

**RESOLUTION**

NO. 2017 / 11 / 01

To the HONORABLE MELVILLE BAILEY, Chairman, and Members of the Hawkins County Board of Commissioners in Regular Session, met this 27th day of November 2017.

RESOLUTION OF REF: **APPOINTMENT OF CHAIRMAN PRO-TEMPORE OF COUNTY COMMISSION MARK LINKOUS**

WHEREAS, the office of Chairman Pro-Tempore of the Hawkins County Commission will be vacated the 4th Monday of November, 2017 due to failure of October Resolution 2017/10/01 & Resolution 2017/10/02; and

WHEREAS, Commissioner Mark Linkous has the qualifications to carry out the duties of this office.

NOW, THEREFORE BE IT RESOLVED that Mark Linkous be appointed as Chairman Pro-Tempore of the Hawkins County Commission beginning 27th day of November 2017.

INTRODUCED BY: Mike Herrell

ACTION:      AYE      NAY      PASSED

SECONDED BY: \_\_\_\_\_

ROLL CALL:    \_\_\_\_\_

DATE SUBMITTED: 11-01-17

VOICE VOTE    \_\_\_\_\_

*Nancy D. Cloud*  
HAWKINS COUNTY CLERK

ABSENT        \_\_\_\_\_

BY: \_\_\_\_\_

VACANCY       \_\_\_\_\_

COMMITTEE ACTION: \_\_\_\_\_

CHAIRMAN: MELVILLE BAILEY

RESOLUTION

No. 2017 / 11 / 02

To the HONORABLE Melville Bailey, Chairman, and Members of the Hawkins County Board of Commissioners in Regular Session, met this 27th day of November, 2017.

RESOLUTION IN REF: APPOINTMENT OF CHAIRMAN PRO-TEMPORE OF COUNTY COMMISSION STACY VAUGHAN

WHEREAS, the office of Chairman Pro-Tempore of the Hawkins County Commission is due to be filled. Commissioner Stacy Vaughan has the qualifications to carry out the duties of this office.

THEREFORE, BE IT RESOLVED that Stacy Vaughan be appointed as Chairman Pro-Tempore of the Hawkins County Commission beginning November 27, 2017 until the fourth Monday in September 2018.

Introduced by Esq. Bob Palmer

Seconded By Esq. \_\_\_\_\_

Date Submitted 11-13-17

Nancy J. Paul  
COUNTY CLERK

BY: \_\_\_\_\_

CHAIRMAN: \_\_\_\_\_

**ACTION:** AYE NAY PASSED

Roll Call \_\_\_\_\_

Voice Vote \_\_\_\_\_

Absent \_\_\_\_\_

**COMMITTEE ACTION**

RESOLUTION

No. 2017 11 103

To the Honorable Melville Bailey, Chairman and Members of the Hawkins County Board of Commissioners in Regular Session, met this 27th day of November, 2017.

RESOLUTION IN REF: APPOINTMENT OF MELVILLE BAILEY AS CHAIRMAN OF COUNTY COMMISSION

WHEREAS, the Chairman of the Hawkins County Commission is now due for appointment.

Melville Bailey is County Mayor and is qualified to serve.

THEREFORE, BE IT RESOLVED THAT Melville Bailey, County Mayor, be appointed as Chairman of the County Commission and his term be from November 27, 2017 until the fourth Monday in September 2018.

Introduced by Esq. Bob Palmer

Seconded By Esq. \_\_\_\_\_

Date Submitted 11-13-17

Nancy L. Davis  
COUNTY CLERK

BY: \_\_\_\_\_

CHAIRMAN: \_\_\_\_\_

ACTION:	AYE	NAY	PASSED
Roll Call	_____	_____	_____
Voice Vote	_____	_____	_____
Absent	_____	_____	_____
<b>COMMITTEE ACTION</b>			

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**RESOLUTION**

No. 2017 11 104

To the HONORABLE MELVILLE BAILEY, Chairman, and Members of the Hawkins County Board of Commission in Regular Session, met this 27TH day of November, 2017.

**RESOLUTION IN REF:            APPROVAL TO ACCEPT A \$35,000 HIGHWAY SAFETY GRANT FROM THE TENNESSEE DEPARTMENT OF TRANSPORTATION WITH NO LOCAL MATCHING FUNDS FOR THE SHERIFF'S OFFICE**

WHEREAS, the Tennessee State Department of Transportation makes available grants to local sheriff offices for the implementation of safety on roadways in their county; and

WHEREAS, the Hawkins County Sheriff's office applied for a Thirty-Five Thousand (\$35,000) Highway Safety Grant for the purpose of DUI Enforcement and has been awarded the grant. There is no local match.

