

## RESOLUTION

No. 2025 / 12 / 01

To the HONORABLE Mark DeWitte, Chairman, and Members of the Hawkins County Board of Commissioners in Regular Session, met this 15<sup>th</sup> December, 2025.

**RESOLUTION IN REF: RE-APPOINTMENT OF CHUCK SMITH AND ORVILLE ARMSTRONG TO THE HAWKINS COUNTY INDUSTRIAL BOARD FOR A SIX-YEAR TERM BEGINNING JANUARY 1, 2026 AND END DECEMBER 31, 2031**

**WHEREAS**, Two (2) board members' terms on the Hawkins County Industrial Board will end on December 31, 2025. Chuck Smith and Orville Armstrong whose terms will end December 31, 2025, and both members would like to continue to serve on the board of directors. The Industrial Board met November 20, 2025 to recommend the re-appointment of Chuck Smith and Orville Armstrong to the Hawkins County Industrial Board. Chuck Smith and Orville Armstrong agreed to remain on the board for another six-year term. Board member Bill Lyons made a motion to re-appoint Chuck Smith and Orville Armstrong; motion was seconded by James Sandlin to recommend Chuck Smith and Orville Armstrong for a six-year term beginning January 1, 2026, and ending December 31, 2031; and

**WHEREAS**, At the Hawkins County Industrial Board meeting, the board voted to recommend the following appointments to the Hawkins County Industrial Board. The nominee was voted on and received a unanimous vote from the Hawkins County Industrial Board. That the following candidates Chuck Smith and Orville Armstrong be approved to serve on the Hawkins County Industrial Board.

	<b>Term Beginning</b>	<b>Term Ending</b>
Chuck Smith	January 1, 2026	December 31, 2031
Orville Armstrong	January 1, 2026	December 31, 2031

**THEREFOR, BE IT RESOLVED THAT:** These candidates be appointed to the Hawkins County Industrial Board.

Introduced By Esq. Nancy Barker

**ACTION: AYE NAY PASS**

Seconded By Esq. \_\_\_\_\_

Roll Call \_\_\_\_\_

Date Submitted 12-1-25

Voice Vote \_\_\_\_\_

Nancy A. Davis  
County Clerk

Absent \_\_\_\_\_

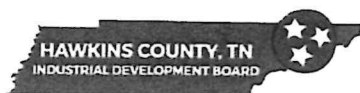
### COMMITTEE ACTION

By: \_\_\_\_\_

Chairman \_\_\_\_\_

Mayor \_\_\_\_\_

MAYOR'S ACTION: Approved \_\_\_\_\_ Veto \_\_\_\_\_



107 East Main Street, Suite 221  
Rogersville, TN 37857  
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Fax: 423/272-0200  
Email: [hcidbtn@gmail.com](mailto:hcidbtn@gmail.com)

## Hawkins County Industrial Development Board

Minutes  
November 20, 2025

<b>Members Present:</b>		
<input checked="" type="checkbox"/> Patrick Lund, Chairman	<input checked="" type="checkbox"/> Phil Barrett	<input checked="" type="checkbox"/> Bill Lyons
<input checked="" type="checkbox"/> James Sandlin, Vice Chairman	<input checked="" type="checkbox"/> Glenn Hutchins	<input checked="" type="checkbox"/> Chuck Smith
<input type="checkbox"/> Jeremy Jones, Sec/Treasurer	<input checked="" type="checkbox"/> Robbie Helton	<input checked="" type="checkbox"/> Kerry Jackson
<input checked="" type="checkbox"/> Orville Armstrong	<input checked="" type="checkbox"/> Paul Key	<input checked="" type="checkbox"/> Charles Johnson
<input checked="" type="checkbox"/> Susan Armstrong	<input checked="" type="checkbox"/> Mike Solomon	
<b>Hawkins County Industrial Board Staff:</b> <input checked="" type="checkbox"/> Rebecca Baker, Executive Admin. Coordinator, TCEcD		
Media: <input type="checkbox"/> John Cate, Rogersville Review <input type="checkbox"/> Wade Littleton, Citizens Tribune <input checked="" type="checkbox"/> Sarah Monoson, Kingsport Times News		
<b>Guests:</b>		
<input checked="" type="checkbox"/> Michael Parker, Networks	<input checked="" type="checkbox"/> Robbie Palmer, Dist. 7 Commissioner	<input checked="" type="checkbox"/> Jeff Barrett, Dist. 2 Commissioner
<input checked="" type="checkbox"/> Mark Sebby, UT Center for Industrial Services	<input checked="" type="checkbox"/> David Amos, Renfro Industrial	<input checked="" type="checkbox"/> Jason Snapp, Mattern & Craig
<input checked="" type="checkbox"/> Seth Rhoton, Hawkins Co. Board of Education	<input checked="" type="checkbox"/> Nancy Barker, Chamber of Commerce Director	<input checked="" type="checkbox"/> Tim Carwile, Hawkins County Citizen
<input checked="" type="checkbox"/> Rep. Gary Hick, Representative of TN	<input checked="" type="checkbox"/> Will Daugherty, Exotic Ridge	

