

JUNE 2025 AGENDA

THE HAWKINS COUNTY BOARD OF COMMISSIONERS WILL MEET IN REGULAR
SESSION ON JUNE 23, AT 6:00 P.M. IN THE HAWKINS COUNTY COURTHOUSE
COMMISSION MEETING ROOM

OPENING OF COURT	SHERIFF RONNIE LAWSON
PRAYER	COMMISSIONER JOSHUA GILLIAM
PLEDGE TO THE FLAG	COMMISSIONER JASON ROACH
CALL TO ORDER	CHAIRMAN MARK DEWITTE
ROLL CALL	COUNTY CLERK NANCY A. DAVIS
CONFLICT OF INTEREST	ATTORNEY ALLEN COUP
COMMENDATIONS/RECOGNITIONS	CHAIRMAN MARK DEWITTE
OFFICE REPORTS/COMMITTEE REPORTS	CHAIRMAN MARK DEWITTE
APPROVAL OF MINUTES	CHAIRMAN MARK DEWITTE
PUBLIC COMMENTS	CHAIRMAN MARK DEWITTE

*PUBLIC COMMENTS **MUST** PERTAIN TO THE AGENDA FOR THIS MEETING. ANYONE WHO WISHES TO MAKE A PUBLIC COMMENT SHOULD PLACE THEIR NAME ON THE SIGN-IN SHEET AVAILABLE AT THE FRONT PODIUM. "COMMENTS LIMITED TO THREE MINUTES"*

COUNTY COMMISSION INFORMATION CAN BE FOUND AT
WWW.HAWKINSCOUNTYCLERK.COM

RESOLUTIONS 2025/06:

- 2025/06/01 APPROVAL TO INCREASE MINERAL SEVERANCE TAX
- 2025/06/02 COMMISSIONER PAY FOR COMMITTEE MEETINGS THAT DO NOT MEET A QUORUM
- 2025/06/03 APPROVAL TO USE THE REMAINDER OF THE ORIGINAL \$430,000 OF AMERICAN RELIEF PLAN ACT (ARPA) FUNDS FOR ADDITIONAL NEW WATERLINE IN THE PINK HILL AREA OF HAWKINS COUNTY
- 2025/06/04 APPROVAL OF THE TOWN OF BEAN STATION'S PROPOSED URBAN GROWTH BOUNDARY MAP
- 2025/06/05 APPROVAL TO ENTER INTO A CONTRACT WITH THE TENNESSEE DEPARTMENT OF TRANSPORTATION TO REPAIR AND RESURFACE CARDINAL WAY ROAD UPON AGREEMENT INTO THE STATE INDUSTRIAL ACCESS (SIA) PROGRAM
- 2025/06/06 APPROVAL TO ACCEPT A TENNESSEE DEPARTMENT OF ENVIRONMENT AND CONSERVATION (TDEC) WASTE REDUCTION GRANT NOT TO EXCEED TWO HUNDRED NINETY-ONE THOUSAND FOUR HUNDRED DOLLARS (291,400.00) FOR A TRACK LOADER, ROLL-OFF CONTAINERS, AND A COMPACTOR FOR THE HAWKINS COUNTY SOLID WASTE DEPARTMENT
- 2025/06/07 APPROVAL TO SURPLUS HIGHWAY DEPARTMENT VEHICLES
- 2025/06/08 APPROVAL TO ACCEPT FISCAL YEAR 2025 STATE OF TENNESSEE DEPARTMENT OF SAFETY AND HOMELAND SECURITY/OFFICE OF HOMELAND SECURITY SCHOOL RESOURCE OFFICE GRANT FOR HAWKINS COUNTY SHERIFF'S OFFICE

2025/06/09 APPROVAL OF AMENDMENTS TO THE ETHICS POLICY ORIGINALLY ADOPTED MARCH OF 2007 THROUGH RESOLUTION 2007-03-03

2025/06/10 APPROVAL OF AMENDMENTS TO THE ASSET POLICY

2025/06/11 MAKING APPROPRIATIONS TO NON-PROFIT CHARITABLE ORGANIZATIONS OF HAWKINS COUNTY, TENNESSEE FOR THE FISCAL YEAR BEGINNING JULY 1, 2025 AND ENDING JUNE 30, 2026

2025/06/12 APPROVAL OF APPROPRIATIONS FOR THE 2025 - 2026 FISCAL YEAR BUDGET

2025/06/13 FIXING THE TAX LEVY FOR THE 2025 – 2026 FISCAL YEAR

2025/06/14 BUDGET AMENDMENT – GENERAL FUND

2025/06/15 BUDGET AMENDMENT – SOLID WASTE

2025/06/16 BUDGET AMENDMENT – HIGHWAY FUND

2025/06/17 GENERAL PURPOSE SCHOOL FUND BUDGET AMENDMENT

2025/06/18 SCHOOL TRANSPORTATION FUND BUDGET AMENDMENT

2025/06/19 APPROVAL OF NOTARIES PUBLIC

MOTION TO ADJOURN

BUDGET COMMITTEE MEETING 30 MINUTES PRIOR TO COUNTY COURT - (IF NEEDED)
BUDGET COMMITTEE WILL BE NOTIFIED

ADDITIONAL INFORMATION WILL BE POSTED AT
WWW.HAWKINSCOUNTYCLERK.COM
(BEFORE THE NEXT SCHEDULED MEETING)
IF YOU HAVE ANY QUESTIONS, PLEASE CALL 423-272-7002
DURING NORMAL BUSINESS HOURS

RESOLUTION

No. 2025 / 06 / 01

To the HONORABLE Mark DeWitte, Chairman, and Members of the Hawkins County Board of Commissioners in Regular Session, met this 23RD day of June, 2025.

RESOLUTION IN REF: APPROVAL TO INCREASE MINERAL SEVERANCE TAX

WHEREAS, *Tennessee Code Annotated*, §§ 67-7-201 *et seq.*, permits counties, upon the adoption of a resolution by a two-thirds vote of the county legislative body, to enact a mineral severance tax for the benefit of the county road fund to be administered by the state Department of Revenue; and,

WHEREAS, Hawkins County levied a mineral severance tax on sand, gravel, sandstone, chert and limestone severed from the ground within its jurisdiction pursuant to the authority granted in *Tennessee Code Annotated*, §§ 67-7-201 *et seq.*, in Resolution Number **1984/07/08**;

WHEREAS, *Tennessee Code Annotated*, §§ 67-7-201 *et seq.*, permits counties to increase the mineral severance tax in accordance with the rates set forth in § 67-7-203; and

WHEREAS, due to factors such as rising material costs, inflation, and supply chain disruptions, the cost of county road and bridge construction and maintenance has increased dramatically and Hawkins County needs additional revenue for construction and maintenance of its roads and bridges.

NOW, THEREFORE, BE IT RESOLVED by the county legislative body of Hawkins County that:

SECTION 1. There is hereby levied an increase in mineral severance tax on the above-named minerals at a total levy of twenty cents (\$0.20) per ton for a tax period beginning July 1, 2025.

SECTION 2. The Mineral Severance Tax of Hawkins County shall be collected by the State Department of Revenue in accordance with the rules and regulations promulgated by the Department of Revenue.

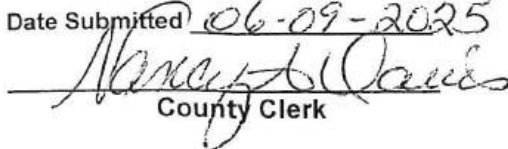
SECTION 3. A certified copy of this Resolution shall be transmitted immediately upon its passage to the Department of Revenue of the State of Tennessee by the County Clerk and shall be spread upon the minutes of the county legislative body.

SECTION 4. For purposes of collection, this Resolution shall take effect on the first day of the month occurring at least sixty (60) days after the certified copy is received by the Department of Revenue; for all other purposes it shall be effective upon passage by a two-thirds (2/3) majority vote of the county legislative body of Hawkins County, the public welfare requiring it.

Adopted this 23rd, day of June, 2025.

Introduced By Esq. Jeff Barrett

Second By: _____

Date Submitted 06-09-2025

County Clerk

By: _____

Chairman _____

ACTION: AYE NAY PASS

Roll Call _____

Voice Vote _____

COMMITTEE ACTION

Chairman: Approved _____ Veto _____
Action

RESOLUTION

No. 2025/06/ 02

To the HONORABLE MARK DEWITTE, Chairman, and Members of the Hawkins County Board of Commission in Regular Session met this 23rd day of June, 2025.

RESOLUTION IN REF: COMMISSIONER PAY FOR COMMITTEE MEETINGS THAT DO NOT MEET A QUORUM

WHEREAS, Hawkins County Commissioners are currently compensated fifty dollars (\$50.00) for attendance at committee meetings; and

WHEREAS currently if a committee meeting does not have a quorum present at the meeting the commissioners who are present receive no pay for that meeting; and

WHEREAS attendance at a committee meeting even without a quorum many times requires significant time commitment and expense to commission members who are present for the meeting, now

THEREFORE, BE IT RESOLVED that beginning immediately commissioners who attend a committee meeting even though a quorum is not present will be compensated for that meeting as they would be for a committee meeting that meets a quorum.

Introduced By Esq. Charles Thacker

Seconded By Esq. _____

Date Submitted 6-9-25

County Clerk Marjorie Davis

ACTION: AYE NAY PASSED

Roll Call _____

Voice Vote _____

Absent _____

COMMITTEE ACTION

By: _____

Chairman _____

RESOLUTION

No. 2025/06/ 03

To the HONORABLE MAYOR MARK DEWITTE, Chairman, and Members of the Hawkins County Board of Commission in Regular Session, met this 24th day of February, 2025.

RESOLUTION IN REF: APPROVAL TO USE THE REMAINDER OF THE ORIGINAL \$430,000 OF AMERICAN RELIEF PLAN ACT (ARPA) FUNDS FOR ADDITIONAL NEW WATERLINE IN THE PINK HILL AREA OF HAWKINS COUNTY

WHEREAS, the Budget Committee of the Hawkins County Board of Commissioners met on Tuesday, January 17, 2023, to consider additional distributions of the county's ARPA funds, and

WHEREAS, on January 17, 2023, the Budget Committee of the Hawkins County Commission voted unanimously to expend \$430,000 of the ARPA funds to contract with Scott County Public Service Authority (SCPSA) to install approximately two miles of water line, along with taps for every customer that signs a "Water User Agreement" with SCPSA prior to construction, and

WHEREAS, this water line has now been completed in the Pink Hill community and is serving at least 47 customers, and

WHEREAS, the completed project incurred a cost of approximately \$368,000 of the \$430,000 allotted, creating a surplus of \$62,000; and

WHEREAS, using the excess to further extend the water line would serve approximately 11 households, and

WHEREAS, the SCPSA has agreed to provide labor at no charge to Hawkins County to complete the project, now


THEREFORE BE IT RESOLVED, that the full commission approves using the remainder of the ARPA funds (\$62,000) granted to the Pink Hill project for installation of an extension to the new water line by SCPSA.

Introduced By Esq. Charles Thacker – Road Comm. Chair

Seconded By Esq. _____

Date Submitted 6-9-25

County Clerk

By: 

Mayor: _____

Mark DeWitte, Mayor

ACTION: AYE NAY PASSED

Roll Call _____

Voice Vote _____

Absent _____

COMMITTEE ACTION

RESOLUTION

No. 2025/06/ 04

To the HONORABLE MARK DEWITTE, Chairman, and Members of the Hawkins County Board of Commission in Regular Session met this 23rd day of June, 2025.

RESOLUTION IN REF: APPROVAL OF THE TOWN OF BEAN STATION'S PROPOSED URBAN GROWTH BOUNDARY MAP

WHEREAS, the Hawkins County Commission, in accordance with the procedures outlined in Section 6-58-104 of the Tennessee Code Annotated, may request an amendment of the "Urban Growth Boundary Map of Hawkins County, Tennessee;" and

WHEREAS, urban growth is anticipated along U.S. Highway 11W in the southwestern section of Hawkins County, and

WHEREAS, the Town of Bean Station has the capability of providing urban services to that section of Hawkins County in that a part of the Town of Bean Station is within Hawkins County, and

WHEREAS, at its May 27, 2025 meeting, the Hawkins County Regional Planning Commission recommended the amendment of the "Urban Growth Boundary Map of Hawkins County, Tennessee" to permit the expansion of the Town of Bean Station expansion of their Urban Growth Boundary into Hawkins County.

THEREFORE, BE IT RESOLVED that the Hawkins County Commission officially recommends to the Hawkins County, Tennessee Coordinating Committee approve the amendment the Hawkins County, Tennessee Urban Growth Boundary Map. This Resolution shall take effect from and after its passage, the public welfare requiring it.

Introduced By Esq. NANCY BARKER, 6TH DIST.