THEREFORE, BE IT RESOLVED that approval be given to accept the aforementioned grant from Tennessee State Department of Transportation for the purpose DUI Enforcement on our roadways by the Sheriff's Department.

Introduced By Esq. Stacy Vaughan, Chmn Budget Comm

Seconded By Esq. \_\_\_\_\_

Date Submitted 11-13-17

Nancy H. Davis  
County Clerk

By: \_\_\_\_\_

Chairman \_\_\_\_\_

ACTION:    AYE    NAY    PASSED

Roll Call    \_\_\_\_\_

Voice Vote    \_\_\_\_\_

Absent    \_\_\_\_\_

COMMITTEE ACTION

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RESOLUTION

No 20171 11 105

To the HONORABLE MELVILLE BAILEY, Chairman, and Members of the Hawkins County Board of Commission in Regular Session, met this 27th day of November, 2017

RESOLUTION IN REF: APPROVAL TO SURPLUS PROPERTY FROM COUNTY BUILDINGS

WHEREAS, the County Buildings department has 2 items that need to be deemed surplus. The list is as follows:

- 1. Hartford Sectional Water Source Boiler – from the courthouse-replaced during renovation.
- 2. Generator - from the old jail, now the administration building – replaced when bigger generator was installed.

NOW, THEREFORE BE IT RESOLVED that approval be given to surplus the afore-mentioned items by either sale through sealed bid or public auction or if deemed non-useable then dispose of as a scrap/ recycle item.

Introduced By Esq. Darrell Gilliam

Seconded By Esq. \_\_\_\_\_

Date Submitted 11-13-17

Nancy L. Davis  
County Clerk

By: \_\_\_\_\_

Chairman \_\_\_\_\_

ACTION: AYE NAY PASSED

Roll Call \_\_\_\_\_

Voice Vote \_\_\_\_\_

Absent \_\_\_\_\_

COMMITTEE ACTION

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**RESOLUTION**

No. 2017 11 1 06

To the HONORABLE MELVILLE BAILEY, Chairman, and Members of the Hawkins County Board of Commission in Regular Session, met this 27<sup>th</sup> day of November, 2017.

**RESOLUTION IN REF:                    APPROVAL OF JOB DESCRIPTION FOR RECYCLE CENTER OF THE HAWKINS COUNTY CLASSIFICATION FACTOR RANKING SCHEDULE**

WHEREAS, the Personnel committee met on October 16, 2017, and approved job description changes for positions at the Recycle Center. According to Resolution 2014/09/10 approved by County Commission on September 22, 2014, any position not currently listed on the Hawkins County Classification Factor Ranking Schedule must be approved by the county commission; and

WHEREAS, the Solid Waste Department - Recycle Center is requesting the re-classification of positions. This is due to the center working inmates and complying with the requirements of the Sheriff and for driving a vehicle of more than 15 passenger vehicle to pick-up litter.

The classifications will be as follows:

Recycling Technician I (Classification 300/Salary Grade 3) and will require the employee to have TCI training.

Recycle Technician II (Classification 410 /Salary Grade 4) and will require the employee to have TCI training and a CDL license with P endorsement . This is a new classification

NOW THEREFORE BE IT RESOLVED that the afore mentioned job descriptions for the Health Department and the Recycle Center be approved and added to the Hawkins County Classification Factor Ranking Schedule.

Introduced By Esq. Stacy Vaughan, Chrmn Personnel Comm

Seconded By Esq. \_\_\_\_\_

Date Submitted 11-13-17

*Nancy A. Davis*  
County Clerk

By: \_\_\_\_\_

Chairman \_\_\_\_\_

ACTION:    AYE    NAY    PASSED

Roll Call    \_\_\_\_\_

Voice Vote    \_\_\_\_\_

Absent    \_\_\_\_\_

COMMITTEE ACTION

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TO THE HONORABLE MELVILLE BAILEY, CHAIRMAN, AND MEMBERS OF THE HAWKINS COUNTY BOARD OF COMMISSIONERS IN REGULAR SESSION, MET THIS 27TH DAY OF NOVEMBER, 2017.

