00		1,720.00
1	72130-499	Other Supplies & Materials	6,448.00	2,000.00		8,448.00
1,2	72130-599	Other Charges	95,278.00	1,384.71		96,662.71
		Subtotal	242,222.00	3,510.71	-	245,732.71
		72210 REGULAR INSTRUCTION PROGRAM				
1	72210-138	Instructional Computer Personnel	-	1,349.07		1,349.07
2	72210-524	Staff Development	344,700.00	220.00	-	344,920.00
1,2	72210-599	Other Charges	5,200.00	4,245.73		9,445.73
3	72220-790	Other Equipment	1,141.92	-	1,141.92	-
		Subtotal	351,041.92	5,814.80	1,141.92	355,714.80
		72710 SUPPORT SERVICES/TRANSPORTATION				
1	72710-146	Bus Drivers	175,000.00		140,000.00	35,000.00
1	72710-201	Social Security	10,850.00		8,680.00	2,170.00
1	72710-204	State Retirement	15,838.00		12,670.00	3,168.00
1	72710-212	Employer Medicare	2,538.00		2,030.00	508.00
1	72710-412	Diesel Fuel	209,062.00		189,062.00	20,000.00
		Subtotal	413,288.00	-	352,442.00	60,846.00
		99100 OTHER USES/TRANSFERS OUT & INDIRECT COST				
1	99100-504	Indirect Cost	-	33,340.00		33,340.00
		Subtotal	-	33,340.00	-	33,340.00
		TOTAL EXPENDITURES	2,084,088.07	354,435.30	353,583.92	2,084,939.45
		REVENUE				
2	47146	English Language Acquisition Grants	8,254.00	851.38		9,105.38

- Justification: Under NCLB Guidelines, when a school within a district is identified as being in School Improvement, 20% of the system's total Title I allocation has to be set aside for school choice. The system will not need the total 20% set aside amount of \$ 413, 288.00 to meet the school choice requirement. The money was reallocated to each school according to Title I requirements. Each school amended their budget for equipment items (computers, iPads, ActiVotes, document cameras) and for instructional supply items (computer programs, apps, and materials to be used by students), and staff development.
- To budget for the reallocation of state funds addition and to adjust for the 2% handling fee for the consolidated administration of this fund. 9,291.20 - 185.82 (Handling Fee) = 9,105.38
- The above amendment will be expended to purchase supplies for writing centers, puzzles, manipulatives, big books, community helper vests, kitchen centers, a locking storage cabinet, etc. All items will be used with preschoolers with disabilities.
 This amendment was done by direction of the state

RESOLUTION NO. 2012 / 02 / 10

TO THE HONORABLE MELVILLE E. BAILEY, CHAIRMAN, AND MEMBERS OF THE HAWKINS COUNTY BOARD OF COMMISSIONERS IN REGULAR SESSION, MET THIS 27th DAY OF February 2012.

RESOLUTION IN REF: AMENDMENT OF JUNE 30, 2011 ESTIMATED FUND BALANCES ON APPROVED 2011-2012 FY BUDGETS

WHEREAS, it is recommended that the estimated fund balances presented to County Commission should reasonably reflect the actual June 30 fund balances, and

WHEREAS, the June 30, 2011 audit has been released, and

WHEREAS, it is not always possible to project estimated fund balances and reserves prior to closing the accounting records before approval of each year's budgets, and

WHEREAS, it has been recommended that County Commission be informed of the actual June 30 fund balance of each fund and that the budget document be amended with such.

	Estimated 6/30/11 Fund Balances on 2011-2012 FY Budget Document	Actual 6/30/11 Fund Balances after Closing Accounting Records for the 2010-2011 FY	Difference
General Purpose School	8,842,214	11,421,874	2,579,660
Federal Projects	261,587	398,636	137,049
Central Cafeteria	2,115,031	2,269,724	154,693
Transportation	629,055	1,083,009	453,954

NOW THEREFORE BE IT RESOLVED THAT the above actual June 30, 2011 fund balances be recognized and amended for the approved 2011-2012 FY Budgets for the purpose of meeting audit requirements. No general ledger entries for any fund will be required from this resolution.