ACTION: AYE NAY PASSED

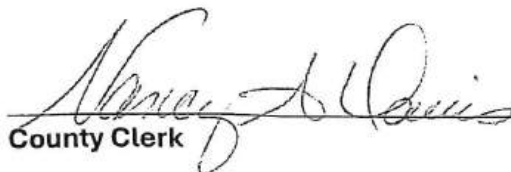
Seconded By Esq. _____

Roll Call _____

Date Submitted 06-09-25

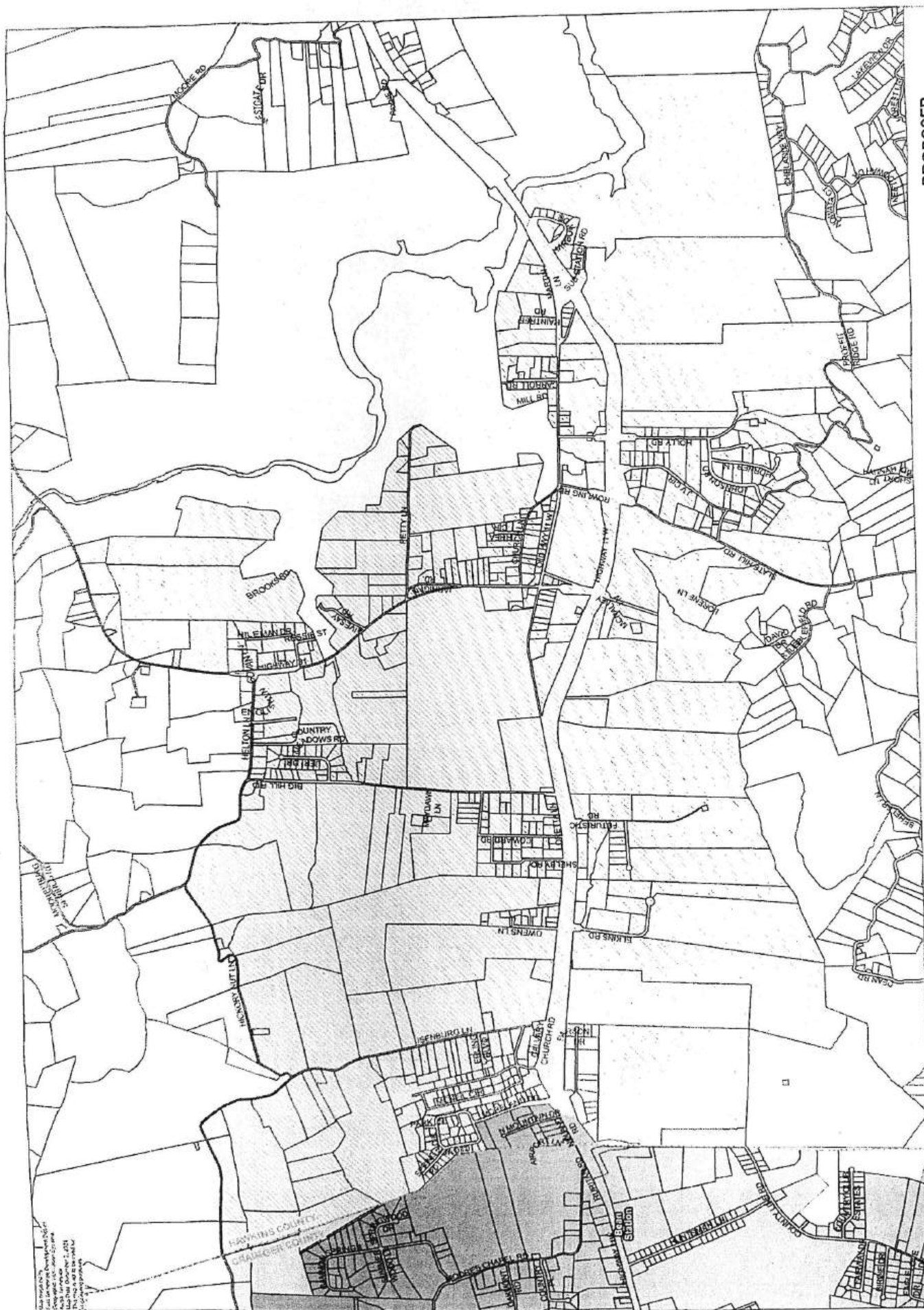
Voice Vote _____

Absent _____


County Clerk

COMMITTEE ACTION

Chairman _____



**PROPOSED
GROWTH PLAN AMENDMENTS**

AREA 3 REVIEW
BEAM STATION

BEAN STATION
ear County, Tennessee

Draft 2, Area 3 - December 2, 2024

Note: This map contains a reproduction of plat maps recorded to Grant Station and Townships of Union Growth County, the official Growth County Growth Plan, which was approved by the Union Growth County Board of Planning and Economic Development on June 26, 1990. It is a hybrid of the Local Government and Planning Advisory Committee (LGPAC) and June 26, 1990, based on the map titled, "PROPOSED COUNTY-WIDE GROWTH PLAN MAP FOR GRANGER COUNTY, MISSISSIPPI," dated "NOVEMBER, 1989" by the LGPAC. The LGPAC is a committee of the Granger County Board of Planning and Economic Development. The map is provided for reference only and does not constitute an official growth plan. The map is not intended to be used as a legal document. The map is not intended to be used as a legal document. The map is not intended to be used as a legal document.



Projected Corporate System: H4D 1303, Standard, Inc., FTS 4100 Fax

- LEGEND
- | | | | |
|---|---------------------------|---|-----------------|
|  | PARCEL BOUNDARY |  | RURAL AREA |
|  | BEAN STATION CORP. LIMITS |  | COUNTY BOUNDARY |
|  | BEAN STATION UGB |  | BODY OF WATER |
|  | BEAN STATION PROPOSED UGB | | |

RESOLUTION

No. 2025/06/ 05

To the HONORABLE MARK DEWITTE, Chairman, and Members of the Hawkins County Board of Commission in Regular Session met this 23rd day of June 2025.

RESOLUTION IN REF: APPROVAL TO ENTER INTO A CONTRACT WITH THE TENNESSEE DEPARTMENT OF TRANSPORTATION TO REPAIR AND RESURFACE CARDINAL WAY ROAD UPON ACCEPTANCE INTO THE STATE INDUSTRIAL ACCESS (SIA) PROGRAM

WHEREAS, Hawkins County, Tennessee, is vitally interested in the economic welfare of its citizens and wishes to provide the necessary leadership to enhance this area's capabilities for growth and development, and

WHEREAS, the provision of jobs to area citizens by local industry is both necessary and vital to the economic well-being of Hawkins County, and

WHEREAS, the Industrial Highway Act of 1959 authorizes the Tennessee Department of Transportation to contract with cities and counties for the construction of "Industrial Highways" to provide access to industrial areas and to facilitate the development and expansion of industry within the State of Tennessee, and

WHEREAS, Hawkins County will be responsible for all maintenance of the proposed industrial access roadway upon completion of this project, and

WHEREAS, Cardinal Glass, FG, Inc.-Greenland plans to expand the plant on Cardinal Way Rd. in Hawkins County, and

WHEREAS, the paving of the industrial access road to serve said proposed plant is necessary and vital to the successful completion of this project and the future economic well-being of this area, now

THEREFORE BE IT RESOLVED by the Hawkins County Legislative Body, that upon acceptance into the State Industrial Access program, a contract be entered into with the Tennessee Department of Transportation for assistance in construction and completion of the herein proposed industrial access highway under the provisions of the Industrial Highway Act of 1959.

Adopted this 23rd day of June 2025.

Introduced By Esq. CHARLES THACKER, ROAD COMM. CHAIR

Seconded By Esq. _____

Date Submitted 06-09-2025

County Clerk *Mary Jo Davis*

ACTION: AYE NAY PASSED

Roll Call _____

Voice Vote _____

Absent _____

COMMITTEE ACTION

By: _____

Chairman _____

RESOLUTION

No. 2025/06/ 06

To the HONORABLE MARK DEWITTE, Chairman, and Members of the Hawkins County Board of Commission in Regular Session met this 23rd day of June 2025.

RESOLUTION IN REF: APPROVAL TO ACCEPT A TENNESSEE DEPARTMENT OF ENVIRONMENT AND CONSERVATION (TDEC) WASTE REDUCTION GRANT NOT TO EXCEED TWO HUNDRED NINETY ONE THOUSAND FOUR HUNDRED DOLLARS (\$291,400.00) FOR A TRACK LOADER, ROLL-OFF CONTAINERS, AND A COMPACTOR FOR THE HAWKINS COUNTY SOLID WASTE DEPARTMENT

WHEREAS, the Hawkins County Commission recognizes the need for making improvements to the Hawkins County Solid Waste Centers; and

WHEREAS, Hawkins County is being awarded \$291,400.00 for equipment to improve the centers by the Tennessee Department of Environment and Conservation (TDEC); and

WHEREAS, the Hawkins County Commission understands that TDEC provides assistance to units of local government for this purpose; and

WHEREAS, Hawkins County's match for the grant is twenty nine thousand one hundred and forty dollars (\$29,140.00); now

THEREFORE, BE IT RESOLVED that the County Commission agrees to fund the match amount listed above, and the County Mayor is authorized to enter into any and all necessary agreements and assurances to implement this project.

Introduced By Esq. Robbie Palmer, Solid Waste Comm. Chair

ACTION: AYE NAY PASSED

Seconded By Esq. _____

Roll Call _____

Date Submitted 06-09-2025

Voice Vote _____



Absent _____

County Clerk

Chairman _____



STATE OF TENNESSEE
DEPARTMENT OF ENVIRONMENT AND CONSERVATION

Division of Solid Waste Management
Davy Crockett Tower, 7th Floor
500 James Robertson Parkway
Nashville, Tennessee 37243

May 29, 2025

The Honorable Mark DeWitte
Hawkins County Mayor
150 East Washington Street
Rogersville, TN 37857

RE: Waste Reduction Grant – Grant Award Letter
Application ID# 2025-12642

Mayor DeWitte:

The Tennessee Department of Environment and Conservation (TDEC), Division of Solid Waste Management (DSWM), Materials Management Program (MMP), Grants Administration has completed the review of the Waste Reduction Grant Applications for FY26 and is pleased to offer Hawkins County the *Waste Reduction Grant Contract*.

The *Waste Reduction Grant Contract* will be sent for review and electronic signature to this email address from TDEC Contracts via Adobe Acrobat Sign. Once Hawkins County receives the grant contract, there will be a deadline of **three (3) weeks** to complete this request. The tentative delivery date of the request is **June 30, 2025**.

Hawkins County has been awarded the amount of \$291,140.00, with a match of \$ 29,140.00 (10%). The State's Maximum Liability is \$262,260.00. The total grant contract will include the following purchases:

Line-Item Description	Line-Item Total Allowed:
One (1) T650 T4 Bobcat Track Loader	\$80,000.00
Four (4) 30 YD Roll-Off Containers @\$10,000.00 ea.	\$40,000.00
Eight (8) 40 YD Roll-Off Containers @\$13,125 ea.	\$105,000.00
One (1) Marathon RJ 225 Ultra Compactor	\$55,000.00
Freight Delivery of Roll-Off Containers	\$7,400.00
Freight Delivery of other items	\$4,000.00
Grant Contract Total:	\$291,400.00

Please Note: This award letter is **NOT** permission to proceed with grant activities or purchases as this is not a fully executed contract until all signatures are received AND the Project Pre-implementation Meeting or (PMC) is completed per the executed contract terms A.3. Project Pre-Implementation Meeting. The virtual scheduled PMC meeting will be **August 4, 2025, at 10:00 a.m. CST**. All Grantees are required to attend with one financial and one technical representative. Please provide contact details for each representative by **July 15, 2025**. If you cannot attend this meeting, please contact Grants Administration as soon as possible to reschedule.

Once the PMC requirement is completed, the next steps for this grant contract are to complete the "Statement of Understanding," "Title VI Training Certification," "Budget Acceptance," "Sub-Contracts" (if applicable), and "Procurement" activities in GMS. Once these are **SUBMITTED** and **APPROVED** by Grants Administration, the purchasing of approved materials or equipment can begin in the manner of quotes or bids in accordance with purchasing and procurement policies of the State or locally adopted policy. The Grantee is permitted to begin the solicitation of bids once the grant contract is fully executed but may **not** award or notify suppliers or vendors of the award until the "Procurement" Activity is approved.

If you have not received the contract for signature by the date above or there are questions or concerns, please email the Grants Program Manager, Robin Chance, at Robin.Chance@tn.gov or by phone at 615-571-6364.

Sincerely,



Lisa A. Hughey, CHMM
Director

cc: John Lilley, SW Director, Hawkins County
Misty Bradley, SW Program Manager, FTDD
Amber Greene, Program Administrator I, DSWM
Cavene McHayle, Program Administrator I, DSWM
Robin Chance, Grants Program Manager, DSWM
Cory Lingerfelt, Grants Analyst, DSWM
Will Nolan, Grants Analyst, DSWM



RESOLUTION

No. 2025, 06, 07

To the HONORABLE MARK DEWITTE, Chairman, and Members of the Hawkins County Board of Commission in Regular Session, met this 23rd Day of June

RESOLUTION IN REF: APPROVAL TO SURPLUS HIGHWAY DEPARTMENT VEHICLES

WHEREAS, Hawkins County Highway Department has an extended number of vehicles, which are no longer operable; and

WHEREAS, the vehicles possess little to nominal, if any, value due to extensive costs for repairs, exhausted lifespan, and/or deterioration; and

THEREFORE, BE IT RESOLVED approval be given to declare said vehicles as attached as surplus property and permission be given to dispose of said vehicles by sale through sealed bid, sale for scrap metal, sale by parting out, or destruction with a report given to Hawkins County Mayor's Office of method and location of disposition.

Truck #	Year	Make	Model	Vin #	Truck	Year2	Make	Model	Vin#
R07	1990	FORD	F35	1FDHF37Y3LNA83974	R066	1989	GMC	TC1	2GTEC14H9K1542286
R08	1992	GMC	TCI	1GTEC14H8NZ5319150	R067	1989	GMC	TC1	2GTEC14H2K1539391
R09	1994	GMC	SC1	1GTEC14ZXRZ550276	R068	1987	NISSAN	1N6	1N6ND11S5HC367189
R010	1992	FORD	RNG	1FTCR10U1NUD42794	R069	1987	NISSAN	1N6	1N6ND11S9HC367437
R011	1992	FORD	RNG	1FTCR10U0NUD42768	R072	1987	NISSAN	1N6	1N6ND11S6HC367167
R012	1992	FORD	RNG	1FTCR10U1NUD42763	R075	1988	JEEP	1JC	1JCMR771XJT234515
R013	1980	GMC	TKL	TKL14A1530598	R077	1992	FORD	1FT	1FTCR10U6NUD42774
R014	1994	GMC	SONOMA	1GTD19Z7R8518802	R078	1991	FORD	R10	1FTCR10U2MUE54535
R17	1995	CHEV	CC1	1GCEC14Z1SZ257050	R079	1991	FORD	R10	1FTCR10U3MUE31796
R18	1993	GMC	SC1	1GTEC14H2PZ512139	R081	1991	FORD	RAN	1FTCR10U9MUE49493
R19	1993	FORD	RNG	1FTCR10U9PUC47922	R082	1992	FORD	RAN	1FTCR10U4NUD42790
R20	1993	FORD	RNG	1FTCR10UXPUC47914	R083	1992	FORD	R10	1FTCR10U1NUD42777
R022	1986	FORD	BRO	1FMDU15NXGLA49002	R096	1988	DODGE	D10	1B7FD04Y4JS674978
R025	1992	FORD	RNG	1FTCR10U6NUB30473	R100	1996	DODGE	150	1B7HC16Y3TS535149
R30	1992	GMC	SC1	1GTEC14H7NZ538653	R102	1995	FORD	RNG	1FTCR10X5SUB40711
R032	1988	GMC	4X4	1GTDK14H2JZ537838	R108	2002	CHEVY	SC2	1GCGC24U7Z2248727
R034	1993	DODGE	RAM	1B7HE16Y6PS248811	R112	1994	CHEVY	GC2	1GCGC24K7RE285874
R050	1983	CHEVY	C10	2GCEC14H0D1164734	R131	2004	CHEV	SC1	1GCEC14T64E382762
R051	1984	GMC	C10	1GTEC14H8ES518923	R134	2002	CHEV	2KH	1GBHK24U62E268549

Introduced By Esq. Jason Roach

Seconded By Esq.

