

**MINUTES OF REGULAR SESSION OF HAWKINS COUNTY COMMISSION
MEETING
JANUARY 22, 2024 AT 6:00 P.M.**

COMMISSIONERS PRESENT: 14

MARK DEWITTE, MAYOR
SYBLE VAUGHAN TRENT
JOHN GIBSON
JEFF BARRETT
TOM KERN

DANNY ALVIS
CHARLES THACKER
JOSH GILLIAM
CHAD BRITTON
GLENDA DAVIS

JASON ROACH
LARRY CLONCE
NANCY BARKER
ROBBIE PARLMER
JIM RILEY

COMMISSIONER ALVIS REQUESTED THAT THE WHEEL TAX BE EXPLAINED AND BROKEN DOWN FOR THE PUBLIC - ERIC BUCHANAN, FINANCE DIRECTOR GAVE A BREAKDOWN OF THE \$67.00 WHEEL TAX ()

PUBLIC COMMENTS – SPEAKER LIST ON FILE

COMMENDATIONS/RECOGNITIONS – (PROCLAMATIONS)

- JAMIE MILLER, HAWKINS COUNTY EMERGENCY MANAGEMENT AGENCY DIRECTOR RECOGNIZED JOHNNY MALLORY FROM STRIGGERSVILLE FIRE DEPARTMENT TO GIVE UPDATE ON TURNOUT GEAR PURCHASED FOR ALL HAWKINS COUNTY VOLUNTEER FIRE DEPARTMENTS AND TO THANK ALL INVOLVED IN THE PURCHASE OF THE EQUIPMENT
- COMMISSIONER PALMER RECOGNIZED DANNY JONES, ROAD SUPERINTENDENT AND THE HIGHWAY DEPARTMENT FOR THEIR WORK DURING THE SNOW/ICE STORM OF JANUARY 2024
- COMMISSIONER NANCY BARKER THANKED HOLSTON ELECTRIC AND ALL EMPLOYEES FOR THEIR WORK DURING THE SNOW/ICE STORM.
- CHAIRMAN DEWITTE THANKED ALL FIRST RESPONDERS AND ALL WHO WERE INVOLVED DURING THE SNOW/ICE STORM

OFFICE REPORTS/COMMITTEE REPORTS -

- HAWKINS COUNTY CIRCUIT COURT, GENERAL SESSIONS, AND JUVENILE COURT ANNUAL FINANCIAL REPORTS FOR THE PERIOD ENDING DECEMBER 31, 2023
- HAWKINS COUNTY DEPARTMENT OF EDUCATION – QUARTERLY REVENUE AND EXPENDITURE REPORT, MATT HIXON, DIRECTOR (2023-2024 SECOND QUARTER)

MINUTES OF DECEMBER 18, 2023, COMMISSION MEETING WERE APPROVED – 14 YES
*MOTION BY JOSH GILLIAM, SECOND BY CHAD BRITTON (SEE CORRECTION – “HAWKINS COUNTY BOARD OF EDUCATION” CHANGED TO “HAWKINS COUNTY BOARD OF COMMISSIONERS” ())

RESOLUTIONS 2024/01:

**2024/01/01 RECOVERING COSTS INCURRED BY THE COUNTY OR COUNTY AGENCY INVOLVING CLEANUP OF HAZARDOUS WASTE
*MOTION BY LARRY CLONCE, SECOND BY JOHN GIBSON**

YES: TRENT, GIBSON, KERN, BARRETT, ALVIS, THACKER, GILLIAM,
BRITTON, DAVIS, ROACH, CLONCE, BARKER, PALMER, RILEY

APPROVED BY ROLL CALL YES 14 NO 0 ABSTAIN 0 ABSENT 0

2024/01/02 REGULAR COMMISSION RESOLUTION OR BUDGET AMENDMENT INFORMATION AND BACKGROUND SHALL BE JUSTIFIED IN PERSON BY RELEVANT OFFICE HOLDER OR DESIGNEE AT MEETINGS WHERE IT IS PRESENTED
***MOTION BY DANNY ALVIS, SECOND BY ROBBIE PALMER**