### 1) Call to Order

The meeting was called to order shortly after noon at the Hawkins County Gas Utility Meeting Room located on 202 Park Blvd in Rogersville, Tennessee by Chairman Patrick Lund. Guests were introduced.

### 2) Approval of Minutes

Orville Armstrong made a motion, second by Chuck Smith, to accept for our records the October 16, 2025 minutes as presented. Motion carried.

### 3) Treasurer's Report

Chuck Smith made a motion, second by Mike Solomon, to accept for our records the November 20, 2025 financial report as presented by Rebecca Baker. Motion carried.

### 4) Committee Reports

✧ NONE



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## Hawkins County Industrial Development Board

### Minutes

November 20, 2025

#### 5) Old Business

✧ **Project Rock** – Michael Parker, Networks, reported Project Rock continues to progress. Mr. Parker stated they are remaining in contact with the company. Mr. Parker stated we will know more in the Q1 of 2026 after we receive feedback from DOE.

✧ **TRW Building** – Chairman Patrick Lund reported Rebecca Baker, Executive Administrative Coordinator, has been in contact with Andrew Wilmoth regarding the marketing of the TRW building.

#### New Business

✧ **Project Slide** – Chairman Patrick Lund reported Bierderman made the official announcement of their location in Hawkins County. Bierderman purchased Elkins Precision Products. Chairman Lund stated Bierderman is keeping the 12 existing jobs from Elkins Precision Products and will adding 48 additional jobs. Bierderman is planning to invest \$4.4M in the business.

✧ **Project Third** – Chairman Patrick Lund reported Project Third is an expansion taking place in Phipps Bend Industrial Park. This project will create approximately 50 new jobs for Hawkins County and will have \$3-\$4 M in capital investment in addition to buying an existing building.

✧ **Project Choo Choo** – Chairman Patrick Lund reported Project Choo Choo is an expansion in the Phipps Bend Industrial Park. This project will create approximately 60 new jobs.

✧ **Project Conductor** – Chairman Patrick Lund reported Project Conductor is an expansion located in Rogersville. Project Conductor will invest \$11M in the project with 38 – 40 new jobs for Hawkins County.

✧ **Project Campbell** – Chairman Patrick Lund reported Project TopCoat has now been named Project Campbell. Project Campbell is an expansion in Phipps Bend Industrial Park that will create approximately 100 new jobs.

✧ **Project Transparent** – Chairman Patrick Lund reported an existing company in Phipps Bend Industrial Park will possibly be adding additional jobs.

✧ **Board Members Reappointment** – Chairman Patrick Lund reported that Orville Armstrong and Chuck Smith's terms ends on December 31, 2025. Bill Lyons made a motion, seconded by Jimmy Sandlin, that the Board recommends to the Hawkins County Commission that Orville Armstrong and Chuck Smith be reappointed for another six-year term from January 1, 2026 until December 31, 2031. Motion carried.



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## **Hawkins County Industrial Development Board**

### **Minutes**

**November 20, 2025**

✧ **Phipps Bend Road** – Chairman Patrick Lund reported he has requested a road study to be performed on the ingress/egress of Phipps Bend Road to alleviate congested traffic with the incoming new job creation. Chairman Lund stated we will be looking for grant funds to help fund this project if approved.