Date Submitted

County Clerk

By:

Chairman:

ACTION: AYE NAY PASSED FAILED

Roll Call

Voice Vote

Absent

Abstain

COMMITTEE ACTION



RESOLUTION

No. 2025106108

To the HONORABLE MARK DEWITTE, Chairman, and Members of the Hawkins County Board of Commission in Regular Session, met this 23rd day of June, 2025.

RESOLUTION IN REF: APPROVAL TO ACCEPT FISCAL YEAR 2025 STATE OF TENNESSEE DEPARTMENT OF SAFETY AND HOMELAND SECURITY/OFFICE OF HOMELAND SECURITY SCHOOL RESOURCE OFFICE GRANT FOR HAWKINS COUNTY SHERIFF'S OFFICE

WHEREAS, the State makes available grants for the provision of School Resource Officers (SRO); and

WHEREAS, the Sheriff's Office applied for and was granted One Million, Two Hundred Thousand Dollars (\$1,200,000), equal to Seventy-Five Thousand Dollars (\$75,000) per officer annually with no local match, to provide SROs to each K-12 school in Hawkins County. Funds shall only be used for directly related SRO expenses.

THEREFORE, BE IT RESOLVED approval be given to accept the aforementioned grant for the responsibility of providing SROs to public schools in Hawkins County.

THEREFORE, BE IT FURTHER RESOLVED county mayor Mark DeWitte be given the authority to approve and sign all documents related to the grant.

Introduced By Esq. Jason Roach

Seconded By Esq. _____

Date Submitted 06-09-2025

County Clerk Allyson A. Quinn

By: _____

Chairman: _____

ACTION:	AYE	NAY	PASSED	FAILED
Roll Call	_____	_____	_____	_____
Voice Vote	_____	_____	_____	_____
Absent	_____	_____	_____	_____
Abstain	_____	_____	_____	_____
COMMITTEE ACTION	_____			



RESOLUTION

No. 2025, 06, 09

To the HONORABLE MARK DEWITTE, Chairman, and Members of the Hawkins County Board of Commission in Regular Session, met this 23rd day of June, 2025.

RESOLUTION IN REF: APPROVAL OF AMENDMENTS TO THE ETHICS POLICY ORIGINALLY ADOPTED MARCH OF 2007 THROUGH RESOLUTION 2007-03-03

WHEREAS, Hawkins County Commission adopted an Ethics Policy in 2007 with approved amendments in June of 2012 and March of 2014; and

WHEREAS, various grants and programs require the following statements for compliance, which clearly designate boundaries for acceptable conduct and personal behavior while protecting the county government's integrity; and

THEREFORE, BE IT RESOLVED approval be given to amend the Ethics Policy with inclusion of Sections of 5 and 6 as attached.

Introduced By Esq. Nancy Barker

Seconded By Esq. _____

Date Submitted 06-09-2025

County Clerk Nancy A. Davis

By: [Signature]

Chairman: _____

ACTION:	AYE	NAY	PASSED	FAILED
Roll Call	_____	_____	_____	_____
Voice Vote	_____	_____	_____	_____
Absent	_____	_____	_____	_____
Abstain	_____	_____	_____	_____
COMMITTEE ACTION	_____			

HAWKINS COUNTY, TENNESSEE CODE OF ETHICS

Adopted March 26, 2007
Resolution 2007/03/03

Amended March 24, 2014
Resolution 2014-03-04

Section 1 - Definitions

1. "County" references to Hawkins County, include all boards, committees, commissions, authorities, corporations or other instrumentalities appointed or created by the county or an official of the county, and specifically including the county school board, the county election commission, the county health department, and utility districts in the county.
2. "Officials and employees" shall include any official, whether elected or appointed, officer, employee or servant, or any member of any board, agency, commission, authority or corporation (whether compensated or not), or any officer, employee or servant thereof, of the county.
3. "Personal interest" means, for the purpose of disclosure of personal interests in accordance with this Code of Ethics, a financial interest of the official or employee, or a financial interest of the official's or employee's spouse or child living in the same household, in the matter to be voted upon, regulated, supervised, or otherwise acted upon in an official capacity.

Section 2 - Disclosure of Personal Interest in Voting Matters

An official or employee with the responsibility to vote on a measure shall disclose during the meeting at which the vote takes place, before the vote and to be included in the minutes, any personal interest that affects or would lead a reasonable person to infer it affects the official's or employee's vote on the measure. In addition, the official or employee may, to the extent allowed by law, recuse himself or herself from voting on the measure.

Section 3 - Disclosure of Personal Interest in Non-Voting Matters

An official or employee who must exercise discretion relative to any matter other than casting a vote, and who has a personal interest in the matter that affects or would lead a reasonable person to infer it affects the exercise of the discretion shall disclose, before the exercise of the discretion when possible, the interest on the attached disclosure form (Attachment I - Conflict of Interest Disclosure Statement) and file the disclosure form in the *County Clerk's office*. In addition, the official or employee may, to the extent allowed by law, recuse himself or herself from the exercise of discretion in the matter.

Section 4 - Acceptance of Gifts and Other Things of Value

An official or employee, or an official's or employee's spouse or child living in the same household, may not accept, directly or indirectly, any gift, money, gratuity, or other consideration or favor of any kind from anyone other than the county:

1. For the performance of an act, or refraining from performance of an act, he would be expected to perform, or refrain from performing, in the regular course of his duties; or
2. A reasonable person would understand was intended to influence the vote, official action, or judgment of the official or employee in executing county business.

It shall not be considered a violation of this policy for an official or employee to receive entertainment, food, refreshments, meals, health screenings, amenities, foodstuffs, or beverages provided in connection with a conference sponsored by an established or recognized statewide association of county government officials or by an umbrella or affiliate organization of such statewide association of county government officials.

Section 5 - Non-Reprisal Policy for Reporting Alleged Violations or Agency Policies:

1. All employees, volunteers, contractors, and service recipients are encouraged to report any suspected violations of ethical standards or agency policies. Reporting concerns is a vital part of protecting individuals and preserving program integrity.
2. Protection from Retaliation: No individual will be subject to retaliation, intimidation, harassment, or discrimination for reporting a concern in good faith. This includes protection for those who participate in investigations or assist in resolving reported issues.
3. Good Faith Standard: Protection applies when reports are made with honest intent and a reasonable belief a violation has occurred. Knowingly false or malicious reporting may be subject to disciplinary action.
4. Reporting Channels: Reports can be made through supervisory staff, human resources, and the ethics committee. Anonymous reporting is available and respected where applicable.
5. Investigation and Confidentiality: All reports will be addressed promptly, objectively, and confidentially. Investigations will be conducted in alignment with county standards, and confidentiality will be preserved to the fullest extent possible.

Section 6 - Professional Boundaries and Fraternization

To ensure the protection of both staff and service recipients, all employees - regardless of department or role - must maintain clear, professional boundaries with service recipients, volunteers, program participants, and direct reports.

1. Prohibited Relationships: Staff, volunteers, and contractors are strictly prohibited from engaging in romantic, sexual, or otherwise intimate relationships with current service recipients or participants. This includes private or non-professional social contact outside the scope of their role.
2. Disclosure of Dual Relationships: Any pre-existing personal relationship with a service recipient (i.e., familial, romantic, close friendship) must be disclosed to a supervisor or elected official immediately. A plan will be developed to eliminate or manage any potential conflict of interest.
3. Post-Service Boundaries: Staff may not pursue or engage in personal relationships with former service recipients for a minimum of 12 months following program discharge.
4. Responsibility and Enforcement: All staff are responsible for upholding this policy. Violations will result in disciplinary action, up to and including termination, and may be reported to the ethics committee and the grantor if applicable.

Section 7 - Ethics Complaints

1. A County Ethics Committee (the "Ethics Committee") consisting of five members shall be appointed to one-year terms by the County Mayor with confirmation by the county legislative body, to be appointed each year at the same time as internal committees of the county legislative body. At least three members of the committee shall be members of the county legislative body; one member shall be a constitutional county officer or, should no constitutional county officer be willing to accept appointment, an additional member of the county legislative body; and the remaining member may be either a member of a board, committee, commission, authority, corporation, or other instrumentality governed by this policy, or an additional member of the county legislative body. The Ethics Committee shall convene as soon as practicable after their appointment and elect a chair, a co-chair, and a secretary. The records of the Ethics Committee shall be maintained by the secretary and shall be filed in the office of the County Clerk, where they shall be open to public inspection.
2. Questions and complaints regarding violations of this Code of Ethics or of any violation of state law governing ethical conduct should be directed to the chair of the Ethics Committee. Complaints shall be in writing and signed by the person making the complaint, and shall set forth in reasonable detail the facts upon which the complaint is based. (Attachment II – Complaint Form approved by Co Comm.).

3. Upon receipt of a complaint, the committee chair shall provide each member of the Ethics Committee and the County Attorney with a copy of the complaint for review.
4. The committee chair shall then schedule an executive session with the County Attorney to discuss the issue. No deliberation nor decisions may be made at this meeting. The item shall be considered at the next Ethics Committee meeting.
5. If no action is warranted, the complaint shall be kept on file in the office of the County Clerk for a period of five (5) years, clearly marked "NO ACTION TAKEN". Both parties shall be notified of the decision in writing.
6. If the complaint is to go forward to investigation, with possible action to be taken, the chair shall schedule a meeting with the Ethics Committee. The person who filed the complaint and the person named in the complaint shall be notified in writing of the date, time and place of the meeting. Neither party shall be required to attend this meeting.
7. The County Ethics Committee shall investigate any credible complaint against an official or employee charging any violation of this Code of Ethics, will undertake an investigation on its own initiative when it acquires information indicating a possible violation, and make recommendations for action to end or seek retribution for any activity, in the Committee's judgment, constitutes a violation of this Code of Ethics. If a member of the Committee is the subject of a complaint, such member shall recuse himself or herself from all proceedings involving such complaint.
8. All Ethics Committee meetings will be voice recorded. A digital copy of the recording will be maintained in the County Clerk's office and an audio copy filed with the minutes.
9. Ethics complaint forms shall be picked up in the County Clerk's office.
10. The completed complaint form must be notarized by a certified notary public. The notary public should not be a staff member from an elected official's office to avoid conflict of interest.
11. All complaints shall be filed in the County Clerk's office. The date the complaint was received will be written on the complaint form and the committee chair notified.
12. The minutes of the Ethics Committee shall be provided to the County Clerk's office for filing and distribution to the Ethics Committee members.
13. The Chair of the Ethics Committee shall notify the complainant and the alleged violator of the committee's decision in writing.

The Committee may:

1. Refer the matter to the County Attorney for a legal opinion and/or recommendations for action;
2. In the case of an official, refer the matter to the county legislative body for possible public censure if the county legislative body finds such action warranted;
3. In the case of an employee, refer the matter to the official responsible for supervision of the employee for possible disciplinary action if the official finds discipline warranted;
4. In a case involving possible violation of state statutes, refer the matter to the district attorney for possible ouster or criminal prosecution;

The interpretation a reasonable person in the circumstances would apply shall be used in interpreting and enforcing this Code of Ethics. When a violation of this Code of Ethics also constitutes a violation of a personnel policy or a civil service policy, the violation shall be dealt with as a violation of the personnel or civil service provisions rather than as a violation of this Code of Ethics.

Section 8. Applicable State Laws

In addition to the ethical principles set out in this Code of Ethics, state laws also provide a framework for the ethical behavior of county officials and employees in the performance of their duties. Officials and employees should familiarize themselves with the state laws applicable to their office or position and the performance of their duties. To the extent an issue is addressed by state law (law of general application, public law of local application, local option law, or private act), the provisions of state law, to the extent they are more restrictive, shall control. Following is a brief summary of selected state laws concerning ethics in county government. For the full text of these statutes, see the Tennessee Code Annotated (T.C.A.) sections indicated.

DEFINITIONS

Campaign Finance—T.C.A. Title 2, Chapter 10, Part One (campaign financial disclosure) requires candidates for public office to disclose contributions and contributors to their campaigns. Part Three (campaign contribution limits) limits the total amount of campaign contributions a candidate may receive from an individual and sets limits on the amount a candidate may receive in cash.

Conflict of Interest—T.C.A. § 12-4-101 is the general conflict of interest statute that applies in all counties. It prohibits anyone who votes for, lets out, or in any manner supervises any work or contract from having a direct financial interest in that contract, purchase or work, and it requires disclosure of indirect financial interests by public acknowledgment.

Conflict of Interest—T.C.A. § 49-6-2003 applies to the department of education in all counties and prohibits direct and indirect conflicts of interest in the sale of supplies for use in public schools.

Conflict of Interest—T.C.A. § 5-1-125 applies in all counties and prohibits county officials and employees from purchasing surplus county property except where it is sold by public bid.

Conflict of Interest—T.C.A. § 54-7-203 applies in all counties that are governed by the County Uniform Highway Law. It prohibits officials and employees in the highway department and members of the county legislative body from having any personal interest in purchases of supplies, materials, machinery, and equipment for the highway department.

Conflict of Interest—T.C.A. § 5-14-114 applies in counties that have adopted the County Purchasing Law of 1957. It prohibits the purchasing agent, members of the purchasing commission, and all county officials from having any financial or other personal beneficial interest in any contract or purchase of goods or services for any department or agency of the county.

Conflict of Interest—T.C.A. § 5-21-121 applies in counties that have adopted the County Financial Management System of 1981. It prohibits all county officials and employees from having any financial or other personal beneficial interest in the purchase of any supplies, materials or equipment for the county.

Conflict of Interest—T.C.A. §§ 5-5-102 and 12-4-101 govern disclosures and abstentions from voting due to conflicts of interest of members of county legislative bodies.

Conflict of Interest Disclosure Statements—T.C.A. § 8-50-501 and the following sections require candidates and appointees to local public offices to file a disclosure statement with the state ethics commission listing major sources of income, investments, lobbying activities, professional services provided, bankruptcies, certain loans, and other information, and to keep these statements up to date.

Gifts—T.C.A. § 5-14-114 applies in counties that have adopted the County Purchasing Law of 1957. It prohibits the purchasing agent, members of the purchasing commission, and all county officials from receiving anything of value, directly or indirectly, from anyone who may have or obtain a contract or purchase order with the county.

