

RESOLUTION

No 2020 / 04 / 01

To the HONORABLE RICK BREWER, Chairman, and Members of the Hawkins County Board of Commission in Regular Session, met this 27th day of April , 2020.

RESOLUTION IN REF: APPOINTMENT TO THE HAWKINS COUNTY PLANNING COMMISSION IN THE 1st, 6th, 7th DISTRICTS AND THE MEMBER AT LARGE SEAT FOR FOUR YEAR TERMS

WHEREAS, the Hawkins County Planning Commission Districts 1, 6, 7, & Member At Large term has expire; and

WHEREAS, each district is to have a representative, therefore the person(s) and term being recommended for appointment is as follows:

District 1	Garret White	November 30, 2023
District 6	Charlie Brooks	November 30, 2023
District 7	Mike Lacey	November 30, 2023
Member At Large	Donna Hipshire	November 30, 2023

Other Planning Commission members are:

District 2	John Eidson	November 30, 2020
District 3	Thomas Hicks	November 30, 2020
District 4	Lynn Norris	November 30, 2021
District 5	Bill Phillips	November 30, 2021

Road Superintendent – Lowell Bean - term to correspond with respective term in office

Non-Voting Members -

County Mayor- Jim Lee - term to correspond with their respective terms in office.

Hawkins Co. Industrial Board – Larry Elkins, Board Chairman

THEREFORE, BE IT RESOLVED THAT the above reference person be appointed to the Hawkins County Planning commission with terms ending as stated.

Introduced By Esq. Mike Herrell

ACTION: AYE NAY PASSED

Seconded By Esq. _____

Roll Call _____

Date Submitted 4-13-2020

Voice Vote _____

County Clerk Nancy A. Davis

Absent _____

COMMITTEE ACTION

By: _____

Chairman _____

Mayor _____

Jim Lee, Mayor

Mayor's Action: Approved _____ Veto _____

Budget Amendment: General Fund
County Commission Meeting
Date: April 27, 2020

Account Number	Description				
	ELECTION COMMISSION	Current Budget			Amended Budget
	Increase Expenditure		Increase		
51500-409	Crushed Stone	0.00	700.00		700.00
	Sub-total Expenditures	\$ 0.00	\$ 700.00	\$ 0.00	\$ 700.00
	Decrease Expenditure			Decrease	
51500-790	Other Equipment	5,000.00		(700.00)	4,300.00
	Sub-total Expenditures	\$ 5,000.00	\$ 0.00	\$ (700.00)	\$ 4,300.00
The above increase in Crushed Stone is to cover the cost of adding additional crushed stone at one of the county voting precincts. The cost will come from a transfer within the Election Commission budget. No new money.					
	COUNTY CLERK	Current Budget			Amended Budget
	Increase Expenditure		Increase		
52500-169	Part-time Personnel	6,000.00	3,000.00		9,000.00
	Sub-total Expenditures	\$ 6,000.00	\$ 3,000.00	\$ 0.00	\$ 9,000.00
	Decrease Expenditure			Decrease	
52500-355	Travel	4,500.00		(3,000.00)	1,500.00
	Sub-total Expenditures	\$ 4,500.00	\$ 0.00	\$ (3,000.00)	\$ 1,500.00
The above increase in Part-time Personnel is due to the anticipated increase in workload in the office during the months of May & June 2020 (Covid-19 & Governors Executive Orders for extensions on all services performed in our office), part-time deputy clerks will be needed to meet the needs and cover already scheduled vacations & personal leave by full-time employees. Travel budget unused due to cancellation of all training classes. This is a transfer of funds within the County Clerk Budget.(per N. Davis). No new money.					
	SHERIFF'S DEPARTMENT	Current Budget			Amended Budget
	Increase Expenditure		Increase		
54110-140	Salary Supplements	40,200.00	7,600.00		47,800.00
	Increase Revenue		Increase		
46210	Law Enforcement Training Programs	37,200.00	7,600.00		44,800.00
	Sub-total Expenditures	\$ 40,200.00	\$ 7,600.00	\$ 0.00	\$ 47,800.00
	Sub-total Revenues	\$ 37,200.00	\$ 7,600.00	\$ 0.00	\$ 44,800.00
The above increase in Salary Supplements is needed to cover the increased cost due to the per officer amount they pay out going up this year. The increase will be offset by an increase in grant revenue from the state. No new money.					
	OTHER GENERAL ADMINISTRATION	Current Budget			Amended Budget
	Increase Expenditure		Increase		
51900-302	Advertising	0.00	10,000.00		10,000.00
	Sub-total Expenditures	\$ 0.00	\$ 10,000.00	\$ 0.00	\$ 10,000.00
	Increase Revenue		Increase		
47590	Other Federal through State	138,000.00	10,000.00		148,000.00
	Sub-total Revenues	\$ 138,000.00	\$ 10,000.00	\$ 0.00	\$ 148,000.00
The above increase in Advertising is needed to cover the cost of advertising for the 2020 census. The cost will be offset by an increase in Grant money. No new money.					
		Current Budget	Increase	Decrease	Amended Budget
	Page Totals- Expenditures, Reserves	\$ 55,700.00	\$ 21,300.00	\$ (3,700.00)	\$ 73,300.00
	Page Totals- Revenues	\$ 175,200.00	\$ 17,600.00	\$ 0.00	\$ 192,800.00