YES: TRENT, GIBSON, KERN, BARRETT, ALVIS, THACKER, GILLIAM, BRITTON, DAVIS, ROACH, CLONCE, BARKER, PALMER, RILEY

APPROVED BY ROLL CALL YES 14 NO 0 ABSTAIN 0 ABSENT 0

2024/01/03 APPROVAL OF STANDARD MILEAGE REIMBURSEMENT RATE INCREASE TO .67 CENTS PER MILE EFFECTIVE FEBRUARY 1, 2024 AS PER STATE RATES
***MOTION BY JASON ROACH, SECOND BY DANNY ALVIS**

YES: TRENT, GIBSON, KERN, BARRETT, ALVIS, THACKER, GILLIAM, BRITTON, DAVIS, ROACH, CLONCE, BARKER, PALMER, RILEY

APPROVED BY ROLL CALL YES 14 NO 0 ABSTAIN 0 ABSENT 0

2024/01/04 HARRY S. BARRETT CROSSING – SECTION OF ROAD NAME CHANGE
***MOTION BY JOSHUA GILLIAM, SECOND BY DANNY ALVIS**

MOTION TO AMEND 2024/01/04 – REFER BACK TO ROAD COMMITTEE
****MOTION BY NANCY BARKER, SECOND BY ROBBIE PALMER***

YES: CLONCE, RILEY

NO: TRENT, GIBSON, KERN, BARRETT, ALVIS, THACKER, GILLIAM, BRITTON, DAVIS, ROACH, BARKER, PALMER

FAILED BY ROLL CALL YES 2 NO 12 ABSTAIN 0 ABSENT

VOTE ON RESOLUTION 2024/01/04

YES: TRENT, GIBSON, BARRETT, ALVIS, THACKER, GILLIAM, BRITTON, DAVIS, ROACH, CLONCE, PALMER, RILEY

NO: KERN, BARKER

APPROVED BY ROLL CALL YES 12 NO 2 ABSTAIN 0 ABSENT 0

2024/01/05 BUDGET AMENDMENT – GENERAL FUND
***MOTION BY JASON ROACH, SECOND BY JOHN GIBSON**
SEE ATTACHED AMENDED RESOLUTION – ()

YES: TRENT, GIBSON, KERN, BARRETT, ALVIS, THACKER, GILLIAM, BRITTON, DAVIS, ROACH, CLONCE, BARKER, PALMER, RILEY

APPROVED BY ROLL CALL YES 14 NO 0 ABSTAIN 0 ABSENT 0

2024/01/06 GENERAL PURPOSE SCHOOL FUND BUDGET AMENDMENT
***MOTION BY NANCY BARKER, SECOND BY CHARLES THACKER**

YES: TRENT, GIBSON, KERN, BARRETT, ALVIS, THACKER, GILLIAM, BRITTON, DAVIS, CLONCE, BARKER, PALMER, RILEY

ABSTAIN: ROACH

APPROVED BY ROLL CALL YES 13 NO 0 ABSTAIN 1 ABSENT 0

**2024/01/07 SCHOOL TRANSPORTATION FUND BUDGET AMENDMENT
*MOTION BY NANCY BARKER, SECOND BY JOHN GIBSON**

**YES: TRENT, GIBSON, KERN, BARRETT, ALVIS, THACKER, GILLIAM
BRITTON, DAVIS, CLONCE, BARKER, PALMER, RILEY**

ABSTAIN: ROACH

APPROVED BY ROLL CALL YES 13 NO 0 ABSTAIN 1 ABSENT 0

**2024/01/08 APPROVAL OF NOTARIES PUBLIC
*MOTION BY JOHN GIBSON, SECOND BY CHAD BRITTON**

**YES: TRENT, GIBSON, KERN, BARRETT, ALVIS, THACKER, GILLIAM,
BRITTON, DAVIS, ROACH, CLONCE, BARKER, PALMER, RILEY**

APPROVED BY ROLL CALL YES 14 NO 0 ABSTAIN 0 ABSENT 0

**MOTION TO ADJOURN
*MOTION BY CHAD BRITTON, SECOND BY JOHN GIBSON**

VOTE FOR APPROVAL OF MINUTES OF JANUARY 2024 COMMISSION MEETING

WHEEL TAX BREAK DOWN

\$ 20.00 Original effective July, 1985 total Wheel Tax Fee \$20.00

1/3 - General Fund (\$6.67)

