

**MINUTES OF REGULAR SESSION OF HAWKINS COUNTY COMMISSION MEETING
JULY 28, 2025 AT 6:00 P.M.**

COMMISSIONERS PRESENT: 12
COMMISSIONERS ABSENT: 2

MARK DEWITTE, MAYOR
SYBLE VAUGHAN TRENT
JOHN GIBSON
JEFF BARRETT (A)
TOM KERN

DANNY ALVIS (A)
CHARLES THACKER
JOSH GILLIAM
CHAD BRITTON
GLENDA DAVIS

JASON ROACH
LARRY CLONCE
NANCY BARKER
ROBBIE PALMER
BOBBY JINKS

PUBLIC COMMENTS – ON FILE IN THE COUNTY CLERKS OFFICE

COMMENDATIONS/RECOGNITIONS – CHAIRMAN DEWITTE READ A PROCLAMATION FOR THE HAWKINS COUNTY IMAGINARY LIBRARY ALSO RECOGNIZING CHARLOTTE BRITTON AND CHARLOTTE WEBB FOR THEIR CONTRIBUTIONS

OFFICE REPORTS/COMMITTEE REPORTS – (FILED IN THE COUNTY CLERKS OFFICE)

--HAWKINS COUNTY CIRCUIT, GENERAL SESSIONS, AND JUVENILE COURT ANNUAL FINANCIAL REPORTS FOR THE YEAR ENDED JUNE 30, 2025
--HAWKINS COUNTY CLERK GENERAL LEDGER – FINANCIAL REPORT FISCAL YEAR 2025 PERIOD ENDING 06/30/2025
--HAWKINS COUNTY CHANCERY COURT ANNUAL FINANCIAL REPORT FOR THE YEAR ENDED JUNE 30, 2025
--HAWKINS COUNTY SHERIFF ANNUAL FINANCIAL REPORT FOR THE YEAR ENDED JUNE 30, 2025
--HAWKINS COUNTY TRUSTEE OFFICE FUND REPORT – FINANCIAL SUMMARY REPORT – JULY 1, 2024 TO JUNE 30, 2025
--POLICY & PROCEDURE MANUAL FOR THE ASSESSOR OF PROPERTY, HAWKINS COUNTY, TENNESSEE
--ORDER MERGING FURST UTILITY DISTRICT WITH THE NEW CANTON UTILITY DISTRICT

MINUTES OF JUNE 23, 2025 COMMISSION MEETING WERE APPROVED – 12 YES, 2 ABSENT

*MOTION BY ROBBIE PALMER, SECOND BY NANCY BARKER

RESOLUTIONS 2025/07:

2025/07/01 APPROVAL OF SPEED LIMIT CHANGE ON KNOX HOLLOW ROAD FROM BEAR HOLLOW ROAD TO THE DEAD END

*MOTION BY CHARLIE THACKER, SECOND BY JASON ROACH

YES: TRENT, GIBSON, KERN, THACKER, GILLIAM, BRITTON,
DAVIS, ROACH, CLONCE, BARKER, PALMER, JINKS

ABSENT: BARRETT, ALVIS

APPROVED BY ROLL CALL YES 12 NO 0 ABSTAIN 0 ABSENT 2

2025/07/02 REGULATIONS GOVERNING THE USE OF THE COUNTY RIGHT-OF-WAY WITH ATTACHMENT

RESOLUTION 2027/07/02 WAS PULLED BY COMMISSIONER THACKER

2025/07/03 APPROVAL TO SURPLUS SHERIFF'S OFFICE VEHICLES AND TIRES

*MOTION BY JOSH GILLIAM, SECOND BY JOHN GIBSON

YES: TRENT, GIBSON, KERN, THACKER, GILLIAM,
DAVIS, ROACH, CLONCE, BARKER, PALMER, JINKS

ABSTAIN: BRITTON

ABSENT: BARRETT, ALVIS

APPROVED BY ROLL CALL YES 11 NO 0 ABSTAIN 1 ABSENT 2

2025/07/04 APPROVAL TO SURPLUS OFFICE EQUIPMENT FROM VARIOUS OFFICES
***MOTION BY JOSH GILLIAM, SECOND BY JOHN GIBSON**

YES: TRENT, GIBSON, KERN, THACKER, GILLIAM, BRITTON,
DAVIS, ROACH, CLONCE, BARKER, PALMER, JINKS

ABSENT: BARRETT, ALVIS

APPROVED BY ROLL CALL YES 12 NO 0 ABSTAIN 0 ABSENT 2

2025/07/05 APPROVAL FOR HAWKINS COUNTY CLERK TO LEASE KYOCERA MZ 2501ci THROUGH AZOR INC.
***MOTION BY JOSH GILLIAM, SECOND BY LARRY CLONCE**