Account Number	Description				
	CIRCUIT COURT	Current Budget			Amended Budget
	Increase Expenditure		Increase		
53120-189	Other Salaries & Wages	0.00	4,804.00		4,804.00
	Sub-total Expenditures	\$ 0.00	\$ 4,804.00	\$ 0.00	\$ 4,804.00
	Decrease Expenditure			Decrease	
53120-169	Part-time Personnel	26,913.00		(1,500.00)	25,413.00
	Sub-total Expenditures	26,913.00	0.00	(1,500.00)	25,413.00
	Decrease Reserve			Decrease	
34710	Assigned for General Government	123,173.00		(3,304.00)	119,869.00
	Sub-total Reserve	123,173.00	0.00	(3,304.00)	119,869.00
The above increase in Other Salaries& Wages is needed to cover 1. Annual leave owed to termed employee.					
2. After hours warrant writer changing from a part-time employee to be covered by full-time employees. Funding will come from transfer from reserve and within Circuit Court budget. No new money.					
	HEALTH DEPARTMENT	Current Budget			Amended Budget
	Increase Expenditure		Increase		
55110-335	Maint. & Repairs- Buildings	0.00	22,000.00		22,000.00
55110-708	Communication Equipment	0.00	25,000.00		25,000.00
	Sub-total Expenditures	\$ 0.00	\$ 47,000.00	\$ 0.00	\$ 47,000.00
	Decrease Expenditure			Decrease	
55110-189	Other Salaries & Wages	161,052.00		(20,000.00)	141,052.00
55110-348	Postal Charges	2,700.00		(500.00)	2,200.00
55110-355	Travel	9,500.00		(6,000.00)	3,500.00
55110-399	Other Contracted Services	65,000.00		(10,000.00)	55,000.00
55110-410	Custodial Supplies	5,313.00		(1,000.00)	4,313.00
55110-435	Office Supplies	7,804.00		(2,000.00)	5,804.00
55110-599	Other Charges	1,000.00		(500.00)	500.00
55110-799	Other Capital Outlay	7,000.00		(7,000.00)	0.00
	Sub-total Expenditures	\$ 259,369.00	\$ 0.00	\$ (47,000.00)	\$ 212,369.00
The above increase in Maint. & Repairs Buildings is to cover the cost of repairs to the basement office in the health department caused from water damage and repairs to the front entrance caused by weathering. The increase to Communication Equipment is to cover the cost of repair and replacing the phone system at the Rogersville office due to years of use and damage from the weather/water. The funding will come from transfers within the Health Department budget. No new money.					
		Current Budget	Increase	Decrease	Amended Budget
	Page Totals- Expenditures, Reserves	\$ 409,455.00	\$ 51,804.00	\$ (51,804.00)	\$ 409,455.00

RESOLUTION NO. 2020 / 04 / 03

TO THE HONORABLE RICK BREWER, CHAIRMAN, AND MEMBERS OF THE HAWKINS COUNTY BOARD OF COMMISSIONERS IN REGULAR SESSION, MET THIS 27th DAY OF APRIL 2020.

RESOLUTION IN REF: GENERAL PURPOSE SCHOOL FUND BUDGET AMENDMENT

WHEREAS, the Hawkins County Board of Education has approved the attached budget amendment to the General Purpose School Fund, and now requests approval of said amendment by the Hawkins County Board of Commissioners.

NOW THEREFORE BE IT RESOLVED THAT the Hawkins County Board of Commissioners, meeting in regular session, April 27, 2020, go on record as passing this resolution.