1/3 - Hwy Debt Service Fund (to pay off road bonds) (\$6.67)

1/3 - Education Debt Service fund (to help pay off School debt) (\$6.67)

Res. # 1-6/3/1985 & Res. #2 7/1/1985

\$ 7.00 Increase effective in October, 2000 total Wheel Tax Fee \$ 27.00

65% to General Purpose School Fund (\$4.55)
(for teacher raises-must be shared with Rogersville and Kingsport City Schools)

35% to School Transportation fund (\$2.45)

Res. #2000/08/10 & Res. #2000/09/03

\$ 40.00 Increase effective June, 2017 total Wheel Tax Fee \$ 67.00

\$30.00 to General Fund

\$10.00 to Reserve for Public Safety (Gen. Fund)

First Reading - Resolution # 2017-05-01 PASSED Vote - Yes 14, No 5, Absent 2
Out of Order (2/3 majority =14)

Second reading - Resolution # 2017-06-08 FAILED Vote - Yes 12, No 8, Absent 1
Resolution was brought back on floor via

MOTION TO RECONSIDER - Res.# 2017-06-08 PASSED Vote - Yes 15, No 5, Absent 1

Agencies Reserve to fund clarified on Resolution 2018-05-04

Volunteer Fire Departments
Rescue Squad
Hawkins County Emergency Response Team

Ambulance Services
American Red Cross
Humane Society

AMOUNTS GOING TO EACH FUND

General Fund	\$ 6.67	
	30.00	
Reserve for Public Agency (Gen. Fd)	10.00	
Hwy Dept Service Fund	6.67	
Education Dept Service Fund	6.67	
General Purpose School Fund	4.55	
School Transportation Fund	2.45	
	<hr/>	
	\$ 67.00	Total

MINUTES OF REGULAR SESSION OF HAWKINS COUNTY COMMISSION MEETING
DECEMBER 18, 2023 AT 6:00 P.M.

COMMISSIONERS PRESENT: 13
COMMISSIONERS ABSENT: 1*

MARK DEWITTE, MAYOR
SYBLE VAUGHAN TRENT
JOHN GIBSON*
JEFF BARRETT
TOM KERN

DANNY ALVIS
CHARLES THACKER
JOSH GILLIAM
CHAD BRITTON
GLENDA DAVIS

JASON ROACH
LARRY CLONCE
NANCY BARKER
ROBBIE PARLMER
JIM RILEY

PUBLIC COMMENTS – SPEAKER LIST ON FILE

COMMENDATIONS/RECOGNITIONS – (PROCLAMATIONS)
–NONE

OFFICE REPORTS/COMMITTEE REPORTS -

- HAWKINS COUNTY MAYOR’S OFFICE BALANCE SHEETS AND SUMMARY FINANCIAL STATEMENTS – ALL FUNDS FOR JULY 1, 2022 THROUGH JUNE 30, 2023 & JULY 1, 2023 THROUGH SEPTEMBER 30, 2023
- THE RE-APPOINTMENT OF JEREMY GOINS AS A COMMISSIONER OF LAKEVIEW UTILITY DISTRICT FOR A FOUR-YEAR TERM COMMENCING DECEMBER 19, 2023 AND ENDING MIDNIGHT DECEMBER 19, 2027

MINUTES OF NOVEMBER 27, 2023, COMMISSION MEETING WERE APPROVED – 13 YES, 1 ABSENT
*MOTION BY NANCY BARKER, SECOND BY JOSH GILLIAM

COMMISSIONER JOHN GIBSON JOINED THE MEETING AFTER APPROVAL OF THE MINUTES

OLD BUSINESS –

2023/11/06 - UPDATED RULES OF ORDER FOR THE HAWKINS COUNTY BOARD OF COMMISSIONERS

*MOTION BY NANCY BARKER, SECOND BY TOM KERN

MOTION TO AMEND RESOLUTION 2023/11/06 – IN SECTION 5 (E) #5 TO CHANGE “TO POSTPONE TO A DAY CERTAIN” TO “POSTPONE TO A CERTAIN DAY”, ALSO IN SECTION 6 (A) TO REMOVE “EXCEPT A PROPOSED RESOLUTION NEED NOT HAVE A SECONDING MEMBER AT THE TIME OF FILING, AND INFORMATION AFTER.”