Gifts—T.C.A. § 5-21-121 applies in counties that have adopted the County Financial Management System of 1981. It prohibits the finance director, purchasing agent, and employees in those departments from accepting anything of value, directly or indirectly, from anyone who furnishes supplies, materials or equipment to the county.

Honoraria—T.C.A. § 2-10-116 prohibits elected officials from accepting an honorarium (including money or anything of value, but not including reimbursement for actual expenses) for an appearance, speech, or article in their official capacity.

Private Use of Public Property—T.C.A. § 54-7-202 applies in counties that are governed by the County Uniform Highway Law. It prohibits the private use of equipment, rock, and other highway materials.

Court Sales—T.C.A. § 39-16-405 prohibits judges, clerks of court, court officers, and employees of court, from bidding on or purchasing any property sold through the court for which such person discharges official duties.

Rules of the Supreme Court—Rule 10, Cannon 5 (Code of Judicial Conduct) establishes ethical rules for judges and other court personnel when exercising judicial functions.

Fee Statutes—T.C.A. §§ 8-21-101, 8-21-102, and 8-21-103 set out circumstances where fees are authorized, prohibit officials from requiring payment of fees in advance of performance of services except where specifically authorized, and set penalties for charging excessive or unauthorized fees.

Consulting Fee Prohibition for Elected County Officials—T.C.A. §§ 2-10-122 and 2-10-124 prohibit officials from receiving compensation for advising or assisting a person or entity in influencing county legislative or administrative action.

Crimes Involving Public Officials—T.C.A. § 39-16-101 and the following sections prohibit bribery, soliciting unlawful compensation, and buying and selling in regard to offices.

Official Misconduct—T.C.A. § 39-16-402 applies to public servants and candidates for office and prohibits unauthorized exercise of official power, acting in an official capacity exceeding the servant's power, refusal to perform a duty imposed by law, violating a law relating to the servant's office or employment, and receiving a benefit not provided by law.

Official Oppression—T.C.A. § 39-16-403 prohibits abuse of power by a public servant.

Bribery for Votes—T.C.A. §§ 2-19-121, 2-19-126, and 2-19-127 prohibit bribery of voters in elections.

Misuse of Official Information—T.C.A. § 39-16-404 prohibits a public servant from attaining a benefit or aiding another person in attaining a benefit from information which was obtained in an official capacity and is not available to the public.

Ouster Law—T.C.A. § 8-47-101 sets out conduct that is punishable by ouster from office, including misconduct in office and neglect of duty.

ATTACHMENT I - HAWKINS COUNTY CODE OF ETHICS

CONFLICT OF INTEREST DISCLOSURE STATEMENT

Instructions:

This form is for reporting personal interests required to be disclosed under Section 3 of the Code of Ethics of this county. Officials and employees are required to disclose personal interests in matters that affect or would lead a reasonable person to infer that it would affect the exercise of discretion of an official or employee.

1. Date of Disclosure: _____

2. Name of Official or Employee: _____

3. Office and Position: _____

4. Description of Personal Interest (describe below in detail): _____

Printed Name of Official or Employee

Signature of Official or Employee

Date _____

Printed Name of Witness

Signature of Witness

Date _____

This form must be used to report alleged violations of the Hawkins County Ethics Policy

PART I		IDENTIFYING INFORMATION	
1. Complainant			
a. Name (First, Middle Initial, Last)			
b. Mailing or Street Address (room, apt., suite no., and street or P.O. box)			
c. City, State, Zip Code			
d. Telephone		e. E-Mail if Available	
2. Alleged Violator(s)			
a. First and last name of each alleged violator		b. List the position or title of each alleged violator	
c. Mailing or street address of each alleged violator			

PART II	STATEMENT OF JURISDICTION

State all facts that constitute each alleged violation. State the dates upon which (or the time period within which) each violation allegedly occurred. Attach additional sheets as needed, signing and numbering each page.



RESOLUTION

No. 2025106110

To the HONORABLE MARK DEWITTE, Chairman, and Members of the Hawkins County Board of Commission in Regular Session, met this 23rd day of June, 2025.

RESOLUTION IN REF: APPROVAL OF AMENDMENTS TO THE ASSET POLICY

WHEREAS, Hawkins County Commission adopted a policy to address the oversight of assets in 2002 and last amended in 2008; and

WHEREAS, the value of the dollar has significantly been altered since the prior amendment; and

WHEREAS, advancements in technology and production have transformed life expectancy, cost and value of inventory items utilized by county government; and

THEREFORE, BE IT RESOLVED approval be given to amend the Asset Policy as attached.

Introduced By Esq. Nancy Barker

Seconded By Esq. _____

Date Submitted 06-09-2025

County Clerk Nancy Barker

By: _____

Chairman: _____

ACTION:	AYE	NAY	PASSED	FAILED
Roll Call	_____	_____	_____	_____
Voice Vote	_____	_____	_____	_____
Absent	_____	_____	_____	_____
Abstain	_____	_____	_____	_____
COMMITTEE ACTION	_____			

HAWKINS COUNTY, TENNESSEE - ASSET POLICY

The purpose of this policy is to provide guidelines and regulations to follow regarding purchases made with funds representing inventory and fixed assets. Capitalization of general fixed assets is recorded in the General Fixed Assets Account Group (GFAAG) in the financial statements. This account maintains management control and continuing accountability for investment in general government fixed assets with public funds.

Capitalization includes land, buildings and improvements, roads and bridges, machinery and equipment, and construction in progress. The amount represented in the financial statements should be documented by an inventory listing supported with detailed records of each asset.

It is also the county's responsibility to ensure proper accountability of specific other purchases made with funds that do not represent investment in general fixed assets. This policy will encompass that responsibility as well.

ADMINISTRATIVE POLICIES

A. Fiscal Responsibility

1. County Commission / Board of Education

- a. Provide administrative officials with listings of inventory for which they are held accountable.
- b. Determine policy for proper disposal and transferal of fixed assets and inventory with notification to Accounting and Budgeting Department. (See Sections H and I)
- c. Notification to administrative officials of findings related to internal audits conducted or external audits conducted by the state/IPA firm of said departments and disposition thereof.
- d. Approve list of items declared surplus and suggested disposal methods (i.e., sale, scrap, etc.).

2. Inventory Control

Inventory Control is under the direction of the County Executive's Accounting and Budgeting Department or the County Board of Education, which provides for fiscal procedure. Inventory Control operates with respect to the duties of the County Executive as fiscal agent of the county and the County Board of Education which governs the operations of the schools. A full cooperative effort of all parties allows Accounting and Budgeting Department to maintain records in accordance with Governmental Accounting and Financial Reporting. Areas of responsibility are outlined below:

- a. Each office or department shall maintain an inventory listing of all assets all assets included in the GFAAG and of other assets (controllable) determined to be tracked by officials.
- b. Copies of documentation on all assets will be maintained in separate files as long as asset is actively on the books.

3. Administrative Officials

Administrative officials (county officials, department heads, principals, supervisors, etc.) are responsible for the custody and maintenance of all assets purchased for or assigned to their office.

- a. Report theft or loss of property immediately to County Executive's Accounting and Budgeting Department by telephone, to be followed by a letter to the County Executive, Board of Education (as appropriate) and Accounting and Budgeting Department. A police report should be obtained on all losses suspected of being stolen.
- b. Report to the Board of Education or Accounting and Budgeting Department (as appropriate) any assets deemed to be surplus and unneeded by department so transferal or disposal can proceed.
- c. Any transferal or disposal of assets by administrative officials shall be documented in writing to relieve that official of said responsibility.
- d. Allow Accounting and Budgeting Department access to all records necessary to aid in the determining of proper disclosure of fixed assets for reporting purposes.

- e. Designate person(s) for the custody and control of departmental property (Departmental Property Coordinator). The name of this person shall be submitted to Accounting and Budgeting Department for direct communication purposes.

4. Departmental Property Coordinator

Maintain all records of fixed assets and controllable assets accountable to the office. These records would include transferals, disposals, and assets surplus to the county.

- a. Notify Accounting and Budgeting Department of new asset acquisitions.
- b. Reconcile and report differences between annual fixed asset inventory and actual physical inventory to Accounting and Budgeting Department.

B. Recording of Fixed Assets

1. Recording Land - Land is to be capitalized but not depreciated. It is recorded at historical cost and remains at that cost until disposal.
2. Recording Land Improvements
3. Non-Exhaustible - Expenditures for improvements that do not require maintenance or replacement are capitalized but not depreciable.
4. Exhaustible - Other improvements that are part of a site, such as parking lots, landscaping, and fencing are depreciable.
5. Recording Buildings - Buildings should be recorded at either their acquisition costs or construction costs. Each building component (e.g., roof, air conditioner systems, etc.) should be recorded separately when significant, as these have different useful lives. The value of each component needs to be determined and placed within its own category.
6. Recording Building Improvements - Building improvements that extend the useful life of a building and meet the capitalization threshold should be capitalized. (For retroactive recognition of site and facility improvements, only those projects completed within the last five years will be considered unless meaningful data is readily available for preceding years.)
7. Recording Construction in Progress - Construction in progress should be capitalized and not depreciated.
8. Recording Vehicles - Vehicles should be identified, inventoried, and if applicable, depreciated.
9. Recording Furniture and Equipment - Assets such as furniture, machinery and equipment should be identified and inventoried. If they meet the threshold levels, they should be capitalized and depreciated.

C. Costs

Fixed assets shall be recorded at historical cost, or if the cost is not reasonably determinable, at estimated cost.

Donated fixed assets should be recorded at their estimated fair value at time received.

1. Actual Cost - This will include not only the purchase or construction cost (which can be obtained through invoice, purchase order, and warrant paid files) but also charges necessary to place the asset in its intended location. This includes costs such as freight and transportation, site preparation expenditures, interest costs, professional fees, and legal claims directly attributable to asset acquisition.
2. Estimated Cost - This will be based on as much documentary evidence that can be found to support the cost such as interviews with personnel and price level adjustments for each asset.
3. Donated Cost - These assets will be based on their estimated fair value at a time of acquisition. A determination as to be the fair value basis will be included with property records.

D. Accumulated Depreciation

Depreciation is a method for allocating the cost of buildings and equipment over their useful lives. Generally accepted accounting principles dictate that the value of capital assets must be written off as an expense over the life of the asset as an indirect cost. Annual depreciation expense will be calculated using the straight-line method.

E. Dollar Value and Life Expectancy Tests

Assets purchased with a dollar value meeting or exceeding the appropriate line in the capitalization and depreciation schedule attached and with a life expectancy of three years will be included in the GFAAG. Items

under this dollar value will not be presented in the financial statements. However, controllable inventory assets with a lesser value will be tracked in inventory records for accountability purposes.

F. Recording of Controllable Inventory Assets

Controllable inventory assets do not meet the criteria for a fixed asset but represent a significant investment in durable, long-lasting items. These will be included in property management's inventory records for control purposes. Such property would include individual items:

1. All items with a replacement dollar value of at least \$250.00 for general assets and \$1000 for over-the-road and Inland Marine equipment, and not already included in Section E above. The list below, while not all-encompassing, includes items to be included in inventory.
 - a. Office equipment, including printers, scanners, monitors and other electronic items
 - b. Furniture meeting the dollar value requirement.
 - c. Materials and equipment used to maintain and repair machinery meeting the dollar value requirement.
 - d. Small tools
2. All laptops, personal computers, and guns regardless of value.

G. Cancelable Lease Assets

Assets with a cancelable lease clause will not be included in the GFAAG. However, these items will be tracked in inventory records for accountability purposes.

H. Asset Ratio

Assets no longer owned by or in the possession of the County shall be removed from the GFAAG.

1. Sold and/or Retired - These assets will be removed from the GFAAG upon formal notification from the responsible party of such disposition. Departments should be cautious about retiring assets still depreciating on the books. This will result in the department having to write off a loss in the year the asset was retired.
2. Obsolete - These assets will be removed from the GFAAG upon formal notification and upon said determination by responsible party whether sold or not.
3. Transferred or Proprietary or Trust Fund - Assets in good working order may be removed from one department's responsibility and placed in storage for future use by other departments. These assets will be removed from the GFAAG upon formal notification from responsible party and shall be accounted for in that fund.
4. Missing - Assets not seen for two consecutive annual inventories will be classified as missing and will be removed from the GFAAG and Controllable Asset Listing upon formal notification to Accounting and Budgeting Department. These assets will no longer be searched for in regular annual inventories. However, if an asset is located at some time in the future, it will be reactivated in the system. A list of missing assets by departments will be presented to the full County Commission.

I. Surplus Equipment

1. Each department must provide a complete accounting to the appropriate Accounting and Budgeting Department of any surplus equipment to be presented by resolution to the County Commission to be removed.
2. County employees will be prohibited from personally taking possession of any items declared surplus, other than those purchased through advertised sealed bid process or public auction.
3. Be cautions of co-mingling County owned assets with other assets in possession of departments. A clear record must be kept of ownership.
4. Items for which no bids are received or their salvage value is determined to be less than the cost of handling/advertising, and will create a negative cash flow, may be destroyed or sold as scrap upon approval by resolution approval. A list of these items must be forwarded to Accounting and Budgeting Department so they can be removed from the system.