Introduced by Esq. John Metz

Estimated Cost: _____

Seconded by Esq. _____

Paid From _____ Fund

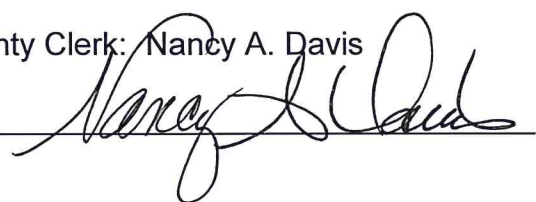
ACTION: Aye Nay

Date Submitted 4-13-2020

Roll Call _____ _____

County Clerk: Nancy A. Davis

Voice Vote _____ _____

By: 

Absent _____ _____

COMMITTEE ACTION:

APPROVED

DISAPPROVED

CHAIRMAN: Rick Brewer

By: _____

Mayor: _____
 Jim Lee

Mayor's Action: Approved _____ Veto _____

FUND: 141 GENERAL PURPOSE SCHOOL FUND
 AMENDMENT NUMBER: 5
 DATE: April 27, 2020

ORIGINAL BUDGET AMOUNT	55,511,152.00
PREVIOUS AMENDMENTS	541,798.20
TOTAL	56,052,950.20
REQUESTED AMENDMENT	10,078.00
TOTAL	56,063,028.20

Desc Code	ACCOUNT NO	DESCRIPTION	CURRENT BUDGET	INCREASE	DECREASE	AMENDED BUDGET
		EXPENDITURES				
		71100 REGULAR INSTRUCTION PROGRAM				
1	71100-722	Regular Instruction Equipment	55,697.00	2,232.00		57,929.00
		Subtotal	55,697.00	2,232.00	-	57,929.00
		71150 ALTERNATIVE INSTRUCTION PROGRAM				
1	71150-499	Other Supplies and Materials	-	3,500.00		3,500.00
1	71150-790	Other Equipment	3,000.00	2,200.00		5,200.00
		Subtotal	3,000.00	5,700.00	-	8,700.00
		71200 SPECIAL EDUCATION PROGRAM				
1	71200-429	Instructional Supplies and Materials	-	579.00		579.00
		Subtotal	-	579.00	-	579.00
		72110 ATTENDANCE				
1	72110-499	Other Supplies and Materials	3,200.00	1,163.00		4,363.00
		Subtotal	3,200.00	1,163.00	-	4,363.00
		72520 HUMAN SERVICES/PERSONNEL				
1	72520-599	Other Charges	17,260.00	204.00		17,464.00
		Subtotal	17,260.00	204.00	-	17,464.00
		72510 FISCAL SERVICES				
2	72510-790	Other Equipment	-	3,200.00		3,200.00
2	72510-701	Administration Equipment	2,000.00		1,657.00	343.00
2	72510-524	Inservice/Staff Development	6,000.00		1,543.00	4,457.00
		Subtotal	8,000.00	3,200.00	3,200.00	8,000.00
		73300 COMMUNITY SERVICES				
3	73300-499-FRC	Other Supplies and Materials	7,929.00	200.00		8,129.00
		Subtotal	7,929.00	200.00	-	8,129.00
		REVENUES				
1	44570	Contributions and Gifts	22,000.00	9,878.00		31,878.00
3	44570-FRC	Contributions and Gifts	800.00	200.00		1,000.00
		Subtotal	22,800.00	10,078.00	-	32,878.00
		TOTAL EXPENDITURES	95,086.00	13,278.00	3,200.00	105,164.00
		TOTAL REVENUES	22,800.00	10,078.00	-	32,878.00
		This budget amendment is to budget for the following:				
1	To budget Utrust mini grants received by various employees.					
2	To make appropriations to purchase four computers for the finance department.					
3	To budget donations received for Family Resource Center.					

RESOLUTION NO. 2020 / 04 / 04

TO THE HONORABLE RICK BREWER, CHAIRMAN, AND MEMBERS OF THE HAWKINS COUNTY BOARD OF COMMISSIONERS IN REGULAR SESSION, MET THIS 27th DAY OF APRIL 2020.

RESOLUTION IN REF: CENTRAL CAFETERIA FUND BUDGET AMENDMENT

WHEREAS, the Hawkins County Board of Education has approved the attached budget amendment to the Central Cafeteria Fund, and now requests approval of said amendment by the Hawkins County Board of Commissioners.

NOW THEREFORE BE IT RESOLVED THAT the Hawkins County Board of Commissioners, meeting in regular session, April 27, 2020, go on record as passing this resolution.