*MOTION BY NANCY BARKER, SECOND BY TOM KERN

YES: TRENT, GIBSON, KERN, BARRETT, ALVIS, THACKER, BRITTON,
GILLIAM, DAVIS, ROACH, CLONCE, BARKER, PALMER, RILEY

APPROVED BY ROLL CALL YES 14 NO 0 ABSTAIN 0 ABSENT 0

MOTION TO AMEND (AS AMENDED) RESOLUTION 2023/11/06) – IN SECTION 7 (A) IN THE LAST SENTENCE DROP “DO NOT” AND CHANGE TO “SHALL”

*MOTION BY JEFF BARRETT, SECOND BY JASON ROACH

YES: TRENT, KERN, BARRETT, ALVIS, THACKER, BRITTON,
GILLIAM, DAVIS, ROACH, CLONCE, BARKER, PALMER, RILEY

ABSTAIN: GIBSON

APPROVED BY ROLL CALL YES 13 NO 0 ABSTAIN 1 ABSENT 0

VOTE ON AMENDED (AS AMENDED) RESOLUTION 2023/11/06

YES: KERN, BARRETT, THACKER, BRITTON, DAVIS, ROACH
CLONCE, BARKER, PALMER, RILEY

NO: TRENT, GIBSON, ALVIS, GILLIAM

APPROVED BY ROLL CALL YES 10 NO 4 ABSTAIN 0 ABSENT 0

RESOLUTIONS 2023/12:

2023/12/01 APPROVAL TO SURPLUS ELECTRONIC AND SURPLUS EQUIPMENT FROM
VARIOUS OFFICES FOR DISPOSAL OR RECYCLING
*MOTION BY NANCY BARKER, SECOND BY JASON ROACH

YES: TRENT, GIBSON, KERN, BARRETT, ALVIS, THACKER, BRITTON,
GILLIAM, DAVIS, ROACH, CLONCE, BARKER, PALMER, RILEY

APPROVED BY ROLL CALL YES 14 NO 0 ABSTAIN 0 ABSENT 0

2023/12/02 APPROVAL TO SURPLUS COMPACTORS FROM VARIOUS CONVENIENCE
CENTERS FOR DISPOSAL OR RECYCLING

RESOLUTION 2023/12/02 HAS BEEN PULLED; REFERED BACK TO SOLID WASTE COMMITTEE

2023/12/03 APPROVAL OF DATES, TIMES, AND PLACES FOR THE 2024 MONTHLY
REGULAR COUNTY COMMISSION MEETINGS
*MOTION BY NANCY BARKER, SECOND BY LARRY CLONCE

YES: TRENT, GIBSON, KERN, BARRETT, ALVIS, THACKER, BRITTON,
GILLIAM, DAVIS, ROACH, CLONCE, BARKER, PALMER, RILEY

APPROVED BY ROLL CALL YES 14 NO 0 ABSTAIN 0 ABSENT 0

2023/12/04 BUDGET AMENDMENT - GENERAL FUND
*MOTION BY JASON ROACH, SECOND BY DANNY ALVIS

YES: TRENT, GIBSON, KERN, BARRETT, ALVIS, THACKER,
GILLIAM, DAVIS, ROACH, CLONCE, BARKER, PALMER, RILEY

ABSTAIN: BRITTON

APPROVED BY ROLL CALL YES 13 NO 0 ABSTAIN 1 ABSENT 0

2023/12/05 BUDGET AMENDMENT - OTHER SPECIAL REVENUE (ARPA) FUND 128
FOR JUSTICE CENTER
*MOTION BY JASON ROACH, SECOND BY ROBBIE PALMER

