

**MINUTES OF REGULAR SESSION OF HAWKINS COUNTY COMMISSION  
MEETING  
NOVEMBER 24, 2025 AT 6:00 P.M.**

COMMISSIONERS PRESENT: 13  
COMMISSIONERS ABSENT: 1

MARK DEWITTE, MAYOR  
SYBLE VAUGHAN TRENT  
JOHN GIBSON  
JEFF BARRETT  
TOM KERN

DANNY ALVIS (A)  
CHARLES THACKER  
JOSH GILLIAM  
CHAD BRITTON  
GLENDA DAVIS

JASON ROACH  
LARRY CLONCE  
NANCY BARKER  
ROBBIE PALMER  
BOBBY JINKS

PUBLIC COMMENTS – ON FILE IN THE COUNTY CLERK'S OFFICE

COMMENDATIONS/RECOGNITIONS – NONE

OFFICE REPORTS/COMMITTEE REPORTS – (FILED IN THE COUNTY CLERKS OFFICE)

--APPOINTMENT OF GARY MARSHALL TO THE BOARD OF COMMISSIONERS OF THE  
RUSSELLVILLE-WHITESBURG UTILITY DISTRICT OF HAMBLEN AND HAWKINS COUNTIES  
FOR THE TERM OF NOVEMBER 20, 2025 TO NOVEMBER 19, 2030

MINUTES OF OCTOBER 27, 2025 COMMISSION MEETING WERE APPROVED – 13 YES, 1 ABSENT  
\*MOTION BY CHAD BRITTON, SECOND BY JOSH GILLIAM

**RESOLUTIONS 2025/11:**

2025/11/01 APPROVAL OF ELECTRONIC PARTICIPATION IN MEETINGS UNDER CERTAIN  
CIRCUMSTANCES AND ESTABLISHING A POLICY FOR CONDUCTING MEETINGS BY  
ELECTONIC MEANS  
\*MOTION BY SYBLE TRENT, SECOND BY JOSH GILLIAM

CORRECTION IN PARAGRAPH 2 - TN CODE ANNOTATED 5-5-06(b) TO TN CODE ANNOTATED, 5-5-106(b)

MOTION TO AMEND RESOLUTION 2025/11/01 – TO CHOOSE OPTION ONE UNDER SECTION 1(a)  
\*MOTION BY JASON ROACH, SECOND BY JOSH GILLIAM

YES: TRENT, GIBSON, KERN, BARRETT, THACKER, GILLIAM,  
BRITTON, DAVIS, ROACH, CLONCE, BARKER, PALMER

NO: JINKS

ABSENT: ALVIS

APPROVED BY ROLL CALL YES 12 NO 1 ABSTAIN 0 ABSENT 1

**VOTE OF RESOLUTION 2025/11/01 – AS AMENDED**

YES: TRENT, GIBSON, KERN, BARRETT, THACKER, GILLIAM,  
BRITTON, DAVIS, ROACH, CLONCE, BARKER, PALMER

NO: JINKS

ABSENT: ALVIS

APPROVED BY ROLL CALL YES 12 NO 1 ABSTAIN 0 ABSENT 1

2025/11/02 APPROVAL FOR A ONE TIME DONATION OF \$15,000 FROM THE GENERAL FUND  
UNDESIGNATED FUND BALANCE TO SECOND HARVEST FOOD BANK OF NORTHEAST  
TENNESSEE

PULLED BY COMMISSIONER GILLIAM

2025/11/03 LEASE OF FIRST COMMUNITY BANK (DIVISION OF TRUPOINT BANK) DRIVE THRU FOR USE BY THE HAWKINS COUNTY CLERK'S OFFICE  
\*MOTION BY TOM KERN, SECOND BY NANCY BARKER