✧ **Networks** – Michael Parker, Networks, reported the PEP (Property Evaluation Program) will be open soon for the application process. This program is designed to expand your inventory of industrial sites. Phipps Bend Industrial Park is quickly filling up, so this would be a long-term plan to possibly buy more property for inventory. Mr. Parker stated he and Clay Walker attended the Governor's Conference.

✧ **TCAT** – Charles Johnson, Campus Coordinator, reported it is the end of the fall term. Mr. Johnson reported TCAT in Phipps Bend graduated 9 students in welding program. These students had job placements even before they graduated. Mr. Johnson reported a pre-bid contractor meeting is taking place this afternoon for the expansion.

✧ **Board of Education** – Seth Rhoton, CTE Learning Coordinator, reported students should be in the vocational building in the high schools this January. Mr. Rhoton reported the CTE (Career and Technical Education) program will be hosted mock interviews at Clinch School, Cherokee High School, and Volunteer High School and completed those this week.

✧ **HCIDB Update** – Rebecca Baker, Executive Administrative Coordinator, reported she is working on getting the Phipps Bend Industrial Park industry sign updated. Mrs. Baker also reported she has applied for the Three Star Grant to update the Hawkins County Industrial Board's website.

There being no further business motion made by Orville Armstrong; second by Bill Lyones to adjourn the meeting. Motion carried.

**Respectfully submitted,**

**Jeremy Jones**  
**Secretary-Treasurer**

**Approved by the Board of Directors**  
**On January 22, 2026**

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**Patrick Lund**  
**Chairman**



## RESOLUTION

No. 2025/12/ 02

To the HONORABLE MARK DEWITTE, Chairman, and Members of the Hawkins County Board of Commission in Regular Session met this 15th day of December 2025.

**RESOLUTION IN REF:      ADDITION OF STOP SIGNS AT TRANBARGER HOLLOW ROAD, RIPLEY ROAD, AND SENSABAUGH HOLLOW ROAD, MAKING THE INTERSECTION THERE A FOUR-WAY STOP**

WHEREAS, at the August 6, 2025, meeting of the Road Committee of the Hawkins County Commission, it was determined that the amount of traffic at the intersection of Tranbarger Hollow Road, Ripley Road, and Sensabaugh Hollow Road has increased and the intersection is becoming potentially dangerous; and

WHEREAS, the committee unanimously determined that in the interest of safety, stop signs be placed at this intersection to indicate a four-way stop;

THEREFORE, BE IT RESOLVED that by majority vote the Hawkins County Legislative Body is directing the Road Superintendent to place the appropriate signs at this intersection to make it a four-way stop as soon as practicable.

Introduced By Esq. CHARLIE THACKER, ROAD COMM. CHAIR

Seconded By Esq. \_\_\_\_\_

Date Submitted 12-1-25

County Clerk Nancy A. Davis

ACTION:    AYE    NAY    PASSED

Roll Call    \_\_\_\_\_

Voice Vote    \_\_\_\_\_

Absent    \_\_\_\_\_

### COMMITTEE ACTION

By: \_\_\_\_\_

Chairman \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



## RESOLUTION

No. 2025/12/ 0.3

To the HONORABLE MARK DEWITTE, Chairman, and Members of the Hawkins County Board of Commission in Regular Session met this 15th day of December 2025.

**RESOLUTION IN REF:      RECOGNIZING FINANCIAL WELLNESS AS A PUBLIC HEALTH  
PRIORITY IN HAWKINS COUNTY**

WHEREAS, financial wellness is closely linked to physical and mental health, housing security, and overall quality of life; and

WHEREAS, the Tennessee Financial Wellness Scorecard identifies key indicators of financial stress that impact the well-being of individuals and families across the state; and

WHEREAS, addressing financial wellness through a public health lens can help reduce disparities, improve outcomes, and strengthen community resilience; and

WHEREAS, counties play a vital role in fostering partnerships and aligning resources to address complex, interconnected challenges;

NOW, THEREFORE, BE IT RESOLVED that the Hawkins County Commission recognizes financial wellness as a public health priority and supports collaborative efforts to improve financial outcomes for all residents.