YES: TRENT, GIBSON, KERN, THACKER, GILLIAM, BRITTON,
DAVIS, ROACH, CLONCE, BARKER, PALMER, JINKS

ABSENT: BARRETT, ALVIS

APPROVED BY ROLL CALL YES 12 NO 0 ABSTAIN 0 ABSENT 2

2025/07/06 APPROVAL FOR CHANCERY COURT CLERK AND MASTER LEASE TO KYOCERA TASKALFA 2254ci THROUGH AZOR INC.
***MOTION BY JOSH GILLIAM, SECOND BY SYBLE TRENT**

YES: TRENT, GIBSON, KERN, THACKER, GILLIAM, BRITTON,
DAVIS, ROACH, CLONCE, BARKER, PALMER, JINKS

ABSENT: BARRETT, ALVIS

APPROVED BY ROLL CALL YES 12 NO 0 ABSTAIN 0 ABSENT 2

2025/07/07 MAKING APPROPRIATIONS TO NON-PROFIT CHARITABLE ORGANIZATIONS OF HAWKINS CO. TENNESSEE FOR THE FISCAL YEAR BEGINNING JULY 1, 2025 AND ENDING JUNE 30, 2026
***MOTION BY JASON ROACH, SECOND BY JOSH GILLIAM**

YES: TRENT, GIBSON, KERN, THACKER, GILLIAM, BRITTON,
DAVIS, ROACH, CLONCE, BARKER, PALMER, JINKS

ABSENT: BARRETT, ALVIS

APPROVED BY ROLL CALL YES 12 NO 0 ABSTAIN 0 ABSENT 2

2025/07/08 APPROVAL OF APPROPRIATIONS FOR THE 2025 – 2026 FISCAL YEAR BUDGET
***MOTION BY JASON ROACH, SECOND BY JOSH GILLIAM**

MOTION TO AMEND RESOLUTION 2025/07/08 – TO RESTORE OTHER CONTRACTED SERVICES LINE ITEM 131-62000-399 TO THE PREVIOUS AMOUNT, INCREASING LINE ITEM BY \$450,000
***MOTION BY JOSH GILLIAM, SECOND BY ROBBIE PALMER**

YES: TRENT, KERN, THACKER, GILLIAM, DAVIS, BARKER, PALMER, JINKS

NO: GIBSON, BRITTON, ROACH, CLONCE

ABSENT: BARRETT, ALVIS

APPROVED BY ROLL CALL YES 8 NO 4 ABSTAIN 0 ABSENT 2

MOTION TO AMEND RESOLUTION 2025/07/08 AS AMENDED – TO THE (6) EMPLOYEES GOING TO THE 2080 PAY SCALE (40 HOURS A WEEK)... (3) FINANCE ACCOUNTING & BUDGETING, (2) EMA, & (1) COUNTY BUILDINGS BE MOVED BACK TO THE 1820 PAY SCALE (35 HOURS A WEEK). LINE ITEMS INCLUDE: 101-54490-105 & 106, 101-52100-119, 101-51800-105
***MOTION BY JOSH GILLIAM, SECOND BY ROBBIE PALMER**

YES: TRENT, THACKER, GILLIAM, ROACH

NO: GIBSON, KERN, BRITTON, DAVIS, CLONCE, BARKER PALMER, JINKS

ABSENT: BARRETT, ALVIS

FAILED BY ROLL CALL YES 4 NO 8 ABSTAIN 0 ABSENT 2

MOTION TO AMEND AMENDED RESOLUTION 2025/07/08 – SEND BUDGET BACK TO THE BUDGET COMMITTEE FOR FURTHER CONSIDERATION
***MOTION BY CHARLIE THACKER, SECOND BY SYBLE TRENT**