**RESOLUTION IN REFERENCE: BUDGET AMENDMENT - GENERAL FUND**

The following budget amendments are being requested as listed below:

Account Number	Description	Current Budget	Increase	Decrease	Amended Budget
<b>CHANCERY COURT</b>					
<b>Increase Expenditures</b>			<b>Increase</b>		
53400-337	Maint & Repair Services - Office Equip	0.00	500.00		500.00
<b>Decrease Expenditures</b>				<b>Decrease</b>	
53400-719	Other Equipment	1,000.00		(500.00)	500.00
<b>Sub-total Expenditures</b>		<b>\$ 1,000.00</b>	<b>\$ 500.00</b>	<b>\$ (500.00)</b>	<b>\$ 1,000.00</b>
Chancery Court has two date/time electric stamps, both of which malfunctioned at the same time. Currently, there is no monies appropriated in Maintenance & Repair Services - Office Equipment because most of the equipment is covered by maintenance agreements. This funding will come from a transfer within the budget. Thus, no new monies are required.					
<b>OTHER LOCAL HEALTH SERVICES (DGA GRANT)</b>					
<b>Increase Expenditures</b>			<b>Increase</b>	<b>Decrease</b>	
55190-499	Other Supplies & Materials	0.00	10,000.00		10,000.00
<b>Sub-total Expenditures</b>		<b>\$ 0.00</b>	<b>\$ 10,000.00</b>	<b>\$ 0.00</b>	<b>\$ 10,000.00</b>
<b>STATE OF TENNESSEE GENERAL GOVERNMENT GRANTS</b>					
<b>Increase Revenue</b>			<b>Increase</b>		
46390	Health & Welfare Grants	472,900.00	10,000.00		482,900.00
<b>Sub-total Revenues</b>		<b>\$ 472,900.00</b>	<b>\$ 10,000.00</b>	<b>\$ 0.00</b>	<b>\$ 482,900.00</b>
The above increase in funds is an amendment to the DGA Grant Agreement between the Tennessee Department of Health and Hawkins County. This additional funding of \$10,000 will be used with Tobacco Education/Prevention initiatives with the Hawkins County Health Department. The amount expended will be reimbursed monthly through the DGA Grant. Funding will be utilized during the 2017-18 fiscal year. No county funds are required, as this is 100% grant funds.					
		<b>Current Budget</b>	<b>Increase</b>	<b>Decrease</b>	<b>Amended Budget</b>
<b>Page Totals- Expenditures</b>		<b>\$ 1,000.00</b>	<b>\$ 10,500.00</b>	<b>\$ (500.00)</b>	<b>\$ 11,000.00</b>
<b>Page Totals- Revenues</b>		<b>\$ 472,900.00</b>	<b>\$ 10,000.00</b>	<b>\$ 0.00</b>	<b>\$ 482,900.00</b>

INTRODUCED BY: Stacy Vaughan

ESTIMATED COST \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

PAID FROM GENERAL FUND

ACTION: AYE NAY

DATE SUBMITTED 11-13-17

ROLL CALL \_\_\_\_\_

COUNTY CLERK: NANCY A. DAVIS

VOICE VOTE \_\_\_\_\_

BY: \_\_\_\_\_

ABSENT \_\_\_\_\_

COMMITTEE ACTION: \_\_\_\_\_

APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_

CHAIRMAN:

MELVILLE BAILEY

**Budget Amendment: General Fund  
County Commission Meeting  
Date: November 27, 2017**

Account Number	Description	Current Budget	Increase	Decrease	Amended Budget
	<b>OTHER PUBLIC HEALTH AND WELFARE - TOBACCO SETTLEMENT GRANT</b>				
	<b>Increase Expenditures</b>		<b>Increase</b>		
39000	Undesignated Fund Balance	2,019,036.00	7,699.00		2,026,735.00
	<b>Decrease Expenditures</b>			<b>Decrease</b>	
55900-799	Other Capital Outlay	35,875.00		(7,699.00)	28,176.00
	<b>Sub-total Expenditures</b>	<b>\$ 2,054,911.00</b>	<b>\$ 7,699.00</b>	<b>\$ (7,699.00)</b>	<b>\$ 2,054,911.00</b>
The above increase in Undesignated Fund Balance is due to revising the Tobacco Settlement Funds to actual amounts available as of FY 17-18. The balance of funds available for the Tobacco Settlement Funds is \$28,176. These are tobacco grant funds provided by the State of Tennessee.					
		<b>Current</b>	<b>Increase</b>	<b>Decrease</b>	<b>Amended</b>
	<b>Page Totals- Expenditures</b>	<b>\$ 2,054,911.00</b>	<b>\$ 7,699.00</b>	<b>\$ (7,699.00)</b>	<b>\$ 2,054,911.00</b>
	<b>Page Totals- Revenues</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>



RESOLUTION NO. 201711108

TO THE HONORABLE MELVILLE E. BAILEY, CHAIRMAN, AND MEMBERS OF THE HAWKINS COUNTY BOARD OF COMMISSIONERS IN REGULAR SESSION, MET THIS 27<sup>th</sup> DAY OF NOVEMBER 2017.