BE IT FURTHER RESOLVED that the commission encourages:

1. Cross-sector partnerships among public health agencies, financial institutions, nonprofits, employers, and community organizations to address financial wellness.
2. Community-based initiatives that reduce financial stress and improve access to financial education, tools and services.
3. Integration of financial wellness strategies into broader public health, housing, and social service programs.
4. Support for efforts to integrate age-appropriate financial literacy into K-12 education as part of a long-term strategy to build financial capability from an early age.

5. Ongoing evaluation of local financial wellness indicators and sharing of best practices to guide future action.

Introduced By Esq. NANCY BARKER

Seconded By Esq. \_\_\_\_\_

Date Submitted 12-01-25

Nancy A. Davis  
County Clerk

ACTION:    AYE    NAY    PASSED

Roll Call    \_\_\_\_\_

Voice Vote    \_\_\_\_\_

Absent    \_\_\_\_\_

By: \_\_\_\_\_

Chairman \_\_\_\_\_



## RESOLUTION

No. 2025/12/ 04

To the HONORABLE MARK DEWITTE, Chairman, and Members of the Hawkins County Board of Commission in Regular Session met this 15th day of December 2025.

**RESOLUTION IN REF: APPOINTMENTS TO THE HAWKINS COUNTY PLANNING COMMISSION FOR A FOUR-YEAR TERM**

WHEREAS, each District of the Hawkins County Planning Commission is to have representation; and

WHEREAS, Districts 4 & 5 have expired four-year terms; and

WHEREAS, Representatives from those two Districts have expressed a willingness to be reappointed for new four-year terms expiring November 30, 2029; now

THEREFORE, BE IT RESOLVED that Representatives and term expirations are now being recommended for reappointments in Districts 4 & 5, and other Representatives continuing their term are listed below:

District 1	Garrett White	through November 30, 2027
District 2	Timothy Lingerfelt	through November 30, 2028
District 3	Thomas Hicks	through November 30, 2028
<b>District 4</b>	<b>Lynn Norris</b>	<b>through November 30, 2029</b>
<b>District 5</b>	<b>Steve Nelson</b>	<b>through November 30, 2029</b>
District 6	Charles Brooks	through November 30, 2027
District 7	Mike Lacey	through November 30, 2027
E-911 Representative	Donna Hipshire	through November 30, 2027
At Large	Edwin Cope	through November 30, 2028
Road Superintendent	Danny Jones	term to correspond with term in office
Non-voting members		term to correspond with term in office
County Mayor		
Chairman of the Hawkins County Industrial Board		
Stormwater runoff officer		

Introduced By Esq. Nancy Barker

Seconded By Esq. \_\_\_\_\_

Date Submitted 12-01-25

County Clerk

ACTION: AYE NAY PASSED

Roll Call \_\_\_\_\_

Voice Vote \_\_\_\_\_

Absent \_\_\_\_\_

COMMITTEE ACTION

By: \_\_\_\_\_

Chairman \_\_\_\_\_



Stephen A. Nelson

Qualifications

Currently serving as Chairman of the Hawkins County Planning Commission

Managing broker of Givens Nelson Realty, Inc for 25 years

Licensed real estate agent for 43 years.

Developed Walnut Bend gated community, River Plantation and Allenwood subdivisions

Subdivided numerous properties in Hawkins County

Building Inspector and Codes Enforcement officer for Town of Rogersville for 25 years, now retired.



## RESOLUTION

No. 20251 12 105

To the HONORABLE MARK DEWITTE, Chairman, and Members of the Hawkins County Board of Commission in Regular Session, met this 15<sup>th</sup> Day of December, 2025.

### RESOLUTION IN REF: APPROVAL TO SURPLUS MOWERS

WHEREAS, Hawkins County Building Maintenance has three lawn mowers which are no longer operable; and

WHEREAS, the mowers possess little to nominal, if any, value due to extensive costs for repairs and exhausted lifespan; and

THEREFORE, BE IT RESOLVED approval be given to declare said mowers as attached as surplus property and permission be given to dispose of said items through sale by sealed bid, scrap metal, or parting out or destruction with a report give to Hawkins County Mayor's Office of method and location of disposition.