Introduced by Esq. Gary Hicks

Estimated Cost: _____

Seconded by Esq. _____

Paid From _____ Fund

ACTION: Aye Nay

Date Submitted 2.7.12

Roll Call _____

County Clerk: A. Carroll Jenkins

Voice Vote _____

By: A. Carroll Jenkins

Absent _____

COMMITTEE ACTION:

APPROVED

DISAPPROVED

CHAIRMAN: Melville E. Bailey

RESOLUTION

No. 2012 / 02 / 11

To the HONORABLE MELVILLE BAILEY, Chairman, and Members of the Hawkins County Board of Commission in Regular Session, met this 27th day of February 2012.

RESOLUTION IN REF: APPROVAL OF SEVENTH DISTRICT CONSTABLE BOND

WHEREAS, Joshua C. Myers was appointed to fill the vacant constable seat in the third district as a result of the resignation of Joey Maddox; and

WHEREAS, as required by Tennessee Code Annotated, the statutory bond must be approved by County Commission and must be between \$4000- \$8000 with term ending August 30, 2012; and

WHEREAS, the attached bond is for the following:

Constable – Third District - Joshua C. Myers \$8,000

Bond effective dates - January 24, 2012 - January 24, 2013.

(Bond reflects January 24, 2013 as ending date, which is beyond the term of the seat.)

THEREFORE BE IT RESOLVED THAT THE aforementioned bond be approved by Hawkins County Board of Commissioners.

Introduced By Esq. Gary Hicks

Seconded By Esq. _____

Date Submitted 2.13.12

A. Carroll Jenkins
County Clerk

By: _____

Chairman Melville Bailey

ACTION: AYE NAY PASSED

Roll Call _____

Voice Vote _____

Absent _____

COMMITTEE ACTION

STATE OF TENNESSEE
COUNTY OF Hawkins
OFFICIAL STATUTORY BOND
FOR
COUNTY PUBLIC OFFICIALS
OFFICE OF Constable

KNOW ALL MEN BY THESE PRESENTS:

That Joshua C Myers
of Rogersville (City or Town), County
of Hawkins Tennessee, as Principal, and WESTERN SURETY COMPANY

as Surety, are held and firmly bound unto THE STATE OF TENNESSEE in the full amount of Eight Thousand and 00/100 Dollars (\$ 8,000.00)
lawful money of the United States of America for the full and prompt payment whereof we bind ourselves, our representatives,
successors and assigns, each jointly and severally, firmly and unequivocally by these presents.

WHEREAS, The said Principal was duly _____ elected appointed to the office of Constable
of and for Hawkins County for the (1) year term beginning on the 24th day of
January, 2012 and ending on the 24th day of January, 2013

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH:

That if the said Joshua C Myers, Principal, shall:

1. Faithfully perform the duties of the office of Constable of Hawkins County during his term of office or his continuance therein; and
2. Pay over to the persons authorized by law to receive them, all monies, properties, or things of value that may come into his hands during his term of office or his continuance therein without fraud or delay, and shall faithfully and safely keep all records required of him in his official capacity, and at the expiration of his term, or in case of his resignation or removal from office, shall turn over to his successor all records and property which have come into his hands, then this obligation shall be null and void; otherwise to remain in full force and effect.

WITNESS our hands and seals this 24th day of January, 2012

WITNESS — ATTEST:

Melissa Couch

PRINCIPAL:

Joshua C. Myers

SURETY:

WESTERN SURETY COMPANY
Paul T. Bruflat

COUNTERSIGNED BY:

NOT NEEDED
Tennessee Resident Agent

by:

Paul T. Bruflat, Senior Vice President
(Attach evidence of authority to execute bond)

ACKNOWLEDGMENT OF PRINCIPAL

STATE OF TENNESSEE

COUNTY OF Tennessee

Before me, a Notary Public, of the State and County aforesaid, personally appeared Joshua C. Myers with whom I am personally acquainted and who, upon oath, acknowledged himself to be the individual who executed the foregoing bond, and he acknowledged to me that he executed the same.

