

**MINUTES OF REGULAR SESSION OF HAWKINS COUNTY COMMISSION MEETING
APRIL 28, 2025 AT 6:00 P.M.**

COMMISSIONERS PRESENT: 14
COMMISSIONERS ABSENT: 0

MARK DEWITTE, MAYOR
SYBLE VAUGHAN TRENT
JOHN GIBSON
JEFF BARRETT
TOM KERN

DANNY ALVIS
CHARLES THACKER
JOSH GILLIAM
CHAD BRITTON
GLENDA DAVIS

JASON ROACH -
LARRY CLONCE
NANCY BARKER
ROBBIE PALMER
BOBBY JINKS

PUBLIC COMMENTS – ON FILE IN THE COUNTY CLERKS OFFICE

COMMENDATIONS/RECOGNITIONS –

--MAYOR DEWITTE PROCLAIMED APRIL 2025 CHILD ABUSE PREVENTION MONTH IN HAWKINS COUNTY
--MAYOR DEWITTE PRESENTED ASHLEY ARNOLD WITH A PROCLAMATION FOR NATIONAL CHILDREN'S MENTAL HEALTH ACCEPTANCE DAY IN HAWKINS COUNTY ON MAY 8, 2025

OFFICE REPORTS/COMMITTEE REPORTS – (FILED IN THE COUNTY CLERKS OFFICE)

--HAWKINS COUNTY CIRCUIT, GENERAL SESSIONS, & JUVENILE COURT ANNUAL FINANCIAL REPORTS FOR THE PERIOD ENDING MARCH 31, 2025
--HAWKINS COUNTY FISCAL YEAR AUDIT REPORT
--HAWKINS COUNTY DEPARTMENT OF EDUCATION QUARTERLY REVENUE AND EXPENDITURE REPORT
MATT HIXSON, DIRECTOR, 2024-2025 THIRD QUARTER
--UT EXTENSION INSTITUTE OF AGRICULTURE QUARTERLY REPORT, JANUARY – MARCH 2025

MINUTES OF MARCH 24, 2025 COMMISSION MEETING WERE APPROVED – 14 YES
*MOTION BY JOSH GILLIAM, SECOND BY ROBBIE PALMER

RESOLUTIONS 2025/04:

2025/04/01 APPROVAL TO SURPLUS TWO (2) SOLID WASTE ROLL-OFF TRASH TRUCKS AND ACCEPT AN AGREEMENT WITH JM WOOD AUCTION COMPANY TO AUCTION SAID TRUCKS WITH PROCEEDS USED TO PURCHASE TWO (2) NEW ROLL-OFF TRUCKS
*MOTION BY ROBBIE PALMER, SECOND BY JOSH GILLIAM

YES: TRENT, GIBSON, KERN BARRETT, ALVIS, THACKER, GILLIAM,
BRITTON, DAVIS, ROACH, CLONCE, BARKER, PALMER, JINKS

APPROVED BY ROLL CALL YES 14 NO 0 ABSTAIN 0 ABSENT 0

2025/04/02 APPROVAL TO AMEND THE APPROPRIATION OF THE ORIGINAL WHEEL TAX IN THE AMOUNT OF \$6.67 FROM HIGHWAY DEBT SERVICE FUND TO HIGHWAY CAPITAL PROJECTS (*RESOLUTION MUST PASS BY 2/3 VOTE*)
*MOTION BY JOSH GILLIAM, SECOND BY ROBBIE PALMER

YES: TRENT, GIBSON, KERN BARRETT, ALVIS, THACKER, GILLIAM,
BRITTON, DAVIS, ROACH, CLONCE, BARKER, PALMER, JINKS

APPROVED BY ROLL CALL YES 14 NO 0 ABSTAIN 0 ABSENT 0

2025/04/03 APPROVAL TO RENEW THE TENNESSEE CONSOLIDATED RETIREMENT SYSTEM EMPLOYER RATE OF 7% FOR THE FY 2025-2026
*MOTION BY JASON ROACH, SECOND BY JOSH GILLIAM

YES: TRENT, GIBSON, KERN BARRETT, ALVIS, THACKER,
GILLIAM, DAVIS, ROACH, CLONCE, BARKER, PALMER, JINKS

ABSTAIN: BRITTON

APPROVED BY ROLL CALL YES 13 NO 0 ABSTAIN 1 ABSENT 0

**2025/04/04 REVIEW AND ADOPTION OF THE RESTATED DEBT MANAGEMENT POLICY FOR
HAWKINS COUNTY, TENNESSEE
*MOTION BY JASON ROACH, SECOND BY CHAD BRITTON**