- |        |                 |         |         |                                 |
|--------|-----------------|---------|---------|---------------------------------|
| ○ 2006 | Cub Cadet Mower | GT 2544 | 44" Cut | Serial No. 10196G10105          |
| ○ 2007 | Cub Cadet Mower | GT 2550 | 50" Cut | Serial No. is no longer legible |
| ○ 2015 | Cub Cadet Mower | Pro Z   | 54" Cut | Serial No. 10225H50010          |

Introduced By Esq. Nancy Barker

Seconded By Esq. \_\_\_\_\_

Date Submitted 12-01-25

County Clerk Nancy Barker

By: \_\_\_\_\_

Chairman: \_\_\_\_\_

ACTION: AYE NAY PASSED FAILED

Roll Call \_\_\_\_\_

Voice Vote \_\_\_\_\_

Absent \_\_\_\_\_

Abstain \_\_\_\_\_

COMMITTEE ACTION \_\_\_\_\_

2025/12/06

**RESOLUTION IN REFERENCE: BUDGET AMENDMENT - GENERAL FUND**

Account Number	Description				
	<b>BOARD OF EQUALIZATION</b>	<b>Current Budget</b>			<b>Amended Budget</b>
	<b>Increase Expenditures</b>		<b>Increase</b>		
51210-191	Board And Committee Members Fees	6,500.00	2,500.00		9,000.00
51210-192	Social Security	498.00	192.00		690.00
	<b>Decrease Expenditures/Fund Balance</b>			<b>Decrease</b>	
39000	Undesignated Fund Balance	9,811,248.00		(2,692.00)	9,808,556.00
	<b>Sub-total Expenditures / Fund Balance</b>	<b>\$ 9,818,246.00</b>	<b>\$ 2,692.00</b>	<b>\$ (2,692.00)</b>	<b>\$ 9,818,246.00</b>
	The above increase in Board and Committee Members Fees and Social Security is needed to cover costs associated with the Board of Equalization.				
	<b>COUNTY BUILDINGS</b>	<b>Current Budget</b>			<b>Amended Budget</b>
	<b>Increase Expenditures</b>		<b>Increase</b>		
51800-351	Rentals	45,000.00	10,000.00		55,000.00
	<b>Decrease Expenditures/Fund Balance</b>			<b>Decrease</b>	
39000	Undesignated Fund Balance	9,808,556.00		(10,000.00)	9,798,556.00
	<b>Sub-total Expenditures / Fund Balance</b>	<b>\$ 9,853,556.00</b>	<b>\$ 10,000.00</b>	<b>\$ (10,000.00)</b>	<b>\$ 9,853,556.00</b>
	The above increase in Rentals is needed to accurately reflect the adjusted rent for the UT Agriculture Extension Office.				
	The fundings will come from Undesignated Fund Balance.				
		<b>Current Budget</b>	<b>Increase</b>	<b>Decrease</b>	<b>Amended Budget</b>
	<b>Page Totals- Expenditures/Fund Balance</b>	<b>\$ 19,671,802.00</b>	<b>\$ 12,692.00</b>	<b>\$ (12,692.00)</b>	<b>\$ 19,671,802.00</b>

ESTIMATED COST \_\_\_\_\_

PAID FROM \_\_\_\_\_ GENERAL FUND

DATE SUBMITTED 12-01-2025

COUNTY CLERK: NANCY A. DAVIS

BY: Nancy J. Vail

10

APPROVED ☒ DISAPPROVED ☐

CHAIRMAN:

