



RESOLUTION

No. 2026/01/ 01

To the HONORABLE MARK DEWITTE, Chairman, and Members of the Hawkins County Board of Commission in Regular Session, met this 26th day of January 2026.

RESOLUTION IN REF: APPROVAL OF APPOINTMENT/REAPPOINTMENT OF COUNTY AGRICULTURE EXTENSION COMMITTEE

WHEREAS, the Hawkins County Commission approves the County Agricultural Extension Committee appointments/reappointments as per TN Code Annotated 49-50-104; and

WHEREAS, the committee must be made up of at least 3 commissioners, 2 farm men and 2 farm women; and

WHEREAS, it is time to appoint or reappoint Committee Members whose terms have expired. The Agriculture Extension office is asking for the following persons to be approved as committee members

<u>Seat</u>	<u>Name</u>	<u>Term</u>
Commissioner	Charlie Thacker	January 1, 2026 - December 31, 2028
Commissioner	Robbie Palmer	January 1, 2026 - December 31, 2028
Farm Woman	Linda J. Bryson	January 1, 2026 - December 31, 2028
Farm Man	Stacy Vaughan	January 1, 2026 - December 31, 2028

Other Committee members with terms expiring at the end of 2026 are as follows:

Commissioner	Josh Gilliam	January 1, 2024 - December 31, 2026
(Replacing Nancy Barker)		
Farm Woman	Mary Ann Davis	January 1, 2024 - December 31, 2026
(Replacing Audrey Lawson)		
Farm Man	Randy Jeffers	January 1, 2024 - December 31, 2026

THEREFORE, BE IT RESOLVED that the aforementioned persons be approved as members of the County Agriculture Extension Committee for the said terms of office.

Introduced By Esq. Glenda Davis

Seconded By Esq. _____

Date Submitted 01-12-2026

County Clerk

By: _____

Chairman _____

Mayor _____

ACTION: AYE NAY PASSED

Roll Call _____

Voice Vote _____

Absent _____

RESOLUTION

No. 2026/01/ 02

To the HONORABLE MARK DEWITTE, Chairman, and Members of the Hawkins County Board of Commission in Regular Session met this 26th day of January 2026.

RESOLUTION IN REF: APPROVAL TO APPLY FOR AND ACCEPT A GRANT FROM THE TENNESSEE DEPARTMENT OF TRANSPORTATION AERONAUTICS DIVISION FOR ENGINEERING SERVICES FOR SITE PREP OF HANGAR EXPANSION AT HAWKINS COUNTY AIRPORT.

WHEREAS, the Aeronautics Division of the Tennessee Department of Transportation (TDOT), makes available to counties within Tennessee grants for the purpose of improving their county owned airports; and

WHEREAS, the next phase of improvements at Hawkins County Airport (RVN) includes construction of new hangars to be made available to rent to generate income which would go toward airport operations; and

WHEREAS, our airport consulting firm, Holt Consulting Company, has proposed a cost of \$80,711.00 for engineering services for prepare the site for such hangars; and

WHEREAS, county legislative body approval is needed to apply for available TDOT Grants; and

WHEREAS, if the grant is approved, approval is needed for its acceptance; so

THEREFORE, BE IT RESOLVED that:

1. Approval be given to apply for the TDOT grant for this project in the amount of \$80,711.00, and
2. Approval be given to accept if awarded the aforementioned grant from TDOT, and
3. Authorization be given for Mark DeWitte, County Mayor, to execute all documents pertaining to the grant.

Introduced By Esq. Nancy Barker, Chair, Airport Committee

Seconded By Esq. _____

Date Submitted _____

County Clerk _____

ACTION: AYE NAY PASSED

Roll Call _____

Voice Vote _____

Absent _____

COMMITTEE ACTION

By: _____

Chairman _____



RESOLUTION

No. 2026 / 01 / 03

To the HONORABLE MARK DEWITTE, Chairman, and Members of the Hawkins County Board of Commission in Regular Session, met this 26th day of January, 2026.