YES: TRENT, THACKER

**NO: GIBSON, KERN, GILLIAM, BRITTON, DAVIS, ROACH
CLONCE, BARKER, PALMER, JINKS**

ABSENT: BARRETT, ALVIS

FAILED BY ROLL CALL YES 2 NO 10 ABSTAIN 0 ABSENT 2

VOTE ON RESOLUTION 2025/07/08 – AS AMENDED

**YES: GIBSON, KERN, GILLIAM, BRITTON, DAVIS, ROACH,
CLONCE, BARKER, PALMER, JINKS**

NO: TRENT, THACKER

ABSENT: BARRETT, ALVIS

APPROVED BY ROLL CALL YES 10 NO 2 ABSTAIN 0 ABSENT 2

2025/07/09 FIXING THE TAX LEVY FOR THE 2025 – 2026 FISCAL YEAR
***MOTION BY JASON ROACH, SECOND BY ROBBIE PALMER**

MOTION TO AMEND RESOLUTION 2025/07/09 – TO MOVE APPROXIMATELY \$450,000 (3.63 CENTS) OF PROPERTY TAX DOLLARS FROM GENERAL FUND 101 TO HIGHWAY PUBLIC WORKS FUND 131
***MOTION BY JOSH GILLIAM, SECOND BY ROBBIE PALMER**

**YES: TRENT, GIBSON, KERN, THACKER, GILLIAM, BRITTON, DAVIS,
ROACH, CLONCE, BARKER, PALMER, JINKS**

ABSENT: BARRETT, ALVIS

APPROVED BY ROLL CALL YES 12 NO 0 ABSTAIN 0 ABSENT 2

VOTE ON RESOLUTION 2025/07/09 – AS AMENDED

**YES: TRENT, GIBSON, KERN, THACKER, GILLIAM, BRITTON, DAVIS,
ROACH, CLONCE, BARKER, PALMER, JINKS**

ABSENT: BARRETT, ALVIS

APPROVED BY ROLL CALL YES 12 NO 0 ABSTAIN 0 ABSENT 2

2025/07/10 APPROVAL OF NOTARIES PUBLIC

***MOTION BY JOHN GIBSON, SECOND BY ROBBIE PALMER**

YES: TRENT, GIBSON, KERN, THACKER, GILLIAM, BRITTON,
DAVIS, ROACH, CLONCE, BARKER, PALMER, JINKS

ABSENT: BARRETT, ALVIS

APPROVED BY ROLL CALL YES 12 NO 0 ABSTAIN 0 ABSENT 2

MOTION TO SUSPEND THE RULES FOR OUT OF ORDER 2025/07/01

***MOTION BY JOHN GIBSON, SECOND BY JOSH GILLIAM**

YES: TRENT, GIBSON, KERN, THACKER, GILLIAM, BRITTON,
DAVIS, ROACH, CLONCE, BARKER, PALMER, JINKS

ABSENT: BARRETT, ALVIS

APPROVED BY ROLL CALL YES 12 NO 0 ABSTAIN 0 ABSENT 2

**OUT OF ORDER RESOLUTION 2025/07/01 – APPROVAL TO ACCEPT DIRECT APPROPRIATION GRANT
FUNDING IN THE AMOUNT OF \$500,000 WITH NO LOCAL MATCH FROM THE TENNESSEE DEPARTMENT
OF MILITARY FOR DISASTER RESPONSE AND RELIEF DUE TO THE IMPACTS OF HURRICANE HELENE**

***MOTION BY JASON ROACH, SECOND BY NANCY BARKER**

YES: TRENT, GIBSON, KERN, THACKER, GILLIAM, BRITTON,
DAVIS, ROACH, CLONCE, BARKER, PALMER, JINKS

ABSENT: BARRETT, ALVIS

APPROVED BY ROLL CALL YES 12 NO 0 ABSTAIN 0 ABSENT 2

MOTION TO ADJOURN – 12 YES

***MOTION BY JOHN GIBSON, SECOND BY JASON ROACH**

VOTE FOR APPROVAL OF MINUTES OF JULY 2025 COMMISSION MEETING

YES

NO

ABSTAIN

ABSENT