YES: TRENT, GIBSON, KERN, ALVIS, THACKER, BRITTON,
GILLIAM, DAVIS, ROACH, CLONCE, BARKER, PALMER, RILEY

NO: BARRETT

APPROVED BY ROLL CALL YES 13 NO 1 ABSTAIN 0 ABSENT 0

**2023/12/06 BUDGET AMENDMENT – GENERAL CAPITAL PROJECTS FUND
*MOTION BY JASON ROACH, SECOND BY NANCY BARKER**

**YES: TRENT, GIBSON, KERN, ALVIS, THACKER, BRITTON
GILLIAM, DAVIS, ROACH, CLONCE, BARKER, PALMER, RILEY**

NO: BARRETT

APPROVED BY ROLL CALL YES 13 NO 1 ABSTAIN 0 ABSENT 0

**2023/12/07 APPROVAL OF NOTARIES PUBLIC
*MOTION BY JOHN GIBSON, SECOND BY JOSH GILLIAM**

**YES: TRENT, GIBSON, KERN, BARRETT, ALVIS, THACKER, BRITTON,
GILLIAM, DAVIS, ROACH, CLONCE, BARKER, PALMER, RILEY**

APPROVED BY ROLL CALL YES 14 NO 0 ABSTAIN 0 ABSENT 0

MOTION TO ADJOURN

***MOTION BY ROBBIE PALMER, SECOND BY LARRY CLONCE**

VOTE FOR APPROVAL OF MINUTES OF DECEMBER 2023 COMMISSION MEETING

Amended Copy

TO THE HONORABLE MARK DEWITTE, CHAIRMAN, AND MEMBERS OF THE HAWKINS COUNTY BOARD OF COMMISSIONERS IN REGULAR SESSION, MET THIS 22nd DAY OF JANUARY, 2024.

RESOLUTION IN REFERENCE: BUDGET AMENDMENT - GENERAL FUND

The following budget amendments are being requested as listed below:

Account Number	Description	Current Budget	Increase	Decrease	Amended Budget
OTHER LOCAL HEALTH SERVICES					Amended Budget
Increase Expenditures			Increase		
55190-399	Other Contracted Services	0.00	3,400.00		3,400.00
Increase Revenues			Increase		
46390	Other Health and Welfare Grants (DGA)	585,469.00	3,400.00		588,869.00
Sub-total Expenditures		\$ 0.00	\$ 3,400.00	\$ 0.00	\$ 3,400.00
Sub-total Revenues		\$ 585,469.00	\$ 3,400.00	\$ 0.00	\$ 588,869.00
The above increase is to get the increased expenditure and offsetting State grant revenue into the budget. No new County money.					
SHERIFF'S OFFICE		Current Budget			Amended Budget
Increase Expenditures			Increase		
58809-735	Health Equipment	0.00	900.00		900.00
Decrease Expenditure/Fund Balance				Decrease	
39000	Undesignated Fund Balance	10,546,918.00		(900.00)	10,546,018.00
Sub-total Expenditures/Fund Balance		\$ 10,546,918.00	\$ 900.00	\$ (900.00)	\$ 10,546,918.00
The above increase in Health Equipment is needed to put expenditures equal to the grant revenue. The line was shorted moving from 22-23FY into 23-24FY.					
		Current Budget	Increase	Decrease	Amended Budget
Page Totals- Expenditures/Fund Balance		\$ 10,546,918.00	\$ 4,300.00	\$ (900.00)	\$ 10,550,318.00
Page Totals- Revenues		\$ 585,469.00	\$ 3,400.00	\$ 0.00	\$ 588,869.00

INTRODUCED BY: Jason Roach, Bdgt Comm. Chrmn

ESTIMATED COST _____

SECONDED BY: John Gibson

PAID FROM GENERAL FUND

ACTION: AYE NAY

DATE SUBMITTED Amended 1-22-24

ROLL CALL 14 0

COUNTY CLERK: NANCY A. DAVIS

VOICE VOTE _____

BY: Nancy A. Davis

ABSENT 0 _____

APPROVED _____ DISAPPROVED _____

COMMITTEE ACTION: _____

CHAIRMAN: _____