ACCOUNTING POLICIES

A. Capitalization and Depreciation

The following items will be capitalized in the General Fixed Asset Account Group:

1.	Land	\$1	Capitalize Only
2.	Land Improvements	\$15,000	
3.	Buildings	\$15,000	
4.	Building Improvements	\$15,000	
5.	Roads and Bridges	\$25,000	
6.	Vehicles	\$15,000	
7.	Machinery and Equipment *	\$10,000	
8.	Furniture and Fixtures *	\$10,000	
9.	Construction in Progress	\$1	Capitalize Only

B. Tracking and Inventory

The following items will be tracked and inventoried:

	General	Schools	Highway
1. Land	\$1	\$1	\$1
2. Land Improvements	\$1	\$1	\$1
3. Buildings	\$1	\$1	\$1
4. Building Improvements	\$1	\$1	\$1
5. Roads and Bridges	\$N/A	\$ N/A	\$1
6. Vehicles	\$1,000	\$1,000	\$1,000
7. Machinery and Equipment	\$250	\$250	\$250
8. Inland Marine Equipment	\$1,000	\$1,000	\$1,000
9. Furniture and Fixtures	\$250	\$250	\$250
10. Construction in Progress	\$1	\$1	\$1

* These items will be subjected to a dollar value test and/or life expectancy test. (See Section E)

CAPITAL ASSETS OF LOCAL GOVERNMENTS – SUGGESTED USEFUL LIVES

<u>Asset Type</u>	<u>Example</u>	<u>Depreciable Life in Years</u>
Furniture, Office Equipment	Desks, Tables, Chairs	5
Computer Hardware	Monitors, CPU, Printer	5
Telephone Equipment		10
Cars and Light Trucks		5
Bus	School	8 – 10
Fire Trucks		15
Buildings – Temporary	T-Buildings, Other Portable	25
Buildings		40
HVAC Systems	A/C, Heating, Ventilation	20
Roofing		20
Flooring Replacement		7
Electrical/Plumbing		30
Kitchen Equipment	Appliances	12
Heavy Construction Equipment	Backhoes, Trucks, Dozers,	5 - 10
Engineering, Scientific Equipment		10
Police Special Equipment		10
Medical Equipment		5
Traffic Control Equipment		10
Radio, Communications Equipment		10
Recreational, Athletic Equipment		10
Library Books		5 – 7
Artwork		5 – 7
Outdoor Equipment	Playground Equipment, Scoreboards, Bleachers, Radio Towers	20
Custodial Equipment	Floor Scrubbers, Vacuums	12
Grounds Equipment	Mowers, Tractors and Attachments	15
Land Improvements – Structure	Parking Lots, Sidewalks, Bus Ramp, Fencing, Running Track, Flagpole	20
Land Improvements – Ground	Golf Course, Ball Field, Park Landscaping	30
Landfill Disposal Systems		25
Land		no depreciation
Sewerage Treatment Plants		25
Easements		no depreciation
Drainage Systems		25
Water System		25
Sewerage Disposal Works System		25
Levees and Canals (unlined)		no depreciation
Canal Lining		30
Dams – Concrete		50
Damns - Steel, Sheet pile		30
Earthen Embankment		no depreciation
Roads - Paved		40
Roads - Asphalt – Rural		40
Roads - Asphalt – Urban		20
Roads - Non-Paved		50

RESOLUTION

No. 2025, 06, 11

To the HONORABLE MARK DEWITTE, Chairman, and Members of the Hawkins County Board of
Commission in Regular Session, met this 23rd day of June 2025.

**RESOLUTION IN REF: MAKING APPROPRIATIONS TO NON-PROFIT CHARITABLE
ORGANIZATIONS OF HAWKINS COUNTY, TENNESSEE FOR THE
FISCAL YEAR BEGINNING JULY 1, 2025 AND ENDING JUNE 30, 2026**

WHEREAS, Section 5-9-109. *Tennessee Code Annotated*, authorizes the County Legislative Body to make appropriations to non-profit charitable organizations; and

WHEREAS, the Hawkins County Board of Commissioners recognizes the various non-profit or charitable organizations located in Hawkins County have great need of funds to carry on their non-profit charitable work.

WHEREAS, funds shall herein be appropriated to promote the general and public welfare and to protect the citizens of Hawkins County.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Hawkins County, on this the 23rd day of June, 2025.

Appropriate funds as follows: SEE ATTACHED LISTING

BE IT FURTHER RESOLVED, that all appropriations enumerated in sections 1 through 8 on the attached listing of Contributions Without Contracts are subject to the following conditions:

1. That the non-profit charitable organization to which funds are appropriated shall file with the County Mayor's Office and the County Clerk a copy of an annual report of its business affairs and transactions and the proposed use of the County's funds in accordance with rules promulgated by the Comptroller of the Treasury. Such annual report shall be prepared and certified by the Chief Financial Officer of such non-profit organization in accordance with T.C.A. Section 5-9-109(c).
2. That said funds must only be used by the named non-profit charitable organization in furtherance of their non-profit charitable purpose benefiting the general welfare of the residents of the County.
3. That it is the expressed interest of the County Commission of Hawkins County providing these funds to the non-profit charitable organizations on the attached listing to be fully in compliance with the Rules of the Comptroller of the Treasury, and Section 5-9-109 of *Tennessee Code Annotated* and any and all other laws which may apply to County appropriations to non-profit organizations and so this appropriation is made subject to compliance with any and all of these laws and regulations.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately upon passage.

Introduced By Esq. Jason Roach, Budget Comm. Chrmn.

Seconded By Esq. _____

Date Submitted 06-09-2025

Nancy A. Davis
County Clerk

By: _____

Chairman _____

Mayor _____

Mark Dewitte, County Mayor

ACTION: AYE NAY PASSED

Roll Call _____

Voice Vote _____

Absent _____

COMMITTEE ACTION

Mayor's Action: Approved _____ Veto _____

LIST OF CONTRIBUTIONS WITHOUT CONTRACTS
HAWKINS COUNTY GENERAL FUND
FOR
2025 - 2026 FISCAL YEAR

ITEM NO.	DESCRIPTION	BUDGETED AMOUNT 2024-25 FY	AMOUNT OF REQUEST/ CONTRACT 2025-26 FY	RECOMMENDED BY BUDGET COMMITTEE 2025-26 FY
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CONTRIBUTIONS TO AREA AGENCIES OR ORGANIZATIONS

1 CONTRIBUTIONS - FIRE PREVENTION - ACCT. NO. 54310-316

Hawkins County Volunteer Firemen's Association	20,580	20,580	20,580
Bulls Gap Volunteer Fire Department	30,000	30,000	30,000
Carter's Valley Volunteer Fire Department	30,000	55,000	40,000
Church Hill Volunteer Fire Department	20,000	20,000	20,000
Surgoinsville Volunteer Fire Department as First Responder to PB Industrial Park	20,000	20,000	25,000
Clinch Valley Volunteer Fire Department	30,000	60,000	40,000
Goshen Valley Volunteer Fire Department	30,000	30,000	30,000
Lakeview Volunteer Fire Department	30,000	30,000	30,000
Mt. Carmel Volunteer Fire Department	20,000	20,000	30,000
Persia Volunteer Fire Department	30,000	80,000	30,000
Rogersville Volunteer Fire Department	20,000	20,000	20,000
Stanley Valley Volunteer Fire Department	40,000	60,000	38,100
Striggersville Volunteer Fire Department	30,000	30,000	30,000
Surgoinsville Volunteer Fire Department	20,000	20,000	20,000
TOTAL	\$ 370,580	\$ 495,580	\$ 403,680

2 CONTRIBUTIONS - RESCUE SQUADS - ACCT. NO. 54420-316

Church Hill Rescue Squad	71,000	81,000	71,000
Hawkins County Rescue Squad	61,000	61,000	71,000
TOTAL	\$ 132,000	\$ 142,000	\$ 142,000

3 CONTRIBUTIONS - OTHER EMERGENCY MANAGEMENT - ACCT. NO. 54900-316 Formerly 54490-316

Hawkins County E-911	416,262	416,929	416,929
Hawkins County Emergency Response Team	29,600	29,600	29,600
TOTAL	\$ 445,862	\$ 446,529	\$ 446,529

4 CONTRIBUTIONS - AMBULANCE SERVICE - ACCT. NO. 55130-316

Hawkins County Emergency Medical Services	400,000	950,000	400,000
TOTAL	\$ 400,000	\$ 950,000	\$ 400,000

5 CONTRIBUTIONS - SENIOR CITIZENS ASSISTANCE - ACCT. NO. 56300-316

Church Hill Senior Citizens Center	20,000	20,000	20,000
Mt. Carmel Senior Citizens Center Inc.	20,000	20,000	20,000
The Mooresburg Community Association	4,900	7,500	4,900
Surgoinsville Senior Citizens Center	6,400	6,400	6,400
TOTAL	\$ 51,300	\$ 53,900	\$ 51,300

LIST OF CONTRIBUTIONS WITHOUT CONTRACTS
HAWKINS COUNTY GENERAL FUND
FOR
2025 - 2026 FISCAL YEAR

ITEM NO.	DESCRIPTION	BUDGETED AMOUNT 2024-25 FY	AMOUNT OF REQUEST/ CONTRACT 2025-26 FY	RECOMMENDED BY BUDGET COMMITTEE 2025-26 FY
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CONTRIBUTIONS TO AREA AGENCIES OR ORGANIZATIONS (Cont.)

6 CONTRIBUTIONS - LIBRARIES - ACCT. NO. 56500-316

Hawkins County Library System (MAINTENANCE OF EFFORT REQUIRED)	115,500	121,275	115,500
Mt. Carmel Library	5,000	5,000	5,000
Hawkins County Imagination Library	3,000	3,000	3,000
TOTAL	\$ 123,500	\$ 129,275	\$ 123,500

7 CONTRIBUTIONS - OTHER AGENCIES - 58500-316

American Red Cross	5,880	5,880	5,880
Chamber of Commerce - Rogersville/Hawkins County	7,840	7,840	7,840
Of One Accord	5,000	5,000	5,000
Greater Kingsport Family YMCA	45,000	45,000	45,000
TOTAL	\$ 63,720	\$ 63,720	\$ 63,720

8 CONTRIBUTIONS - MISCELLANEOUS - ACCT. NO. 58900-316

Hawkins County Humane Society	30,000	40,000	30,000
Hawkins Habitat for Humanity	4,900	4,900	4,900
Price Public Community Center	2,500	2,500	2,500
Beat The Heat Alliance, Inc.	980	980	980
Second Harvest Food Bank	5,000	5,000	5,000
TOTAL	\$ 43,380	\$ 53,380	\$ 43,380

GRAND TOTAL

\$ 1,630,342	\$ 2,334,384	\$ 1,674,109
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**LIST OF CONTRACTS AND CONTRIBUTIONS WITHIN OFFICES
HAWKINS COUNTY GENERAL FUND
FOR
2025-2026 FISCAL YEAR**

ITEM NO.	DESCRIPTION	BUDGETED AMOUNT 2024 - 2025 FY	AMOUNT OF REQUEST/ CONTRACT 2025 - 2026 FY	RECOMMENDED BY BUDGET COMMITTEE 2025 - 2026 FY
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CONTRACTS WITH OTHER PUBLIC OR GOVERNMENT AGENCIES

1 CONTRACTS WITH GOV'T AGENCIES - PLANNING & ZONING - ACCT. NO. 51720-309

First Tennessee Development District (for Local Planning Services)				
Previously Paid to State of Tennessee	20,473	21,497	21,497	
TOTAL	\$ 20,473	\$ 21,497	\$ 21,497	

2 CONTRACTS WITH OTHER PUBLIC AGENCIES - JUVENILE COURT - ACCT. NO. 54240-310

Children's Comprehensive Services (Paid monthly)	175,000	175,000	175,000	
TOTAL	\$ 175,000	\$ 175,000	\$ 175,000	

3 CONTRACTS WITH GOV'T AGENCIES - COUNTY CORONER/MEDICAL EXAMINER - ACCT. NO. 5

ETSU Forensic Center	136,886	143,730	143,730	
TOTAL	\$ 136,886	\$ 143,730	\$ 143,730	

CONTRACTS WITH OTHER PUBLIC AGENCIES - SENIOR CITIZENS ASSISTANCE - ACCT. NO. 56300-309

4 First Tennessee Human Resource Agency				
Nutrition Program	2,000	2,000	2,000	
Family Support	2,675	2,675	2,675	
Minor Home Mod. (Previously listed as CHORE)	165	165	165	
Homemaker	696	696	696	
Transportation Program	5,000	5,000	5,000	
Drivers (monthly payment)	5,000	5,000	5,000	
TOTAL	\$ 15,536	\$ 15,536	\$ 15,536	
Upper East Tennessee Human Development Agency				
Retired Senior Volunteer Program	2,500	2,500	2,500	
TOTAL	\$ 2,500	\$ 2,500	\$ 2,500	

5 CONTRACTS WITH OTHER PUBLIC AGENCIES - FOREST SERVICE - ACCT. NO. 57300-310

Tennessee Dept. of Conservation, Dept. of Forestry	1,500	1,500	1,500	
TOTAL	\$ 1,500	\$ 1,500	\$ 1,500	

6 CONTRACTS WITH OTHER PUBLIC AGENCIES - MISCELLANEOUS - ACCT. NO. 58900-310

First Tennessee Development District (County's share of District Programs)	10,958	10,958	10,958	
TOTAL	\$ 10,958	\$ 10,958	\$ 10,958	

LIST OF CONTRACTS AND CONTRIBUTIONS WITHIN OFFICES
HAWKINS COUNTY GENERAL FUND
FOR
2025-2026 FISCAL YEAR

ITEM NO.	DESCRIPTION	BUDGETED AMOUNT 2024 - 2025 FY	AMOUNT OF REQUEST/ CONTRACT 2025 - 2026 FY	RECOMMENDED BY BUDGET COMMITTEE 2025 - 2026 FY
CONTRIBUTIONS OR CONTRACTS WITHIN COUNTY OFFICES (cont)				
7	CONTRIBUTIONS - AGRICULTURE EXTENSION OFFICE - ACCT. NO. 57100-599			
	Supplies and Operating Expenditures	2,352	2,352	2,352
	TOTAL	\$ 2,352	\$ 2,352	\$ 2,352
8	CONTRACTS WITH OTHER PUBLIC AGENCIES - SOIL CONSERVATION OFFICE - ACCT. NO. 57500-310			
	For Operating Expenses and Materials	4,200	4,200	4,200
	TOTAL	\$ 4,200	\$ 4,200	\$ 4,200
9	CONTRIBUTIONS - SOIL CONSERVATION OFFICE - ACCT. NO. 57500-316			
	Contributions for Part-time Technician	9,000	9,000	9,000
	TOTAL	\$ 9,000	\$ 9,000	\$ 9,000
11	CONTRIBUTIONS - INDUSTRIAL COMMISSION - ACCT. NO. 58900-316 Formerly 58120-316			
	Holston Business Group	32,000	32,000	32,000
	East Tennessee Education Foundation	2,000	2,000	2,000
	TOTAL	\$ 34,000	\$ 34,000	\$ 34,000
GRAND TOTAL		\$ 412,405	\$ 420,273	\$ 420,273

RESOLUTION

No. 2025, 06, 12

To the HONORABLE MARK DEWITTE, Chairman, and Members of the Hawkins County Board of Commission in Regular Session, met this 23rd day of June 2025.

RESOLUTION IN REF: APPROVAL OF APPROPRIATIONS FOR THE 2025 - 2026
FISCAL YEAR BUDGET

BE IT RESOLVED THAT:

The attached resolution be passed making appropriations to the various funds of Hawkins County as per the attached budget documents.

Introduced By Esq. Jason Roach, Budget Comm. Chrmn.