RESOLUTION IN REF: APPROVAL FOR HAWKINS COUNTY HIGHWAY DEPARTMENT TO LEASE A KYOCERA MZ3200i COPIER THROUGH AZOR INC.

WHEREAS, the Highway Department has a current lease through AZOR for a copier soon to expire; and

WHEREAS, the proposed contract shall include a monthly amount of \$136.94 for 48 months, provides an upgraded unit, and includes monthly copies, toner cartridges, and routine service labor at no additional charge; and

WHEREAS, the new lease contract shall also result in a net decrease of expenditures; so

THEREFORE, BE IT RESOLVED the lease agreement be approved and County Mayor, Mark DeWitte, be authorized to sign the lease agreement for said copier.

Introduced By Esq. Jason Roach

Seconded By Esq. _____

Date Submitted 01-12-2026

County Clerk [Signature]

By: _____

Chairman: _____

ACTION:	AYE	NAY	PASSED	FAILED
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Roll Call	_____	_____	_____	_____
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Voice Vote	_____	_____	_____	_____
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Absent	_____	_____	_____	_____
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Abstain	_____	_____	_____	_____
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COMMITTEE ACTION _____



Hawkins Co. Highway Department
144 Flora Ferry Road
Rogersville, TN 37857
(423) 272-7370

12/30/25
Proposal By: Gary Varnell
Phone: (423) 272-7664

Kyocera MZ3200i



- 32 PPM Multifunction
- Standard Network Print & Scan
- Fax Unit
- Letter / Legal / Ledger
- Standard 100 Sheet Bypass
- Standard Dual 500 Sheet Drawers
- Automatic Meter Readings
- Pinpoint Scan

Your Pricing for the Kyocera MZ3200i

Price: \$120.94 / mo. for 48 months

- Includes Trade-in of TA3212i

Signature of Acceptance: _____

Service Agreement Pricing

**\$48 / Qtr for 6000 copies per quarter
(\$16 / month)**

Service Agreement Includes:

- All Black Toner Cartridges
- Any Routine Service Labor
- Initial Setup
- Covers all MFP Operating Parts

**Please see attached brochure for specifications on the
Kyocera MZ3200i**





RESOLUTION

No. 2026/ 01 / 04

To the HONORABLE MARK DEWITTE, Chairman, and Members of the Hawkins County Board of Commission in Regular Session, met this 26th Day of January, 2026.

RESOLUTION IN REF: APPROVAL TO ADOPT THE OFFICIAL IRS STANDARD MILEAGE RATE

WHEREAS, the County recognizes the state rate for mileage reimbursement for all county departments; and

WHEREAS, the State of Tennessee mirrors the reimbursement rate periodically set by the Internal Revenue Service; and

THEREFORE, BE IT RESOLVED, Hawkins County shall automatically adopt and implement the official IRS standard mileage rate, as intermittently adjusted, with the effective date specified by the IRS, beginning February 1, 2026.

Introduced By Esq. Jason Roach
Seconded By Esq. _____
Date Submitted 01-12-2026
County Clerk Nancy A. Caud
By: _____
Chairman: _____

ACTION:	AYE	NAY	PASSED	FAILED
Roll Call	_____	_____	_____	_____
Voice Vote	_____	_____	_____	_____
Absent	_____	_____	_____	_____
Abstain	_____	_____	_____	_____
COMMITTEE ACTION	_____			



RESOLUTION

No. 2026 / 01 / 05

To the HONORABLE MARK DEWITTE, Chairman, and Members of the Hawkins County Board of Commission in Regular Session, met this 26th Day of January, 2026.