Account Number	Description				
	<b>COUNTY TRUSTEE'S OFFICE</b>	<b>Current Budget</b>			<b>Amended Budget</b>
	<b>Increase Expenditure</b>		<b>Increase</b>		
52400-169	Part-Time Personnel	8,026.00	12,000.00		20,026.00
	<b>Decrease Expenditure</b>			<b>Decrease</b>	
52400-106	Deputy(les)	142,824.00		(12,000.00)	130,824.00
	<b>Sub-total Expenditures</b>	<b>\$ 150,850.00</b>	<b>12,000.00</b>	<b>(12,000.00)</b>	<b>150,850.00</b>
	The above increase in Part-Time Personnel is needed to reflect expenditures related to staffing changes. The increase will come from a transfer within the County Trustee's Office. No New Money				
	<b>HAWKINS COUNTY SHERIFF'S OFFICE</b>	<b>Current Budget</b>			<b>Amended Budget</b>
	<b>Increase Expenditure</b>		<b>Increase</b>		
54110-718	Motor Vehicles	210,000.00	22,100.00		232,100.00
	<b>Decrease Expenditures/Reserve</b>			<b>Decrease</b>	
34725	Assigned for Public Safety	24,194.00		(22,100.00)	2,094.00
	<b>Sub-total Expenditures / Reserves</b>	<b>\$ 234,194.00</b>	<b>22,100.00</b>	<b>(22,100.00)</b>	<b>234,194.00</b>
	The above increase in Motor Vehicles is for the HCSO to purchase additional patrol cars. The increase will come from Assigned for Public Safety Reserve.				
	<b>HCSO - JAIL</b>	<b>Current Budget</b>			<b>Amended Budget</b>
	<b>Increase Expenditure</b>		<b>Increase</b>		
54210-718	Motor Vehicles	0.00	105,000.00		105,000.00
	<b>Decrease Expenditures/Reserve</b>			<b>Decrease</b>	
34625	Committed for Public Safety	105,437.00		(105,000.00)	437.00
	<b>Sub-total Expenditures / Reserves</b>	<b>\$ 105,437.00</b>	<b>105,000.00</b>	<b>(105,000.00)</b>	<b>105,437.00</b>
	The above increase in Motor Vehicles is for the HCSO - Jail to purchase detective and work crew vehicles.				
	The increase will come from Committed for Public Safety Reserve.				
		<b>Current Budget</b>	<b>Increase</b>	<b>Decrease</b>	<b>Amended Budget</b>
	<b>Page Totals- Expenditures / Reserves</b>	<b>\$ 490,481.00</b>	<b>\$ 139,100.00</b>	<b>\$ (139,100.00)</b>	<b>\$ 490,481.00</b>

## Page 3

Account Number	Description				
	OTHER LOCAL HEALTH SERVICES	Current Budget			Amended Budget
	Increase Expenditure		Increase		
55190-206	Life Insurance	700.00	2,792.00		3,492.00
55190-355	Travel	11,500.00	2,000.00		13,500.00
55190-399	Other Contracted Services	3,500.00	100.00		3,600.00
	Decrease Expenditure			Decrease	
55190-189	Other Salaries & Wages	464,285.00		(72,705.00)	391,580.00
55190-201	Social Security	35,518.00		(7,435.00)	28,083.00
55190-204	State Retirement	32,500.00		(10,498.00)	22,002.00
55190-207	Medical Insurance	36,665.00		(1,742.00)	34,923.00
55190-210	Unemployment Compensation	1,000.00		(816.00)	184.00
55190-513	Workman's Compensation Insurance	4,000.00		(2,165.00)	1,835.00
55190-599	Other Charges	1,100.00		(100.00)	1,000.00
	Decrease Revenue			Decrease	
46390-DGA	Other Health And Welfare Grants	599,768.00		(90,569.00)	509,199.00
	<b>Sub-total Revenues</b>	<b>\$ 599,768.00</b>	<b>0.00</b>	<b>(90,569.00)</b>	<b>509,199.00</b>
	<b>Sub-total Expenditures</b>	<b>\$ 590,768.00</b>	<b>4,892.00</b>	<b>(95,461.00)</b>	<b>500,199.00</b>
	The decreases and increases within Other Local Health Services are necessary to accurately reflect the decrease in Other Health and Welfare Grants. The overall reduction in grant funding is reflected in the corresponding decreases in expenditures.				
		Current Budget	Increase	Decrease	Amended Budget
	<b>Page Totals- Revenues</b>	<b>\$ 599,768.00</b>	<b>\$ 0.00</b>	<b>\$ (90,569.00)</b>	<b>\$ 509,199.00</b>
	<b>Page Totals- Expenditures</b>	<b>\$ 590,768.00</b>	<b>\$ 4,892.00</b>	<b>\$ (95,461.00)</b>	<b>\$ 500,199.00</b>



Resolution No. 2025/12/08

I HEREBY CERTIFY THAT THE FOLLOWING WERE ELECTED TO THE OFFICE OF:

BUSINESS ADDRESS

[illegible]

  
Clerk of the County of Hawkins, Tennessee

Date \_\_\_\_\_