**RESOLUTION IN REF: GENERAL PURPOSE SCHOOL FUND BUDGET AMENDMENT**

WHEREAS, the Hawkins County Board of Education has approved the attached budget amendment to the General Purpose School Fund, and now requests approval of said amendment by the Hawkins County Board of Commissioners.

NOW THEREFORE BE IT RESOLVED THAT the Hawkins County Board of Commissioners, meeting in regular session, November 27, 2017, go on record as passing this resolution.

Introduced by Esq. Stacy Vaughan

Estimated Cost: \_\_\_\_\_

Seconded by Esq. \_\_\_\_\_

Paid From \_\_\_\_\_ Fund

ACTION:    Aye    Nay

Date Submitted 11-13-17

Roll Call    \_\_\_\_\_    \_\_\_\_\_

County Clerk: Nancy A. Davis

Voice Vote    \_\_\_\_\_    \_\_\_\_\_

By: \_\_\_\_\_

Absent    \_\_\_\_\_    \_\_\_\_\_

COMMITTEE ACTION:

APPROVED

DISAPPROVED

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CHAIRMAN: Melville E. Bailey

FUND: 141 GENERAL PURPOSE SCHOOL FUND  
 AMENDMENT NUMBER: 4  
 DATE: November 27, 2017

ORIGINAL BUDGET AMOUNT	54,120,005.00
PREVIOUS AMENDMENTS	160,070.31
TOTAL	54,280,075.31
REQUESTED AMENDMENT	437,000.00
TOTAL	54,717,075.31

Desc Code	ACCOUNT NO	DESCRIPTION	CURRENT BUDGET	INCREASE	DECREASE	AMENDED BUDGET
		<b>EXPENDITURES</b>				
		<b>76100 REGULAR CAPITAL OUTLAY</b>				
1	76100-707	Building Improvements	1,000,000.00	437,000.00		1,437,000.00
		<b>Subtotal</b>	<b>1,000,000.00</b>	<b>437,000.00</b>	-	<b>1,437,000.00</b>
		<b>FUND BALANCE</b>				
1	39000	Unassigned Fund Balance	8,447,349.00		437,000.00	8,010,349.00
		<b>Subtotal</b>	<b>8,447,349.00</b>	-	<b>437,000.00</b>	<b>8,010,349.00</b>
		<b>TOTAL EXPENDITURES &amp; FUND BALANCE</b>	<b>9,447,349.00</b>	<b>437,000.00</b>	<b>437,000.00</b>	<b>9,447,349.00</b>
		This budget amendment is to budget for the following:				
1		To make appropriations for the elevator project at Cherokee High School.				

RESOLUTION NO. 2017 11 109

TO THE HONORABLE MELVILLE E. BAILEY, CHAIRMAN, AND MEMBERS OF THE HAWKINS COUNTY BOARD OF COMMISSIONERS IN REGULAR SESSION, MET THIS 27<sup>th</sup> DAY OF NOVEMBER 2017.

**RESOLUTION IN REF: FEDERAL PROJECTS FUND BUDGET AMENDMENT**

WHEREAS, the Hawkins County Board of Education has approved the attached budget amendment to the Federal Projects Fund, and now requests approval of said amendment by the Hawkins County Board of Commissioners.

NOW THEREFORE BE IT RESOLVED THAT the Hawkins County Board of Commissioners, meeting in regular session, November 27, 2017, go on record as passing this resolution.