YES: TRENT, GIBSON, KERN, BARRETT, THACKER, GILLIAM,  
BRITTON, DAVIS, ROACH, CLONCE, BARKER, PALMER, JINKS

ABSENT: ALVIS

APPROVED BY ROLL CALL YES 13 NO 0 ABSTAIN 0 ABSENT 1

2025/11/04 APPROVAL TO SURPLUS OFFICE EQUIPMENT FROM VARIOUS OFFICES  
\*MOTION BY JOSH GILLIAM, SECOND BY NANCY BARKER

YES: TRENT, GIBSON, KERN, BARRETT, THACKER, GILLIAM,  
BRITTON, DAVIS, ROACH, CLONCE, BARKER, PALMER, JINKS

ABSENT: ALVIS

APPROVED BY ROLL CALL YES 13 NO 0 ABSTAIN 0 ABSENT 1

2025/11/05 APPROVAL TO ALLOCATE 2024 STATE OPIOID ABATEMENT FUNDS TO THE NORTHEAST TENNESSEE REGIONAL RECOVERY CENTER'S GENERAL OPERATING FUND  
\*MOTION BY JOSH GILLIAM, SECOND BY ROBBIE PALMER

YES: TRENT, KERN, BARRETT, THACKER, GILLIAM, BRITTON  
DAVIS, ROACH, CLONCE, BARKER, PALMER, JINKS

NO: GIBSON

ABSENT: ALVIS

APPROVED BY ROLL CALL YES 12 NO 1 ABSTAIN 0 ABSENT 1

2025/11/06 APPROVAL TO ALLOCATE 2024 STATE OPIOID ABATEMENT FUNDS TO THE HAWKINS COUNTY RECOVERY COURT FOUNDATION  
\*MOTION BY JOSH GILLIAM, SECOND BY ROBBIE PALMER

MOTON TO AMEND RESOLUTION 2025/11/06 – TO ADD “PENDING APPROVAL FROM THE SMART INITIATIVE REPRESENTATIVE” AT THE END OF THE RESOLUTION  
\*MOTION BY JOSH GILLIAM, SECOND BY LARRY CLONCE

YES: TRENT, GIBSON, KERN, BARRETT, THACKER, GILLIAM,  
BRITTON, DAVIS, ROACH, CLONCE, BARKER, PALMER, JINKS

ABSENT: ALVIS

APPROVED BY ROLL CALL YES 13 NO 0 ABSTAIN 0 ABSENT 1

VOTE OF RESOLUTION 2025/11/06 – AS AMENDED.

YES: TRENT, GIBSON, KERN, BARRETT, THACKER, GILLIAM,  
BRITTON, DAVIS, ROACH, CLONCE, BARKER, PALMER, JINKS

ABSENT: ALVIS

APPROVED BY ROLL CALL YES 13 NO 0 ABSTAIN 0 ABSENT 1

COMMISSIONER GILLIAM LEFT THE MEETING AT 6:37 P.M.

2025/11/07 APPROVAL TO SURPLUS VEHICLES FROM HAWKINS COUNTY PARK DEPARTMENT  
\*MOTION BY JASON ROACH, SECOND BY CHARLIE THACKER

YES: TRENT, GIBSON, KERN, BARRETT, THACKER, BRITTON,  
DAVIS, ROACH, CLONCE, BARKER, PALMER, JINKS

ABSENT: ALVIS, GILLIAM

APPROVED BY ROLL CALL YES 12 NO 0 ABSTAIN 0 ABSENT 2

2025/11/08 APPROVAL OF 2026 COUNTY COMMISSION MEETINGS SCHEDULE  
\*MOTION BY NANCY BARKER, SECOND BY CHAD BRITTON

YES: TRENT, GIBSON, KERN, BARRETT, THACKER, BRITTON,  
DAVIS, ROACH, CLONCE, BARKER, PALMER, JINKS

ABSENT: ALVIS, GILLIAM

APPROVED BY ROLL CALL YES 12 NO 0 ABSTAIN 0 ABSENT 2

2025/11/09 APPROVAL OF EXTENSION OF LEASE WITH TN-66 PARTNERS LLC FOR A 36-MONTH  
TERM OF DECEMBER 1, 2025, UNTIL NOVEMBER 20, 2028, FOR OFFICE SPACE INCLUDING  
UNITS 6, 12, AND 13 AT 3815 HWY 66 SOUTH IN ROGERSVILLE FOR THE UNIVERSITY OF  
TENNESSEE/TENNESSEE STATE UNIVERSITY AGRICULTURAL EXTENSION OFFICE AND  
4-H PROGRAM  
\*MOTION BY JASON ROACH, SECOND BY ROBBIE PALMER