Introduced by Esq. John Metz Estimated Cost: _____

Seconded by Esq. _____ Paid From _____ Fund

ACTION: Aye Nay Date Submitted 4-13-2020

Roll Call _____ County Clerk: Nancy A. Davis

Voice Vote _____ By: Nancy A. Davis

Absent _____

COMMITTEE ACTION: APPROVED DISAPPROVED

CHAIRMAN: Rick Brewer

By: _____

Mayor: Jim Lee Mayor's Action: Approved _____ Veto _____

FUND: 143 CENTRAL CAFETERIA FUND
 AMENDMENT NUMBER: 2
 DATE: April 27, 2020

ORIGINAL BUDGET AMOUNT	4,241,839.00
PREVIOUS AMENDMENTS	-
TOTAL	4,241,839.00
REQUESTED AMENDMENT	15,800.00
TOTAL	4,257,639.00

Desc Code	ACCOUNT NO	DESCRIPTION	CURRENT BUDGET	INCREASE	DECREASE	AMENDED BUDGET
		EXPENDITURES				
		73100 FOOD SERVICE				
1	73100-710	Food Service Equipment	115,000.00	15,800.00	-	130,800.00
		Subtotal	115,000.00	15,800.00	-	130,800.00
		REVENUES				
1	46980	Other State Grants	-	15,800.00	-	15,800.00
		Subtotal	-	15,800.00	-	15,800.00
		TOTAL FUND BALANCE	115,000.00	15,800.00	-	130,800.00
		TOTAL REVENUES	-	15,800.00	-	15,800.00
	This budget amendment is to budget for the following:					
1	To budget alternative breakfast mini grant funds.					

RESOLUTION NO. 2020 / 04 / 05

TO THE HONORABLE RICK BREWER, CHAIRMAN, AND MEMBERS OF THE HAWKINS COUNTY BOARD OF COMMISSIONERS IN REGULAR SESSION, MET THIS 27th DAY OF APRIL 2020.

RESOLUTION IN REF: SCHOOL TRANSPORTATION FUND BUDGET AMENDMENT

WHEREAS, the Hawkins County Board of Education has approved the attached budget amendment to the School Transportation Fund, and now requests approval of said amendment by the Hawkins County Board of Commissioners.

NOW THEREFORE BE IT RESOLVED THAT the Hawkins County Board of Commissioners, meeting in regular session, April 27, 2020, go on record as passing this resolution.

Introduced by Esq. John Metz

Estimated Cost: _____

Seconded by Esq. _____

Paid From _____ Fund

ACTION: Aye Nay

Date Submitted 4-13-2020

Roll Call _____ _____

County Clerk: Nancy A. Davis

Voice Vote _____ _____

By: 

Absent _____ _____

COMMITTEE ACTION:

APPROVED

DISAPPROVED

CHAIRMAN: Rick Brewer

By: _____

Mayor: _____
Jim Lee

Mayor's Action: Approved _____ Veto _____

FUND: 144 SCHOOL TRANSPORTATION FUND
 AMENDMENT NUMBER: 4
 DATE: April 27, 2020

ORIGINAL BUDGET AMOUNT	3,670,021.00
PREVIOUS AMENDMENTS	<u>78,697.35</u>
TOTAL	<u>3,748,718.35</u>
REQUESTED AMENDMENT	<u>34,966.66</u>
TOTAL	<u>3,783,685.01</u>

Desc Code	ACCOUNT NO	DESCRIPTION	CURRENT BUDGET	INCREASE	DECREASE	AMENDED BUDGET
		EXPENDITURES				
		72710 TRANSPORTATION				
1	72710-338	Maintenance and Repair Services-Vehicles	54,507.35	34,966.66		89,474.01
		Subtotal	54,507.35	34,966.66	-	89,474.01
		REVENUES				
1	49700	Insurance Recovery	24,507.35	34,966.66	-	59,474.01
		Subtotal	24,507.35	34,966.66	-	59,474.01
		TOTAL EXPENDITURES	54,507.35	34,966.66	-	89,474.01
		TOTAL REVENUES	24,507.35	34,966.66	-	59,474.01
	This budget amendment is to budget for the following:					
1	To budget insurance reimbursement for bus # 114.					