Seconded By Esq. _____

Date Submitted 06-09-2025

County Clerk _____

By: Nancy J. Davis

Chairman _____

Mayor _____

Mark DeWitte, County Mayor

ACTION: AYE NAY PASSED

Roll Call _____

Voice Vote _____

Absent _____

COMMITTEE ACTION

Mayor's Action: Approved _____ Veto _____

RESOLUTION

No. 2025106113

To the HONORABLE MARK DEWITTE, Chairman, and Members of the Hawkins County Board of Commission in Regular Session, met this 23rd day of June 2025.

RESOLUTION IN REF: FIXING THE TAX LEVY FOR THE 2025 - 2026 FISCAL YEAR

BE IT RESOLVED THAT:

The attached resolution be considered fixing the tax levy at \$2.5896 per \$100.00 taxable property.

Introduced By Esq. Jason Roach, Budget Comm. Chrmn.

Seconded By Esq. _____

Date Submitted 06-09-2025

County Clerk Mark Dewitte

By: _____

Chairman _____

Mayor _____
Mark Dewitte, County Mayor

ACTION: AYE NAY PASSED

Roll Call _____

Voice Vote _____

Absent _____

COMMITTEE ACTION

Mayor's Action: Approved _____ Veto _____

RESOLUTION FIXING THE TAX LEVY IN
HAWKINS COUNTY, TENNESSEE
FOR THE FISCAL YEAR BEGINNING JULY 1, 2025

SECTION 1. BE IT RESOLVE by the Board of County Commissioners of Hawkins County, Tennessee, assembled in Regular Session on this 23rd day of June, 2025, that the combined property tax rate for Hawkins County, Tennessee for the fiscal year beginning July 1, 2025, shall be \$2.5896 on each \$100.00 of taxable property, which is to provide revenue for each of the following funds and otherwise conform to the following levies:

Fund	Rate
General	\$ 1.1052
Highway/Public Works	.2357
General Purpose School	.5905
School Transportation	.3051
General Debt Service	.0528
Education Debt Service	.2082
General Capital Projects	.0329
Highway Capital Projects	.0200
Education Capital Projects	<u>.0392</u>
	<u>\$2.5896</u>

SECTION 2. BE IT FURTHER RESOLVED, that all resolutions of the Board of County Commissioners of Hawkins County, Tennessee which are in conflict with this resolution are hereby repealed.

SECTION 3. BE IT FURTHER RESOLVED, that all interest earned on the cash balances in the Central Cafeteria Fund be allocated back to that fund. All other interest earnings from operating funds shall be allocated to the debt service funds as follows: Ten Percent (10%) to the General Debt Service Fund and Ninety Percent (90%) to the Education Debt Service Fund.

SECTION 4. BE IT FURTHER RESOLVED, that the tax rate allocation that continues to be re-allocated from General Debt Service Fund to General Capital Projects Fund be considered each year as a one fiscal year period. A tax rate sufficient for retiring the remaining outstanding debt MUST be reallocated to General Debt Service Fund in subsequent fiscal years.

SECTION 5. BE IT FURTHER RESOLVED, that this resolution take effect from and after its passage, the public welfare requiring it. This resolution shall be spread upon the minutes of the Board of County Commissioners.

Passed this 23rd day of June, 2025

HAWKINS COUNTY, TENNESSEE
SUMMARY STATEMENT OF PROPOSED OPERATIONS
FOR THE YEAR ENDING JUNE 30, 2026

Exhibit A

Fund	Estimated Beginning Fund Balance & Restricted, Assigned or Committed Funds 6/30/2025	Estimated Revenue	Bond Proceeds	Note/ Loan Proceeds	Transfers from Other Funds	Proceeds from Capitalized Lease Obligations	Total Estimated Available Funds	Estimated Expenditures	Transfers to Other Funds	Total Appropri- ations	Estimated Ending Fund Balance & Restricted, Assigned or Committed Funds 6/30/2026
General	\$ 12,947,305	\$ 23,425,822	\$ 0	\$ 0	\$ 0	\$ 0	\$ 36,373,127	\$ 25,965,192	\$ 106,657	\$ 26,071,849	\$ 10,301,278
Solid Waste	4,304,280	2,915,154	0	0	0	0	7,219,434	3,189,723	0	3,189,723	4,029,711
Drug Control Fund	710,313	23,400	0	0	0	0	733,713	132,100	0	132,100	601,613
Other Spec. Purp.(ARPA)	(155,047)	1,228,313	0	0	0	0	1,073,266	141,491	0	141,491	931,775
Highway	2,213,097	6,571,762	0	0	0	0	8,784,859	7,013,049	0	7,013,049	1,771,810
General Purpose School	10,057,728	63,808,078	0	0	0	0	73,865,806	69,117,224	0	69,117,224	4,748,582
Central Cafeteria	4,356,987	5,522,267	0	0	0	0	9,879,254	5,901,030	0	5,901,030	3,978,224
School Transportation	1,685,808	4,107,700	0	0	0	0	5,793,508	4,836,664	0	4,836,664	956,844
General Debt Service	1,589,725	823,090	0	0	0	0	2,412,815	803,250	0	803,250	1,609,565
Special Debt Service	293,549	0	0	0	0	0	293,549	0	0	0	293,549
Education Debt Service	14,715,392	4,165,560	0	0	106,657	0	18,987,609	4,253,474	0	4,253,474	14,734,135
General Capital Projects	2,138,590	1,775,094	0	0	0	0	3,913,684	1,876,266	0	1,876,266	2,037,418
Highway Capital Projects	243,169	592,514	0	0	0	0	835,683	193,500	0	193,500	642,183
Education Capital Projects	952,364	569,611	0	0	0	0	1,521,975	570,013	0	570,013	951,962
Total	\$ 56,053,260	\$ 115,528,365	\$ 0	\$ 0	\$ 106,657	\$ 0	\$ 171,688,282	\$ 123,992,976	\$ 106,657	\$ 124,099,633	\$ 47,588,649

HAWKINS COUNTY, TENNESSEE
STATEMENT OF ESTIMATED REVENUE FROM CURRENT PROPERTY TAXES
2025 - 2026 FY ASSESSMENTS BASED UPON ESTIMATED
ASSESSED VALUATION OF \$1,316,519,859

Exhibit B

Fund	Percentage of Tax Rate	Proposed Tax Rate	Amount of Tax Levy	Reserve for Delinquency 6%	Net Estimated Collection of Taxes	Less City ADA Share	Net Estimated Collection of Taxes
<u>FY 2025-2026 FY Breakdown used to prepare budget, with total assessed valutaion of \$1,316,519,859</u>							
General	42.6784%	\$ 1.1052	\$ 14,550,178	\$ 873,011	\$ 13,677,167	\$ 0	\$ 13,677,167
Highway/Public Works	9.1018%	0.2357	3,103,037	186,182	2,916,855	0	2,916,855
General Purpose School	22.8027%	0.5905	7,774,050	466,443	7,307,607	(1,106,651)	6,200,956
School Transportation	11.7817%	0.3051	4,016,702	241,002	3,775,700	0	3,775,700
General Debt Service	2.0389%	0.0528	695,123	41,707	653,415	0	653,415
Education Debt Service	8.0399%	0.2082	2,740,994	164,460	2,576,535	0	2,576,535
General Capital Projects	1.2705%	0.0329	433,135	25,988	407,147	0	407,147
Highway Capital Projects	0.7723%	0.0200	263,304	15,798	247,506	0	247,506
Education Capital Projects	1.5137%	0.0392	516,076	30,965	485,111	0	485,111
Total Rate	<u>100.0000%</u>	<u>\$ 2.5896</u>	<u>\$ 34,092,599</u>	<u>\$ 2,045,556</u>	<u>\$ 32,047,043</u>	<u>\$ (1,106,651)</u>	<u>\$ 30,940,392</u>

One cent at 100% = 131,651.99

One cent at 94% = 123,752.87

RESOLUTION NO.

2025106114

TO THE HONORABLE MARK DEWITTE, CHAIRMAN, AND MEMBERS OF
THE HAWKINS COUNTY BOARD OF COMMISSIONERS IN REGULAR SESSION, MET THIS
23rd DAY OF JUNE, 2025.

RESOLUTION IN REFERENCE: BUDGET AMENDMENT - GENERAL FUND

The following budget amendments are being requested as listed below:

Account Number	Description				
	COUNTY MAYOR	Current Budget			Amended Budget
	Increase Expenditure		Increase		
51300-307	Communication	1,500.00	300.00		1,800.00
51300-334	Maintenance Agreements	2,000.00	200.00		2,200.00
51300-719	Office Equipment	510.00	382.00		892.00
	Decrease Expenditure			Decrease	
51300-355	Travel	2,125.00	0.00	(500.00)	1,625.00
51300-524	In Service / Staff Development	1,000.00	0.00	(382.00)	618.00
	Sub-total Expenditures	\$ 7,135.00	\$ 882.00	\$ (882.00)	\$ 7,135.00
The above increases are needed to cover underbudgeted lines. The increases will come from a transfer within the County Mayor budget. No new money.					
	ELECTION COMMISSION	Current Budget			Amended Budget
	Increase Expenditure		Increase		
51500-193	Election Workers	85,000.00	5,600.00		90,600.00
	Decrease Expenditure			Decrease	
51500-169	Part-Time Personnel	20,265.00	0.00	(2,600.00)	17,665.00
51500-337	Maintenance & Repair Services-Office	5,000.00	0.00	(2,000.00)	3,000.00
51500-355	Travel	12,000.00	0.00	(1,000.00)	11,000.00
	Sub-total Expenditures	\$ 122,265.00	\$ 5,600.00	\$ (5,600.00)	\$ 122,265.00
The above increases are needed to cover an underbudgeted line. The increases will come from a transfer within the Election Commission budget. No new money.					
	Page Totals- Expenditures	\$ 129,400.00	\$ 6,482.00	\$ (6,482.00)	\$ 129,400.00

INTRODUCED BY: Jason Roach, Bdgt Comm. Chrmn

ESTIMATED COST

SECONDED BY:

PAID FROM

GENERAL FUND

ACTION:

AYENAY

DATE SUBMITTED

06-09-2025

ROLL CALL

COUNTY CLERK:

NANCY A. DAVIS

ABSTAIN

VOICE VOTE

ABSENT

BY: Nancy A Davis

COMMITTEE ACTION:

APPROVED

DISAPPROVED

CHAIRMAN:

Account Number	Description				
	COUNTY BUILDINGS	Current Budget			Amended Budget
	Increase Expenditure		Increase		
51800-187	Overtime Pay (comp time)	2,000.00	8,300.00		10,300.00
	Decrease Expenditure			Decrease	
51800-336	Maintenance & Repair Services-Equipment	40,000.00	0.00	(8,300.00)	31,700.00
	Sub-total Expenditures	\$ 42,000.00	\$ 8,300.00	\$ (8,300.00)	\$ 42,000.00
The above increase in Overtime Pay is needed to cover comp time for employees. The increase will come from a transfer within the County Building's budget. No new money.					
	ACCOUNTING & BUDGETING	Current Budget			Amended Budget
	Increase Expenditure		Increase		
52100-187	Overtime Pay (comp time)	5,000.00	7,000.00		12,000.00
52100-334	Maintenance Agreements	26,000.00	1,600.00		27,600.00
	Decrease Expenditure			Decrease	
52100-169	Part-Time Personnel	51,506.00	0.00	(8,600.00)	42,906.00
	Sub-total Expenditures	\$ 82,506.00	\$ 8,600.00	\$ (8,600.00)	\$ 82,506.00
The above increases are needed to cover comp time as well as an underbudgeted line. The increases will come from a transfer within the Accounting & Budgeting budget. No new money.					
	PROPERTY ASSESSOR'S OFFICE	Current Budget			Amended Budget
	Increase Expenditure		Increase		
52300-524	In Service / Staff Development	0.00	275.00		275.00
	Decrease Expenditure			Decrease	
52300-425	Gasoline	6,500.00	0.00	(275.00)	6,225.00
	Sub-total Expenditures	\$ 6,500.00	\$ 275.00	\$ (275.00)	\$ 6,500.00
The above increase is needed to accurately reflect expenditures. The increase will come from a transfer within the Property Assessor's Office budget. No new money.					
		Current Budget	Increase	Decrease	Amended
	Page Totals- Expenditures	\$ 131,006.00	\$ 17,175.00	\$ (17,175.00)	\$ 131,006.00

Account Number	Description				
	DRUG COURT	Current Budget			Amended Budget
	Increase Expenditure		Increase		
53330-322	Evaluation & Testing	2,500.00	2,500.00		5,000.00
53330-355	Travel	3,500.00	1,000.00		4,500.00
53330-499	Other Supplies & Materials	1,000.00	1,000.00		2,000.00
	Decrease Expenditure			Decrease	
53330-169	Part-Time Personnel	6,460.00	0.00	(4,500.00)	1,960.00
	Sub-total Expenditures	\$ 13,460.00	\$ 4,500.00	\$ (4,500.00)	\$ 13,460.00
The above increases are needed to more accurately reflect expenditures. The increases will come from a transfer within the Drug Court budget. No new money.					
	COURTROOM SECURITY	Current Budget			Amended Budget
	Increase Expenditure		Increase		
53920-506	Liability Insurance	7,500.00	2,654.00		10,154.00
	Decrease Expenditure			Decrease	
53920-790	Other Equipment	5,000.00	0.00	(2,654.00)	2,346.00
	Sub-total Expenditures	\$ 12,500.00	\$ 2,654.00	\$ (2,654.00)	\$ 12,500.00
The above increase is needed to more accurately reflect expenditures. The increase will come from a transfer within the Courtroom Security budget. No new money.					
	SHERIFF'S OFFICE	Current Budget			Amended Budget
	Increase Expenditure		Increase		
54110-107	Detective(s)	828,867.00	1,500.00		830,367.00
54110-187	Overtime Pay	95,000.00	6,400.00		101,400.00
54110-189	Other Salaries & Wages	25,000.00	5,000.00		30,000.00
54110-355	Travel	7,975.00	2,300.00		10,275.00
54110-506	Liability Insurance	21,777.00	5,300.00		27,077.00
	Decrease Expenditure			Decrease	
54110-106	Deputy(les)	1,346,598.00	0.00	(12,900.00)	1,333,698.00
54110-425	Gasoline	210,000.00	0.00	(7,600.00)	202,400.00
	Sub-total Expenditures	\$ 2,535,217.00	\$ 20,500.00	\$ (20,500.00)	\$ 2,535,217.00
The above increases are needed to more accurately reflect expenditures. The increases will come from a transfer within the Sheriff's Office budget. No new money.					
		Current Budget	Increase	Decrease	Amended
	Page Totals- Expenditures	\$ 2,561,177.00	\$ 27,654.00	\$ (27,654.00)	\$ 2,561,177.00