YES: TRENT, GIBSON, KERN, BARRETT, THACKER,  
BRITTON, DAVIS, ROACH, BARKER, PALMER, JINKS

ABSTAIN: CLONCE

ABSENT: ALVIS, GILLIAM

APPROVED BY ROLL CALL YES 11 NO 0 ABSTAIN 1 ABSENT 2

2025/11/10 BUDGET AMENDMENT – GENERAL FUND  
\*MOTION BY JASON ROACH, SECOND BY JOHN GIBSON

YES: TRENT, GIBSON, KERN, BARRETT, THACKER,  
DAVIS, ROACH, CLONCE, BARKER, PALMER, JINKS

ABSTAIN: BRITTON

ABSENT: ALVIS, GILLIAM

APPROVED BY ROLL CALL YES 11 NO 0 ABSTAIN 1 ABSENT 2

2025/11/11 BUDGET AMENDMENT – SOLID WASTE  
\*MOTION BY JASON ROACH, SECOND BY ROBBIE PALMER

YES: TRENT, GIBSON, KERN, BARRETT, THACKER, BRITTON  
DAVIS, ROACH, CLONCE, BARKER, PALMER, JINKS

ABSENT: ALVIS, GILLIAM

APPROVED BY ROLL CALL YES 12 NO 0 ABSTAIN 0 ABSENT 2

2025/11/12 BUDGET AMENDMENT - HIGHWAY CAPITAL PROJECTS FUND  
\*MOTION BY JASON ROACH, SECOND BY ROBBIE PALMER

YES: TRENT, GIBSON, KERN, BARRETT, THACKER, BRITTON  
DAVIS, ROACH, CLONCE, BARKER, PALMER, JINKS

ABSENT: ALVIS, GILLIAM

APPROVED BY ROLL CALL YES 12 NO 0 ABSTAIN 0 ABSENT 2

2025/11/13 GENERAL PURPOSE SCHOOL FUND BUDGET AMENDMENT  
\*MOTION BY NANCY BARKER, SECOND BY JOHN GIBSON

YES: TRENT, GIBSON, KERN, BARRETT, THACKER,  
BRITTON, DAVIS, CLONCE, BARKER, PALMER, JINKS

ABSTAIN: ROACH

ABSENT: ALVIS, GILLIAM

APPROVED BY ROLL CALL YES 11 NO 0 ABSTAIN 1 ABSENT 2

2025/11/14 SCHOOL TRANSPORTATION FUND BUDGET AMENDMENT  
\*MOTION BY NANCY BARKER, SECOND BY JOHN GIBSON

YES: TRENT, GIBSON, KERN, BARRETT, THACKER,  
BRITTON, DAVIS, CLONCE, BARKER, PALMER, JINKS

ABSTAIN: ROACH

ABSENT: ALVIS, GILLIAM

APPROVED BY ROLL CALL YES 11 NO 0 ABSTAIN 1 ABSENT 2

2025/11/15 EDUCATION CAPITAL PROJECTS FUND BUDGET AMENDMENT  
\*MOTION BY NANCY BARKER, SECOND BY CHARLIE THACKER

YES: TRENT, GIBSON, KERN, BARRETT, THACKER,  
BRITTON, DAVIS, CLONCE, BARKER, PALMER, JINKS

ABSTAIN: ROACH

ABSENT: ALVIS, GILLIAM

APPROVED BY ROLL CALL YES 11 NO 0 ABSTAIN 1 ABSENT 2

2025/11/16 APPROVAL OF NOTARIES PUBLIC  
\*MOTION BY JOHN GIBSON, SECOND BY CHAD BRITTON

YES: TRENT, GIBSON, KERN, BARRETT, THACKER,  
BRITTON, DAVIS, ROACH, BARKER, PALMER, JINKS

ABSTAIN: CLONCE

ABSENT: ALVIS, GILLIAM

APPROVED BY ROLL CALL YES 11 NO 0 ABSTAIN 1 ABSENT 2

MOTION TO ADJOURN – 12 YES  
\*MOTION BY JASON ROACH, SECOND BY JOHN GIBSON

VOTE FOR APPROVAL OF MINUTES OF NOVEMBER 2025 COMMISSION MEETING

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YES                      NO                      ABSTAIN                      ABSENT