WITNESS my hand and seal this 24th day of January, 2012

My Commission Expires:

March 28, 2012

Melissa A. Farmer
Notary Public
STATE OF TENNESSEE
NOTARY PUBLIC
HAWKINS COUNTY

ACKNOWLEDGMENT OF SURETY

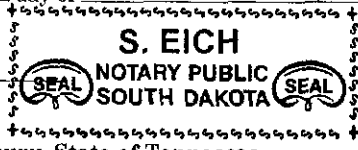
STATE OF South Dakota

COUNTY OF Minnehaha

Before me, a Notary Public, of the State and County aforesaid, personally appeared Paul T. Bruflat with whom I am personally acquainted and, who, upon oath, acknowledged himself to be the individual who executed the foregoing bond on behalf of WESTERN SURETY COMPANY, the within named Surety, a corporation duly licensed to do business in the State of Tennessee, and that he as such individual being authorized so to do, executed the foregoing bond, by signing the name of the corporation by himself as such individual.

WITNESS my hand and seal this 24th day of January, 2012
My Commission Expires:

February 12, 2015



S. EICH
Notary Public

Form Prescribed by the Comptroller of the Treasury, State of Tennessee
Form Approved by the Attorney General, State of Tennessee

APPROVAL AND CERTIFICATION

SECTION I. (Applicable to all County Officials except Clerks of Chancery and Circuit Courts)

Bond and Sureties approved by _____, County Executive
of _____ County, on this _____ day of _____

Signed: _____
County Executive

CERTIFICATION:

I, _____, County Clerk of _____ County,
hereby certify that the foregoing bond was approved by the Legislative Body of said county, in open session on the _____
day of _____, _____, and entered upon the minutes thereof.

Signed: _____
County Clerk

SECTION II. (Applicable only to Clerks of Chancery and Circuit Courts)

CERTIFICATION:

This is to certify that I have examined the foregoing bond and found the same to be sufficient and in conformity to law, that the sureties on the same are good and worth the penalty thereof and that the same has been entered upon the minutes of said court.

Signed: _____
Judge of the _____ Chancery _____ Circuit Court of and for said County
on this _____ day of _____

SECTION III. (Applicable to all County Officials' Bonds)

INDORSEMENT:

Filed with the Comptroller of the Treasury, State of Tennessee, this _____ day of _____

Comptroller of the Treasury

SECTION IV. (Applicable to all County Officials' Bonds)

FOR USE BY REGISTER OF DEEDS

WESTERN SURETY COMPANY
101 South Phillips Ave.
Sioux Falls, SD 57104
605-336-0850

Western Surety Company

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS:

That WESTERN SURETY COMPANY, a corporation organized and existing under the laws of the State of South Dakota, and authorized and licensed to do business in the States of Alabama, Alaska, Arizona, Arkansas, California, Colorado, Connecticut, Delaware, District of Columbia, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New Mexico, New York, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, West Virginia, Wisconsin, Wyoming, and the United States of America, does hereby make, constitute and appoint

Paul T. Bruflat of Sioux Falls,
State of South Dakota, its regularly elected Senior Vice President,
as Attorney-in-Fact, with full power and authority hereby conferred upon him to sign, execute, acknowledge and deliver for and on its behalf as Surety and as its act and deed, the following bond:

One Constable County of Hawkins

bond with bond number 61252597

for Joshua C Myers
as Principal in the penalty amount not to exceed: \$ 8,000.00

Western Surety Company further certifies that the following is a true and exact copy of Section 7 of the by-laws of Western Surety Company duly adopted and now in force, to-wit:

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys-in-Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

In Witness Whereof, the said WESTERN SURETY COMPANY has caused these presents to be executed by its Senior Vice President with the corporate seal affixed this 24th day of January, 2012.

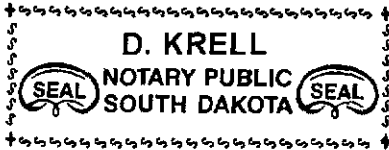
ATTEST

L. Nelson
L. Nelson, Assistant Secretary

WESTERN SURETY COMPANY
By Paul T. Bruflat
Paul T. Bruflat, Senior Vice President

STATE OF SOUTH DAKOTA }
COUNTY OF MINNEHAHA } ss

On this 24th day of January, 2012, before me, a Notary Public, personally appeared Paul T. Bruflat and L. Nelson who, being by me duly sworn, acknowledged that they signed the above Power of Attorney as Senior Vice President and Assistant Secretary, respectively, of the said WESTERN SURETY COMPANY, and acknowledged said instrument to be the voluntary act and deed of said Corporation.



My Commission Expires November 30, 2012

D. Krell

Notary Public