Account Number	Description				
	JAIL	Current Budget			Amended Budget
	Increase Expenditure		Increase		
54210-187	Overtime Pay	80,000.00	2,500.00		82,500.00
54210-206	Life Insurance	2,500.00	300.00		2,800.00
54210-338	Maintenance & Repair Services - Vehicles	10,000.00	100.00		10,100.00
54210-355	Travel	4,275.00	1,200.00		5,475.00
	Decrease Expenditure			Decrease	
54210-507	Medical Claims	200,000.00	0.00	(4,100.00)	195,900.00
	Sub-total Expenditures	\$ 296,775.00	\$ 4,100.00	\$ (4,100.00)	\$ 296,775.00
The above increase in Overtime Pay is needed to cover comp time for employees. The increase will come from a transfer within the Jail budget. No new money.					
	OTHER EMERGENCY MANAGEMENT (EMA)	Current Budget			Amended Budget
	Increase Expenditure		Increase		
54490-187	Overtime Pay	0.00	7,340.00		7,340.00
	Decrease Expenditure			Decrease	
54490-338	Maintenance & Repair Services - Vehicles	5,000.00	0.00	(1,500.00)	3,500.00
54490-351	Rentals	1,400.00	0.00	(600.00)	800.00
54490-355	Travel	1,275.00	0.00	(1,000.00)	275.00
54490-399	Other Contracted Services	12,000.00	0.00	(1,600.00)	10,400.00
54490-425	Gasoline	6,000.00	0.00	(2,000.00)	4,000.00
54490-524	In Service/Staff Development	1,500.00	0.00	(640.00)	860.00
	Sub-total Expenditures	\$ 27,175.00	\$ 7,340.00	\$ (7,340.00)	\$ 27,175.00
The above increase in Overtime Pay is needed to cover comp time for employees. The increase will come from a transfer within the EMA budget. No new money.					
		Current Budget	Increase	Decrease	Amended
	Page Totals- Expenditures	\$ 323,950.00	\$ 11,440.00	\$ (11,440.00)	\$ 323,950.00

Account Number	Description				
	COUNTY CORONER/MEDICAL EXAMINER	Current Budget			Amended Budget
	Increase Expenditure		Increase		
54610-199	Other Per Diem & Fees	70,000.00	850.00		70,850.00
	Decrease Expenditure			Decrease	
54610-499	Other Supplies & Materials	850.00	0.00	(850.00)	0.00
	Sub-total Expenditures	\$ 70,850.00	\$ 850.00	\$ (850.00)	\$ 70,850.00
The above increase in Other Per Diem & Fees is needed for increased costs associated with the coroner. The increase will come from a transfer within the County Coroner / Medical Examiner budget. No new money.					
	OTHER PUBLIC HEALTH & WELFARE	Current Budget			Amended Budget
	Increase Expenditure		Increase		
55900-499	Other Supplies & Materials	0.00	6,364.00		6,364.00
	Decrease Fund Balance			Decrease	
39000	Undesignated Fund Balance	9,449,442.00	0.00	(6,364.00)	9,443,078.00
	Sub-total Expenditures/Fund Balance	\$ 9,449,442.00	\$ 6,364.00	\$ (6,364.00)	\$ 9,449,442.00
The above increase in Other Supplies & Materials is to put proper reserved amounts back into the budget.					
	SENIOR CITIZENS ASSISTANCE	Current Budget			Amended Budget
	Increase Expenditure		Increase		
56300-130	Social Workers	23,791.00	900.00		24,691.00
	Decrease Expenditure			Decrease	
56300-201	Social Security	10,465.00	0.00	(400.00)	10,065.00
56300-355	Travel	3,500.00	0.00	(500.00)	3,000.00
	Sub-total Expenditures	\$ 37,756.00	\$ 900.00	\$ (900.00)	\$ 37,756.00
The above increase in Social Workers is needed to cover an underbudgeted line for salary. The increase will come from a transfer within the Senior Citizens Assistance budget. No new money.					
	PARKS & FAIR BOARDS	Current Budget			Amended Budget
	Increase Expenditure		Increase		
56700-207	Medical Insurance	20,928.00	6,000.00		26,928.00
	Decrease Expenditure			Decrease	
58600-207	Medical Insurance	125,000.00	0.00	(6,000.00)	119,000.00
	Sub-total Expenditures	\$ 145,928.00	\$ 6,000.00	\$ (6,000.00)	\$ 145,928.00
The above increase in Medical Insurance is needed to cover a change in employee insurance coverage. The increase will come from a transfer within the Parks & Fair Boards budget. No new money.					
		Current Budget	Increase	Decrease	Amended
	Page Totals- Expenditures	\$ 9,703,976.00	\$ 14,114.00	\$ (14,114.00)	\$ 9,703,976.00

Account Number	Description				
	STORM WATER MANAGEMENT	Current Budget			Amended Budget
	Increase Expenditure		Increase		
57800-499	Other Supplies & Materials	400.00	3,000.00		3,400.00
	Decrease Expenditure			Decrease	
57800-169	Part-Time Personnel	10,500.00	0.00	(700.00)	9,800.00
57800-322	Evaluation & Testing	1,000.00	0.00	(1,000.00)	0.00
57800-355	Travel	425.00	0.00	(250.00)	175.00
57800-361	Permits	3,925.00	0.00	(400.00)	3,525.00
57800-399	Other Contracted Services	400.00	0.00	(400.00)	0.00
57800-524	In Service/Staff Development	400.00	0.00	(150.00)	250.00
57800-709	Data Processing Equipment	600.00	0.00	(100.00)	500.00
	Sub-total Expenditures	\$ 17,650.00	\$ 3,000.00	\$ (3,000.00)	\$ 17,650.00
	The above increase is needed to afford classes to maintain the County's MS4 Permit. The increase will come from a transfer within the Storm Water Management budget. No new money.				
	INDUSTRIAL DEVELOPMENT	Current Budget			Amended Budget
	Increase Expenditure		Increase		
58120-399	Other Contracted Services	52,650.00	2,700.00		55,350.00
58120-599	Other Charges	100.00	50.00		150.00
	Decrease Expenditure			Decrease	
58120-321	Engineering Services	6,425.00	0.00	(2,750.00)	3,675.00
	Sub-total Expenditures	\$ 59,175.00	\$ 2,750.00	\$ (2,750.00)	\$ 59,175.00
	The above increase in Other Contracted Services is needed for a maintenance agreement. The increase in Other Charges is needed for a Notary Bond. The increases will come from a transfer within the Industrial Development budget. No new money.				
	MISCELLANEOUS	Current Budget			Amended
	Increase Expenditure		Increase		
58900-510	Trustee's Commission	287,500.00	30,000.00		317,500.00
	Increase Revenue			Decrease	
40110	Current Property Tax	13,084,536.00	30,000.00	0.00	13,114,536.00
	Sub-total Expenditures	\$ 287,500.00	\$ 30,000.00	\$ 0.00	\$ 317,500.00
	Sub-total Revenues	\$ 13,084,536.00	\$ 30,000.00	\$ 0.00	\$ 13,114,536.00
	The above increase in Trustee's Commission is needed to account for an increase of Current Property Tax collections. The increase will come from a matching increase of revenue for Current Property Tax.				
		Current Budget	Increase	Decrease	Amended Budget
	Page Totals- Expenditures	\$ 364,325.00	\$ 35,750.00	\$ (5,750.00)	\$ 394,325.00
	Page Totals- Revenues	\$ 13,084,536.00	\$ 30,000.00	\$ 0.00	\$ 13,114,536.00

Date: June 23, 2025

[illegible]

2025 1061 15

RESOLUTION IN REFERENCE: BUDGET AMENDMENT - SOLID WASTE

The following budget amendments are being requested as listed below:					
Account Number	Description				
	SOLID WASTE	Current Budget			Amended Budget
	Increase Expenditure		Increase		
55731-189	Other Salaries & Wages	0.00	4,032.00		4,032.00
55732-189	Other Salaries & Wages	0.00	4,009.00		4,009.00
55751-189	Other Salaries & Wages	0.00	151.00		151.00
	Decrease Expenditure / Fund Balance			Decrease	
55731-207	Medical Insurance	22,848.00	0.00	(4,032.00)	18,816.00
55732-207	Medical Insurance	38,012.00	0.00	(4,009.00)	34,003.00
55751-207	Medical Insurance	15,232.00	0.00	(151.00)	15,081.00
	Sub-total Expenditures / Fund Balance	\$ 76,092.00	\$ 8,192.00	\$ (8,192.00)	\$ 76,092.00
The above increases are needed to pay out annual leave. The increases will come from transfers within the Solid Waste budget. No new money.					
		Current Budget	Increase	Decrease	Amended Budget
	Page Totals- Expenditures	\$ 76,092.00	\$ 8,192.00	\$ (8,192.00)	\$ 76,092.00

ESTIMATED COST _____

PAID FROM SOLID WASTE FUND

DATE SUBMITTED 06-09-25

COUNTY CLERK: NANCY A. DAVIS

BY: Mona F. Woods

APPROVED DISAPPROVED

APPROVED DISAPPROVED

CHAIRMAN:

RESOLUTION NO.

2025, 06 16

TO THE HONORABLE MARK DEWITTE, CHAIRMAN, AND MEMBERS OF
THE HAWKINS COUNTY BOARD OF COMMISSIONERS IN REGULAR SESSION, MET THIS
23rd DAY OF JUNE, 2025.

RESOLUTION IN REFERENCE: BUDGET AMENDMENT - HIGHWAY FUND

The following budget amendments are being requested as listed below:

Account Number	Description				
	HIGHWAY	Current Budget			Amended Budget
	Increase Expenditure		Increase		
61000-329	Laundry Services	3,500.00	650.00		4,150.00
61000-434	Natural Gas	2,600.00	750.00		3,350.00
62000-329	Laundry Services	30,000.00	5,500.00		35,500.00
62000-351	Rentals	30,000.00	3,000.00		33,000.00
62000-399	Other Contracted Services	1,550,000.00	120,693.00		1,670,693.00
63100-142	Mechanics	127,664.00	26,200.00		153,864.00
	Decrease Expenditure			Decrease	
61000-161	Secretary(s)	84,000.00	0.00	(1,750.00)	82,250.00
61000-169	Part-Time Personnel	2,075.00	0.00	(300.00)	1,775.00
61000-187	Overtime Pay	300.00	0.00	(300.00)	0.00
61000-337	Maintenance & Repair Services-Office	200.00	0.00	(200.00)	0.00
61000-347	Pest Control	200.00	0.00	(200.00)	0.00
61000-351	Rentals	2,000.00	0.00	(300.00)	1,700.00
61000-399	Other Contracted Services	875.00	0.00	(575.00)	300.00
61000-415	Electricity	14,000.00	0.00	(750.00)	13,250.00
61000-599	Other Charges	300.00	0.00	(300.00)	0.00
61000-719	Office Equipment	500.00	0.00	(500.00)	0.00
61000-790	Other Equipment	200.00	0.00	(200.00)	0.00
		Current Budget	Increase	Decrease	Amended Budget
	Page Totals- Expenditures	\$ 1,848,414.00	\$ 156,793.00	\$ (5,375.00)	\$ 1,999,832.00

INTRODUCED BY: Jason Roach, Bdgt. Comm. Chrmn.

ESTIMATED COST _____

SECONDED BY: _____

PAID FROM HIGHWAY FUNDACTION: AYE NAYDATE SUBMITTED 06-09-25

ROLL CALL _____

COUNTY CLERK: NANCY A. DAVIS

VOICE VOTE _____

BY: Mary L Davis

ABSENT _____

APPROVED _____ DISAPPROVED _____

COMMITTEE ACTION: _____

CHAIRMAN: _____

Account Number	Description				
	Highway	Current Budget			Amended Budget
	Decrease Expenditure			Decrease	
62000-143	Equipment Operators	271,520.00	0.00	(28,000.00)	243,520.00
62000-147	Truck Drivers	282,040.00	0.00	(66,950.00)	215,090.00
62000-168	Temporary Personnel	248,184.00	0.00	(30,000.00)	218,184.00
62000-187	Overtime Pay	60,000.00	0.00	(500.00)	59,500.00
62000-336	Maintenance & Repair Services-Equipment	500.00	0.00	(500.00)	0.00
62000-408	Concrete	3,000.00	0.00	(3,000.00)	0.00
62000-447	Structural Steel	1,000.00	0.00	(1,000.00)	0.00
63100-329	Laundry Services	6,000.00	0.00	(2,300.00)	3,700.00
63100-335	Maintenance & Repair Services-Buildings	1,000.00	0.00	(600.00)	400.00
63100-338	Maintenance & Repair Services-Vehicles	35,000.00	0.00	(2,700.00)	32,300.00
63100-424	Garage Supplies	6,000.00	0.00	(1,900.00)	4,100.00
63100-499	Other Supplies & Materials	7,067.00	0.00	(3,000.00)	4,067.00
	Increase Revenue		Increase		
49700	Insurance Recovery	31,767.00	10,968.00	0.00	42,735.00
	Sub-total Expenditures	\$ 921,311.00	0.00	(140,450.00)	780,861.00
	Sub-total Revenues	\$ 31,767.00	10,968.00	0.00	42,735.00
The increases outlined on pages 1 and 2 are requested by the Road Superintendent in order to more accurately reflect actual expenses within the current fiscal year. Additionally, the increases in Other Contracted Services is for the paving of a road in disarray. These increases will be covered through a combination of fund transfers and an increase in revenue within the Highway Fund.					
		Current Budget	Increase	Decrease	Amended Budget
	Grand Total- Expenditures	\$ 2,767,075.00	\$ 156,793.00	\$ (145,825.00)	\$ 2,780,693.00
	Grand Total- Revenues	\$ 31,767.00	\$ 10,968.00	\$ 0.00	\$ 42,735.00

RESOLUTION NO. 2025106117

TO THE HONORABLE MARK DEWITTE, CHAIRMAN, AND MEMBERS OF THE HAWKINS COUNTY BOARD OF COMMISSIONERS IN REGULAR SESSION, MET THIS 23rd DAY OF JUNE 2025.