**YES: TRENT, GIBSON, KERN BARRETT, ALVIS, THACKER, GILLIAM,
BRITTON, DAVIS, ROACH, CLONCE, BARKER, PALMER, JINKS**

APPROVED BY ROLL CALL YES 14 NO 0 ABSTAIN 0 ABSENT 0

**2025/04/05 APPROVAL TO APPLY FOR A LITTER GRANT FOR THE FY 2025-2026 FROM THE STATE OF
TENNESSEE DEPARTMENT OF TRANSPORTATION AND APPROVAL OF ATTACHED
PROGRAM DESCRIPTION
*MOTION BY JASON ROACH, SECOND BY ROBBIE PALMER**

**YES: TRENT, GIBSON, KERN, BARRETT, ALVIS, THACKER, GILLIAM,
BRITTON, DAVIS, ROACH, CLONCE, BARKER, PALMER, JINKS**

APPROVED BY ROLL CALL YES 14 NO 0 ABSTAIN 0 ABSENT 0

**2025/04/06 APPROVAL TO ACCEPT CINTAS UNIFORM AND WORKPLACES SERVICES PRODUCTS
RENTAL CONTRACT ON BEHALF OF HAWKINS COUNTY HIGHWAY DEPARTMENT
THROUGH THE OMINIA PARTNERS PURCHASING COOPERATIVE
*MOTION BY CHARLES THACKER, SECOND BY DANNY ALVIS**

*****ON PAGE 3, #15 OF THE AGREEMENT "NO ADDITIONAL TERMS NEEDED" NEEDS TO BE CHANGED TO
"YES, ADDITIONAL TERMS REQUIRED"******

*****A 3 PAGE ADDENDUM IS BEING ADDED TO THE AGREEMENT** (COPY OF CORRECTED AGREEMENT
WITH NEW ADDENDUM IN ORIGINAL PACKET)*****

**YES: TRENT, GIBSON, KERN, BARRETT, ALVIS, THACKER, GILLIAM
BRITTON, DAVIS, ROACH, CLONCE, BARKER, PALMER, JINKS**

APPROVED BY ROLL CALL YES 14 NO 0 ABSTAIN 0 ABSENT 0

**2025/04/07 AMENDMENT OF JUNE 30, 2024, ESTIMATED FUND BALANCES AND RESERVES ON
APPROVED 2024-2025 BUDGETS
*MOTION BY JASON ROACH, SECOND BY ROBBIE PALMER**

**YES: TRENT, GIBSON, KERN, BARRETT, ALVIS, THACKER, GILLIAM,
BRITTON, DAVIS, ROACH, CLONCE, BARKER, PALMER, JINKS**

APPROVED BY ROLL CALL YES 14 NO 0 ABSTAIN 0 ABSENT 0

**2025/04/08 AMENDMENT OF JUNE 30, 2024 ESTIMATED FUND BALANCES AND RESERVES ON
APPROVED 2024-2025 BUDGETS
*MOTION BY NANCY BARKER, SECOND BY CHAD BRITTON**