RESOLUTION IN REF: APPROVAL TO SURPLUS OFFICE EQUIPMENT FROM CIRCUIT COURT CLERK

WHEREAS, Circuit Court has multiple years of accumulated electronic, data processing, and office equipment which are no longer functioning, obsolete and beyond useful life which were purchased with county funds; and

WHEREAS, a list of equipment and offices is attached; and

NOW, THEREFORE BE IT RESOLVED approval be given to declare the attached list of equipment as surplus and properly dispose or recycle said items. A record of same will be kept in the Mayor's office.

DESCRIPTION	VIN/SERIAL NO.	REASON	DESCRIPTION	VIN/SERIAL NO.	REASON
Computer Tower	20140820	Doesn't Work	Computer Tower	P5P3N20317360K9H2713	Doesn't Work
Computer Tower	20140825	Doesn't Work	Acer Tower	PSP37020317360D9D2713	Doesn't Work
Computer Tower	20140353	Doesn't Work	Kramer 1:3 High Resolution XGA	01010982442'	Doesn't Work
Computer Tower	20140349	Doesn't Work	Kramer Audio Switcher	810080013	Doesn't Work
Computer Tower	20140354	Doesn't Work	Brother Printer	66144418J868947	Doesn't Work
Computer Tower	20140826	Doesn't Work	Brother Printer	661446H81369923	Doesn't Work
Computer Tower	1161716	Doesn't Work	Brother Printer	66144619J467543	Doesn't Work
Computer Tower	20140827	Doesn't Work	Brother Printer	664964D9N958949	Doesn't Work
Computer Tower	20140828	Doesn't Work	HP Printer	VND3V81140	Doesn't Work
Computer Tower	20140355	Doesn't Work	HP Printer	CNGJD50250	Doesn't Work
Computer Tower	20140348	Doesn't Work	Kyocera Printer	E52FA03B2NMK00	Doesn't Work
Computer Tower	20140823	Doesn't Work	Oki Printer	AK0A017598AO	Doesn't Work
Computer Tower	20140852	Doesn't Work	Oki Printer	AK08059015AO	Doesn't Work
Acer Tower	NA	Doesn't Work	Panasonic Printer	CHP57G00137	Doesn't Work
Sanyo Projector	69523009	Doesn't Work	Rapid Print	541889	Doesn't Work
Samyo Projector	69523079	Doesn't Work	RCA TV	H236DHOWY	Doesn't Work
Lenovo Laptop	54864	Doesn't Work	Brother Typewriter	J61883238	Doesn't Work

Introduced By Esq. Nancy Barker

Seconded By Esq. _____

Date Submitted 01-12-2026

County Clerk Nancy Barker

By: _____

Chairman: _____

ACTION: AYE NAY PASSED FAILED

Roll Call _____

Voice Vote _____

Absent _____

Abstain _____

COMMITTEE ACTION _____



RESOLUTION

No. 2026 01 06

To the HONORABLE MARK DEWITTE, Chairman, and Members of the Hawkins County Board of Commission in Regular Session, met this 26th Day of January, 2026.

**RESOLUTION IN REF: APPROVAL TO SURPLUS SHERIFF'S OFFICE VEHICLE AND DONATE TO THE
POLICE DEPARTMENT OF THE CITY OF SURGOINSVILLE**

WHEREAS, Hawkins County Sheriff's Office has a 2015 Ford Taurus, VIN: 1FAHP2MK5FG102437; and

WHEREAS, the aforementioned cruiser was donated to Hawkins County from Rogersville Police Department in June in 2023; and

WHEREAS, Mayor John Metz of the City of Rogersville has agreed the donation to Surgoinsville would be beneficial to citizens of Hawkins County; and

WHEREAS, the City of Surgoinsville recognizes the current condition of the Ford Taurus and agrees to sign a release of liability associated with the use of the vehicle, while accepting full responsibility for any associated future costs, for the vehicle described above; and

THEREFORE, BE IT RESOLVED approval be given to declare said item as surplus property, permission be given to donate the vehicle to Surgoinsville Police Department for Zero Dollars (\$0.00), and authorization be granted for County Mayor Mark DeWitte to sign all associated documents, with a record of disposal being kept in the Mayor's office.