RESOLUTION IN REF: GENERAL PURPOSE SCHOOL FUND BUDGET AMENDMENT

WHEREAS, the Hawkins County Board of Education has approved the attached budget amendment to the General Purpose School Fund, and now requests approval of said amendment by the Hawkins County Board of Commissioners.

NOW THEREFORE BE IT RESOLVED THAT the Hawkins County Board of Commissioners, meeting in regular session, June 23, 2025, go on record as passing this resolution.

Introduced by Esq. Josh Gilliam
Vice-Chairman Budget Committee

Estimated Cost: _____

Seconded by Esq. _____

Paid From _____ Fund

ACTION: Aye Nay Abstain

Date Submitted 06-09-2025

Roll Call _____ _____ _____

County Clerk: Nancy A. Davis

Voice Vote _____ _____ _____

By: Nancy A. Davis

Absent _____ _____ _____

COMMITTEE ACTION:

APPROVED

DISAPPROVED

CHAIRMAN: _____

FUND: 141 GENERAL PURPOSE SCHOOL FUND
 AMENDMENT NUMBER: 8
 Date: June 23, 2025

ORIGINAL BUDGET AMOUNT	66,877,215.00
PREVIOUS AMENDMENTS	9,805,960.85
TOTAL	76,683,175.85
REQUESTED AMENDMENT	986,073.36
TOTAL	77,669,249.21

	ACCOUNT NO	DESCRIPTION	CURRENT BUDGET	INCREASE	DECREASE	AMENDED BUDGET
		EXPENDITURES				
1	To make appropriations for the Paid Parental Leave reimbursement from the State.					
		71100 REGULAR INSTRUCTION PROGRAM				
	71100-116-PPL	Teachers		108,159.30		108,159.30
	71100-201-PPL	Social Security		6,276.11		6,276.11
	71100-204-PPL	Pensions		9,149.49		9,149.49
	71100-206-PPL	Life Insurance		94.55		94.55
	71100-207-PPL	Medical Insurance		16,926.44		16,926.44
	71100-212-PPL	Employer Medicare		1,467.78		1,467.78
	71100-217-PPL	Retirement - Hybrid Stabilization		80.15		80.15
				142,153.82	-	
	46596-PPL	Paid Parental Leave		142,153.82		142,153.82
2	To budget a grant from the Governor's Early Literacy Foundation for the Book Bus.					
		72130 OTHER STUDENT SUPPORT, 72710 TRANSPORTATION				
	72130-189-B-Bus	Other Salaries & Wages	400.00		377.50	22.50
	72130-201-B-Bus	Social Security	25.00		23.61	1.39
	72130-204-B-Bus	State Retirement	32.00		30.20	1.80
	72130-212-B-Bus	Employer Medicare	6.00		5.67	0.33
	72130-217-B-Bus	Retirement - Hybrid Stabilization	4.00		3.77	0.23
	72130-499-B-Bus	Other Supplies and Materials	4,972.00		4,972.00	-
	72130-790-B-Bus	Other Equipment	-	8,899.83		8,899.83
	72710-146-B-Bus	Bus Drivers	1,500.00	1,726.00	870.00	2,356.00
	72710-201-B-Bus	Social Security	93.00	107.00	54.04	145.96
	72710-204-B-Bus	State Retirement	105.00	122.00	55.92	171.08
	72710-212-B-Bus	Employer Medicare	22.00	25.00	7.12	39.88
	72710-217-B-Bus	Retirement - Hybrid Stabilization	-	20.00		20.00
				10,899.83	6,399.83	
	44570-B-Bus	Contributions and Gifts	-	4,500.00		4,500.00
3	To amend the Innovative School Models Grant.					
		71300 VOCATIONAL EDUCATION PROGRAM, 72710 TRANSPORTATION, 76100 REGULAR CAPITAL OUTLAY				
	71300-399-ISM	Other Contracted Services	-	2,200.00		2,200.00
	71300-471-ISM	Software	110,460.00		200.00	110,260.00
	71300-730-ISM	Vocational Instruction Equipment	678,050.14		24,471.49	653,578.65
	72710-729-ISM	Transportation Equipment	40,000.00		2,000.00	38,000.00
	76100-706-ISM	Building Construction	1,203,704.36	24,471.49		1,228,175.85
				26,671.49	26,671.49	
4	To amend the budget due to changes in personnel.					
		71100 REGULAR INSTRUCTION PROGRAM, 71200 SPECIAL EDUCATION PROGRAM, 72210 REGULAR INSTRUCTION PROGRAM				
	71200-116	Teachers	2,916,914.00		20,000.00	2,896,914.00
	71200-171	Speech Pathologist	181,200.00	17,000.00		198,200.00
	71200-217	Retirement - Hybrid Stabilization	17,000.00	3,000.00		20,000.00
	71100-116	Teachers	21,519,424.00		131,500.00	21,387,924.00
	72210-129	Librarians	800,759.00	131,500.00		932,259.00
				151,500.00	151,500.00	
5	To budget a donation for the 2025-2026 Mini Grant.					
		71100 REGULAR INSTRUCTION PROGRAM				
	71100-429-MINGR	Instructional Supplies and Materials	8,649.00	1,500.00		10,149.00
	71100-722-MINGR	Regular Instruction Equipment	8,500.00	1,500.00		10,000.00
				3,000.00		
	44570-MINGR	Contributions and Gifts		3,000.00		3,000.00

6	To budget the estimated TISA on behalf payments for 2024-2025.				
		71100 REGULAR INSTRUCTION PROGRAM, 71200 SPECIAL EDUCATION PROGRAM			
	71100-595	TISA - On-behalf Payments	-	98,606.00	98,606.00
	71200-595	TISA - On-behalf Payments	-	21,403.00	21,403.00
				120,009.00	
	46513	TISA - On-behalf Payments		120,009.00	
7	To amend the Public School Security Grant.				
		72620 MAINTENANCE OF PLANT			
	72620-399-PSSG	Other Contracted Services	134,944.64		124,328.90
	72620-701-PSSG	Administration Equipment	17,528.27	10,615.74	28,144.01
				10,615.74	10,615.74
8	To budget theater curtain rigging inspection from prior year insurance recovery funds				
		76100 REGULAR CAPITAL OUTLAY			
	76100-707	Building Improvements	-	3,700.00	3,700.00
	39000	Unassigned Fund Balance	-		(3,700.00)
9	To amend the budget to include travel payments.				
		72620 MAINTENANCE OF PLANT			
	72620-355	Travel	-	600.00	600.00
	72620-201	Social Security	67,085.00	600.00	66,485.00
				600.00	600.00
10	To budget Learning Camps Summer School Grant.				
		71100 REGULAR INSTRUCTION PROGRAM, 72120 HEALTH SERVICES, 72210 REGULAR INSTRUCTION PROGRAM,			
		72410 OFFICE OF THE PRINCIPAL, 73100 FOOD SERVICE			
	71100-116-SUMMR	Teachers	-	375,162.50	375,162.50
	71100-163-SUMMR	Educational Assistants	-	39,800.00	39,800.00
	71100-201-SUMMR	Social Security	-	25,727.68	25,727.68
	71100-204-SUMMR	Pensions	-	37,346.63	37,346.63
	71100-212-SUMMR	Employer Medicare	-	6,016.96	6,016.96
	71100-217-SUMMR	Retirement - Hybrid Stabilization	-	1,890.04	1,890.04
	71100-499-SUMMR	Other Supplies and Materials	-	14,656.39	14,656.39
	71100-599-SUMMR	Other Charges	-	12,040.00	12,040.00
	72120-131-SUMMR	Medical Personnel	-	18,480.00	18,480.00
	72120-201-SUMMR	Social Security	-	1,145.78	1,145.78
	72120-204-SUMMR	Pensions	-	1,632.14	1,632.14
	72120-212-SUMMR	Employer Medicare	-	267.96	267.96
	72120-217-SUMMR	Retirement - Hybrid Stabilization	-	47.12	47.12
	72210-355-SUMMR	Travel	-	500.00	500.00
	72410-104-SUMMR	Principal(s)	-	36,000.00	36,000.00
	72410-201-SUMMR	Social Security	-	2,232.00	2,232.00
	72410-204-SUMMR	Pensions	-	3,240.00	3,240.00
	72410-212-SUMMR	Employer Medicare	-	522.00	522.00
	72410-217-SUMMR	Retirement - Hybrid Stabilization	-	59.23	59.23
	72410-355-SUMMR	Travel	-	700.00	700.00
	73100-165 SUMMR	Cafeteria Personnel	-	22,095.00	22,095.00
	73100-201-SUMMR	Social Security	-	1,369.89	1,369.89
	73100-204-SUMMR	Pensions	-	1,988.55	1,988.55
	73100-212-SUMMR	Employer Medicare	-	320.38	320.38
	73100-217-SUMMR	Retirement - Hybrid Stabilization	-	50.00	50.00
				603,290.25	
	46590-SUMMR	Other State Education Funds	-	488,061.81	488,061.81
	47590-SUMMR	Other Federal Through State	-	115,228.44	115,228.44
				603,290.25	

11	To budget Summer Learning Transportation Summer School Grant.				
		72710 TRANSPORTATION			
	72710-146-TRANS	Bus Drivers	-	50,250.00	50,250.00
	72710-189-TRANS	Other Salaries & Wages	-	640.00	640.00
	72710-201-TRANS	Social Security	-	3,155.18	3,155.18
	72710-204-TRANS	Pensions	-	4,580.10	4,580.10
	72710-212-TRANS	Employer Medicare	-	737.91	737.91
	72710-217-TRANS	Retirement - Hybrid Stabilization	-	260.00	260.00
	72710-412-TRANS	Diesel Fuel	-	15,000.00	15,000.00
	72710-450-TRANS	Tires & Tubes	-	34,797.10	34,797.10
				109,420.29	
	46590-TRANS	Other State Education Funds	-	109,420.29	109,420.29
12	To amend the State Special Education Preschool Grant.				
		71200 SPECIAL EDUCATION PROGRAM, 72220 SPECIAL EDUCATION PROGRAM			
	71200-116-SSEPG	Teachers	45,075.00	6,083.00	51,158.00
	71200-163-SSEPG	Educational Assistants	51,158.00	6,083.00	45,075.00
	71200-201-SSEPG	Social Security	5,966.00	966.00	5,000.00
	71200-204-SSEPG	Pensions	8,149.25	1,149.25	7,000.00
	71200-206-SSEPG	Life Insurance	456.00		456.00
	71200-207-SSEPG	Medical Insurance	20,330.00	1,330.00	19,000.00
	71200-212-SSEPG	Employer Medicare	1,395.00		1,395.00
	71200-217-SSEPG	Retirement-Hybrid Stabilization	512.00	388.00	900.00
	71200-399-SSEPG	Other Contracted Services	1,000.00		1,000.00
	71200-429-SSEPG	Instructional Supplies and Materials	5,000.00	2,442.75	2,557.25
	71200-499-SSEPG	Other Supplies and Materials	8,000.00	2,000.00	6,000.00
	71200-725-SSEPG	Special Education Equipment	12,000.00	5,000.00	7,000.00
	72220-524-SSEPG	Inservice/Staff Development	2,100.20		2,100.20
	72220-599-SSEPG	Other Charges	-	12,500.00	12,500.00
				18,971.00	18,971.00
13	To amend the SAFE budget.				
		72210 REGULAR INSTRUCTION PROGRAM, 72620 MAINTENANCE OF PLANT			
	72210-399-SAFE	Other Contracted Services	35,000.00	10,100.00	45,100.00
	72620-189-SAFE	Other Salaries & Wages	10,000.00	6,885.00	3,115.00
	72620-201-SAFE	Social Security	621.00	428.00	193.00
	72620-212-SAFE	Employer Medicare	145.00	100.00	45.00
	72620-399-SAFE	Other Contracted Services	100,000.00	24,634.00	75,366.00
	72620-524-SAFE	Inservice/Staff Development	-	454.00	454.00
	72620-790-SAFE	Other Equipment	16,234.00	21,493.00	37,727.00
				32,047.00	32,047.00
		TOTAL EXPENDITURES and FUND BALANCE		1,232,878.42	250,505.06
		TOTAL REVENUES		982,373.36	-

RESOLUTION NO. 2025 106 1 18

TO THE HONORABLE MARK DEWITTE, CHAIRMAN, AND MEMBERS OF THE HAWKINS COUNTY BOARD OF COMMISSIONERS IN REGULAR SESSION, MET THIS 23rd DAY OF JUNE 2025.

RESOLUTION IN REF: SCHOOL TRANSPORTATION FUND BUDGET AMENDMENT

WHEREAS, the Hawkins County Board of Education has approved the attached budget amendment to the School Transportation Fund, and now requests approval of said amendment by the Hawkins County Board of Commissioners.

NOW THEREFORE BE IT RESOLVED THAT the Hawkins County Board of Commissioners, meeting in regular session, June 23, 2025, go on record as passing this resolution.

Introduced by Esq. Josh Gilliam
Vice-Chairman Budget Committee

Estimated Cost: _____

Seconded by Esq. _____

Paid From _____ Fund

ACTION: Aye Nay Abstain

Date Submitted 6-9-25

Roll Call _____ _____ _____

County Clerk: Nancy A. Davis

Voice Vote _____ _____ _____

By: Nancy A. Davis

Absent _____ _____ _____

COMMITTEE ACTION:

APPROVED

DISAPPROVED

CHAIRMAN: _____

FUND: 144 SCHOOL TRANSPORTATION FUND
 AMENDMENT NUMBER: 6
 Date: June 23, 2025

ORIGINAL BUDGET AMOUNT	4,670,502.00
PREVIOUS AMENDMENTS	179,495.85
TOTAL	4,849,997.85
REQUESTED AMENDMENT	-
TOTAL	4,849,997.85

Desc Code	ACCOUNT NO	DESCRIPTION	CURRENT BUDGET	INCREASE	DECREASE	AMENDED BUDGET
		EXPENDITURES				
1	To amend due to changes in personnel.					
		72710 TRANSPORTATION				
	72710-162	Clerical Personnel	80,400.00	6,600.00		87,000.00
	72710-204	State Retirement	143,144.00	8,630.00		151,774.00
	72710-207	Medical Insurance	372,159.00		15,230.00	356,929.00
				15,230.00	15,230.00	
		TOTAL EXPENDITURES		15,230.00	15,230.00	
		TOTAL REVENUES		-	-	

Resolution No. 2025/06/19

I HEREBY CERTIFY THAT THE FOLLOWING WERE ELECTED TO THE OFFICE OF:

NAME

BUSINESS ADDRESS[illegible]

Clerk of the County of Hawkins, Tennessee

Date _____