**YES: TRENT, GIBSON, KERN BARRETT, ALVIS, THACKER, GILLIAM,
BRITTON, DAVIS, CLONCE, BARKER, PALMER, JINKS**

ABSTAIN: ROACH

APPROVED BY ROLL CALL YES 13 NO 0 ABSTAIN 1 ABSENT 0

**2025/04/09 BUDGET AMENDMENT – GENERAL FUND
*MOTION BY JASON ROACH, SECOND BY ROBBIE PALMER**

**YES: TRENT, GIBSON, BARRETT, KERN, ALVIS, THACKER,
GILLIAM, DAVIS, ROACH, CLONCE, BARKER, PALMER, JINKS**

ABSTAIN: BRITTON

APPROVED BY ROLL CALL YES 13 NO 0 ABSTAIN 1 ABSENT 0

2025/04/10 BUDGET AMENDMENT – SOLID WASTE
***MOTION BY JASON ROACH, SECOND BY ROBBIE PALMER**

YES: GIBSON, KERN, ALVIS, THACKER, GILLIAM, BRITTON
DAVIS, ROACH, CLONCE, BARKER, PALMER, JINKS

NO: TRENT

ABSTAIN: BARRETT

APPROVED BY ROLL CALL YES 12 NO 1 ABSTAIN 1 ABSENT 0

2025/04/11 BUDGET AMENDMENT – HIGHWAY FUND
***MOTION BY JASON ROACH, SECOND BY JOSH GILLIAM**

YES: TRENT, GIBSON, KERN BARRETT, ALVIS, THACKER, GILLIAM,
BRITTON, DAVIS, ROACH, CLONCE, BARKER, PALMER, JINKS

APPROVED BY ROLL CALL YES 14 NO 0 ABSTAIN 0 ABSENT 0

2025/04/12 BUDGET AMENDMENT – GENERAL CAPITAL PROJECTS FUND
***MOTION BY JASON ROACH, SECOND BY JOHN GIBSON**

MOTION BY AMEND RESOLUTION 2025/04/12 - TO REDUCE THE CURRENT BUDGET AMENDMENT
AMOUNT FROM \$472,120.00 TO \$467,820.00 DUE TO THE REMOVAL OF THE SKYLIGHTS
***MOTION BY JOSH GILLIAM, SECOND BY NANCY BARKER**

YES: TRENT, GIBSON, BARRETT, KERN, ALVIS, THACKER, BRITTON,
GILLIAM, DAVIS, ROACH, CLONCE, BARKER, PALMER, JINKS

APPROVED BY ROLL CALL YES 14 NO 0 ABSTAIN 0 ABSENT 0

VOTE OF RESOLUTION 2025/04/12 – AS AMENDED

YES: TRENT, GIBSON, KERN, THACKER, GILLIAM, BRITTON,
DAVIS, ROACH, CLONCE, BARKER, PALMER, JINKS

NO: BARRETT, ALVIS

APPROVED BY ROLL CALL YES 12 NO 2 ABSTAIN 0 ABSENT 0

2025/04/13 GENERAL PURPOSE SCHOOL FUND BUDGET AMENDMENT
***MOTION BY NANCY BARKER, SECOND BY CHAD BRITTON**

YES: TRENT, GIBSON, KERN BARRETT, ALVIS, THACKER, GILLIAM,
BRITTON, DAVIS, CLONCE, BARKER, PALMER, JINKS

ABSTAIN: ROACH

APPROVED BY ROLL CALL YES 13 NO 0 ABSTAIN 1 ABSENT 0

2025/04/14 CENTRAL CAFETERIA FUND BUDGET AMENDMENT
***MOTION BY NANCY BARKER, SECOND BY JOSH GILLIAM**

YES: TRENT, GIBSON, KERN, BARRETT, ALVIS, THACKER, GILLIAM,
BRITTON, DAVIS, CLONCE, BARKER, PALMER, JINKS

ABSTAIN: ROACH

2025/04/15 APPROVED BY ROLL CALL YES 13 NO 0 ABSTAIN 1 ABSENT 0
SCHOOL TRANSPORTATION FUND BUDGET AMENDMENT
*MOTION BY NANCY BARKER, SECOND BY CHARLES THACKER

YES: TRENT, GIBSON, KERN, BARRETT, ALVIS, THACKER, GILLIAM,
BRITTON, DAVIS, CLONCE, BARKER, PALMER, JINKS

ABSTAIN: ROACH

APPROVED BY ROLL CALL YES 13 NO 0 ABSTAIN 1 ABSENT 0

2025/04/16 EDUCATION CAPITAL PROJECTS FUND BUDGET AMENDMENT
*MOTION BY NANCY BARKER, SECOND BY CHAD BRITTON

YES: TRENT, GIBSON, KERN, BARRETT, ALVIS, THACKER, GILLIAM,
BRITTON, DAVIS, CLONCE, BARKER, PALMER, JINKS

ABSTAIN: ROACH

APPROVED BY ROLL CALL YES 13 NO 0 ABSTAIN 1 ABSENT 0

2025/04/17 APPROVAL OF NOTARIES PUBLIC
*MOTION BY JOHN GIBSON, SECOND BY ROBBIE PALMER

YES: TRENT, GIBSON, KERN, BARRETT, ALVIS, THACKER, GILLIAM,
BRITTON, DAVIS, ROACH, CLONCE, BARKER, PALMER, JINKS

APPROVED BY ROLL CALL YES 14 NO 0 ABSTAIN 0 ABSENT 0

MOTION TO ADJOURN – 14 YES
*MOTION BY JOHN GIBSON, SECOND BY ROBBIE PALMER

BUDGET COMMITTEE MEETING 30 MINUTES PRIOR TO COUNTY COURT - (IF NEEDED)
BUDGET COMMITTEE WILL BE NOTIFIED

ADDITIONAL INFORMATION WILL BE POSTED AT

(BEFORE THE NEXT SCHEDULED MEETING)
IF YOU HAVE ANY QUESTIONS, PLEASE CALL 423-272-7002
DURING NORMAL BUSINESS HOURS