Introduced by Esq. Stacy Vaughan

Estimated Cost: \_\_\_\_\_

Seconded by Esq. \_\_\_\_\_

Paid From \_\_\_\_\_ Fund

ACTION:    Aye    Nay

Date Submitted 11-13-17

Roll Call    \_\_\_\_\_    \_\_\_\_\_

County Clerk: Nancy A. Davis

Voice Vote    \_\_\_\_\_    \_\_\_\_\_

By: \_\_\_\_\_

Absent    \_\_\_\_\_    \_\_\_\_\_

COMMITTEE ACTION:

APPROVED

DISAPPROVED

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CHAIRMAN: Melville E. Bailey

FUND: 142 FEDERAL PROJECTS FUND

AMENDMENT NUMBER: 4

DATE: November 27, 2017

ORIGINAL BUDGET

1,778,454.83

PREVIOUS AMENDMENTS

991,657.53

TOTAL

2,770,112.36

REQUESTED AMENDMENT

57,207.07

TOTAL

2,827,319.43

ACCOUNT NO	DESCRIPTION	CURRENT BUDGET	INCREASE	DECREASE	AMENDED BUDGET
	<b>EXPENDITURES</b>				
	<b>71100 REGULAR INSTRUCTION PROGRAM</b>				
71100-429	Instructional Supplies & Materials	417.74	26,078.09		26,495.83
71100-722	Regular Instruction Equipment	600.00	4,320.00	78.09	4,841.91
	<b>Subtotal</b>	<b>1,017.74</b>	<b>30,398.09</b>	<b>78.09</b>	<b>31,337.74</b>
	<b>72130 OTHER STUDENT SUPPORT</b>				
72130-322	Evaluation & Testing	-	1,500.00		1,500.00
72130-399	Other Contracted Services	-	20,387.07		20,387.07
72130-524	Inservice/Staff Development	-	5,000.00		5,000.00
72130-599	Other Charges	400.00	-		400.00
	<b>Subtotal</b>	<b>400.00</b>	<b>26,887.07</b>	<b>-</b>	<b>27,287.07</b>
	<b>72210 REGULAR INSTRUCTION - SUPPORT</b>				
72210-524	In-Service/Staff Development	800.00	-		800.00
	<b>Subtotal</b>	<b>800.00</b>	<b>-</b>	<b>-</b>	<b>800.00</b>
	<b>Total Expenditures</b>	<b>2,217.74</b>	<b>57,285.16</b>	<b>78.09</b>	<b>59,424.81</b>
	<b>REVENUE</b>				
47590	Other Federal Through State	-	57,207.07		57,207.07
	<b>Total Revenues</b>	<b>-</b>	<b>57,207.07</b>	<b>-</b>	<b>57,207.07</b>
	This budget amendment is to budget for the following:				
<b>Title III</b>	To make appropriations to purchase digital computer programs.				
<b>Title IV</b>	To budget a new Title IV Student Support and Academic Enrichment Grant.				

**CERTIFICATE OF ELECTION OF NOTARIES PUBLIC**  
**Resolution No. 2017/11/10**  
**AS CLERK OF THE COUNTY OF HAWKINS, TENNESSEE**

**NOTARY PUBLIC DURING THE NOVEMBER 27, 2017 MEETING OF THE GOVERNING BODY:**

NAME	HOME ADDRESS	BUSINESS
1. RICK DINKINS	131 HENARDS CHAPEL RD. ROGERSVILLE, TN. 37857	HENARDS CHAPEL BAPTIST CHURCH ROGERSVILLE, TN. 37857
2. SUSAN C. GRAY	122 CARROLL CIRCLE ROGERSVILLE, TN. 37857	HAWKINS COUNTY PROPERTY ASSESSOR ROGERSVILLE, TN. 37857
3. BARBARA ERWIN HAUN	320 SOUTH CENTRAL CHURCH HILL, TN. 37642	KINGSPORT AMATURE & ELECTRIC CO. KINGSPORT, TN. 37660
4. DOROTHY L. HECK	444 FINLEY ST. BULLS GAP, TN 37711	TOWN OF BULLS GAP BULLS GAP, TN 37711
5. STACY L. JONES	6610 CARTERS VLY RD. CHURCH HILL, TN. 37642	MORGAN STANLEY KINGSPORT, TN. 37660
6. TINA M. SHORTRIDGE	287 LAUREN DR. ROGERSVILLE, TN. 37857	APPALACHIAN COMMUNITY FCU ROGERSVILLE, TN. 37857
7. APRIL WEEMS	125 SHARP AVE. ROGERSVILLE, TN. 37857	HAWKINS COUNTY PROPERTY ASSESSOR ROGERSVILLE, TN. 37857
8. CRYSTAL WHITAKER	203 FOX RUN DR. ROGERSVILLE, TN. 37857	APPALACHIAN COMMUNITY FCU ROGERSVILLE, TN. 37857

(Seal)

\_\_\_\_\_  
**Clerk of the County of Hawkins, Tennessee**

Date