Introduced By Esq. Robbie Palmer

Seconded By Esq. _____

Date Submitted 01-12-2026

County Clerk Monica J. Cauds

By: _____

Chairman: _____

ACTION:	AYE	NAY	PASSED	FAILED
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Roll Call	_____	_____	_____	_____
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Voice Vote	_____	_____	_____	_____
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Absent	_____	_____	_____	_____
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Abstain	_____	_____	_____	_____
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COMMITTEE ACTION _____

DONATED VEHICLE RELEASE OF LIABILITY

This Vehicle Release of Liability ("Release") is made effective on _____, by the ("Releasor"), and governed by the laws of the State of Tennessee.

The undersigned acknowledges they are voluntarily releasing the following entity from any liability and future costs associated with the use of the vehicle described below:

Full Name of Authorized Releasor:

Full Name of Authorized Releasee:

Title of Authorized Releasor:

Title of Authorized Releasee:

Releasor's Entity:

Releasee's Entity:

Address:

Address:

Vehicle Make:

Vehicle VIN:

Vehicle Model:

Odometer Reading:

Vehicle Year:

By signing this Release, the Releasor agrees to the following:

- The Releasor agrees to accept and take possession of the donated vehicle listed above at no cost to the Releasor's Entity.
- The Releasor voluntarily assumes all risks associated with use of the above vehicle.
- The Releasor releases, waives, and discharges the entity from any claims, demands, and causes of action of any kind.
- This Release is binding upon the Releasor's executors and assignees.
- By signing the below, the Releasor acknowledges they are an authorized representative of the above Entity, have read this Release, understand its terms, and voluntarily agree to its contents.

By signing the below, the Releasee acknowledges they are an authorized representative of the above Entity, hereby conveys all interest in the above-described vehicle to the Releasor, the above vehicle is free of liens, and the contents of this document are true and correct.

Signature of Releasor:

Signature of Releasee:

Date:

Date:

2026.01/08

RESOLUTION IN REFERENCE: BUDGET AMENDMENT - SOLID WASTE

Account Number	Description				
	SOLID WASTE	Current Budget			Amended Budget
	Increase Expenditure		Increase		
55710-718	Motor Vehicles	0.00	39,363.00		39,363.00
	Increase Revenue		Increase		
49700	Insurance Recovery	0.00	4,318.00		4,318.00
	Decrease Expenditure/Fund Balance			Decrease	
39000	Undesignated Fund Balance	4,308,230.00		(35,045.00)	4,273,185.00
	Sub-total Revenue	\$ 0.00	\$ 4,318.00	\$ 0.00	\$ 4,318.00
	Sub-total Expenditures / Fund Balance	\$ 4,308,230.00	\$ 39,363.00	\$ (35,045.00)	\$ 4,312,548.00
	The above increase in Motor Vehicles is needed to cover the cost of replacing the Director's vehicle that was totaled in an accident. This request is per the Solid Waste Committee that met on 1/6/2026.				
		Current Budget	Increase	Decrease	Amended Budget
	Sub-total Revenue	0.00	4,318.00	0.00	4,318.00
	Page Totals- Expenditures	\$ 4,308,230.00	\$ 39,363.00	\$ (35,045.00)	\$ 4,312,548.00

ESTIMATED COST

PAID FROM SOLID WASTE FUND

DATE SUBMITTED 01-12-2026

COUNTY CLERK: NANCY A. DAVIS

BY: Maedell Jones

11

APPROVED DISAPPROVED

CHAIRMAN:

Resolution No. 2026/01/ 10

I HEREBY CERTIFY THAT THE FOLLOWING WERE ELECTED TO THE OFFICE OF:

NAME

BUSINESS ADDRESS

[illegible]

Nancy A. Claus
Clerk of the County of Hawkins, Tennessee

Date 01-26-2026