TO THE HONORABLE RICK BREWER, CHAIRMAN, AND MEMBERS OF THE HAWKINS COUNTY BOARD OF COMMISSIONERS IN REGULAR SESSION, MET THIS 27TH DAY OF APRIL, 2020

RESOLUTION IN REFERENCE: AMENDMENT OF JUNE 30, 2019 ESTIMATED FUND BALANCES AND RESERVES ON APPROVED 2019-20FY BUDGETS

WHEREAS, it is recommended that the estimated fund balances and reserves presented to County Commission should reasonably reflect the actual June 30 fund balances and reserves for each fund, and

WHEREAS, the June 30, 2019 audit was released in February 2020, and

WHEREAS, some closing entries and/or adjustments were not included in the approved 2019 - 2020FY Budget, and

WHEREAS, it has been recommended that County Commission be informed of the actual June 30 fund balance of each fund and that the budget document be amended with such.

<u>Fund</u>	<u>Estimated 6/30/19 Fund Balances and Reserves on the 2019-20 FY Budget Document</u>	<u>Actual 6/30/19 Fund Balances and Reserves after Closing Accounting Records for the 2018-2019 FY</u>	<u>Difference</u>
General Purpose School	\$ 11,540,370	\$ 11,660,071	\$ 119,701
Central Cafeteria	2,997,526	2,997,753	\$ 227
Transportation	1,064,096	1,053,693	\$ (10,403)

NOW THEREFORE BE IT RESOLVED THAT the above actual June 30, 2019 fund balances and reserves be recognized and amended for the approved 2018 - 19 FY budgets for the purpose of meeting audit requirements. No general ledger entries for any fund will be required from this resolution.

INTRODUCED BY: John Metz, Chairman
Budget Committee

SECONDED BY: _____

ACTION: AYE _____ NAY _____

ROLL CALL _____

VOICE VOTE _____

ABSENT _____

COMMITTEE ACTION: _____

CHAIRMAN: RICK BREWER

BY: _____

MAYOR: _____
JIM LEE

ESTIMATED COST _____

PAID FROM _____ FUND _____

DATE SUBMITTED 4-13-2020

COUNTY CLERK: NANCY A DAVIS

BY: Nancy A Davis

APPROVED _____ DISAPPROVED _____

MAYOR'S ACTION: APPROVED _____ VETO _____

CERTIFICATE OF ELECTION OF NOTARIES PUBLIC

Resolution No. 2020/04/07

AS CLERK OF THE COUNTY OF HAWKINS, TENNESSEE

**I HEREBY CERTIFY THAT THE FOLLOWING WERE ELECTED TO THE OFFICE OF:
NOTARY PUBLIC APPROVAL DURING THE APRIL 27, 2020 MEETING OF THE GOVERNING BODY:**

NAME	HOME ADDRESS	BUSINESS ADDRESS
1. MARY JOANN CHAMBERS	429 MCMINN ST ROGERSVILLE, TN 37857	429 MCMINN ST (SELF) ROGERSVILLE, TN 37857
2. ELIZABETH R. CLARK	133 STEWART HILLS DR ROGERSVILLE, TN 37857	5650 COMMERCE BLVD (HOWMET AEROSPACE) MORRISTOWN, TN 37814
3. JAMES CRADIC JR.	326 TIPTON ST C CHURCH HILL, TN 37642	326 TIPTON ST C (SELF) CHURCH HILL, TN 37642
4. KAREN SUE GIVENS	924 OLD STAGE RD ROGERSVILLE, TN 37857	PO BOX 808 (UNITED STEELWORKERS LOCAL 456) ROGERSVILLE, TN 37857
5. BRITTANY HENARD	174 CHRISTIANA DR ROGERSVILLE, TN 37857	184 JOE R MCCRAY RD (TENNESSEE HIGHWAY PATROL) FALL BRANCH, TN 37656
6. PAULA J. MAYES	162 RUSSELL RD ROGERSVILLE, TN 37857	162 RUSSELL RD (MAYES FARM) ROGERSVILLE, TN 37857
7. ELIZABETH ELLEN MENZEL	924 OLD STAGE RD ROGERSVILLE, TN 37857	924 OLD STAGE RD (GIVENS LAND MANAGEMENT) ROGERSVILLE, TN 37857
8. SHEILA MYERS	233 MEINDA FERRY RD ROGERSVILLE, TN 37857	102 S MAIN ST (COLLINS CHIPLEY, PLLC) GREENEVILLE, TN 37743
9. CAROL THARPE	300 GARLAND DR ROGERSVILLE, TN 37857	116 MARBLE HALL RD (LAKEVIEW UTILITY DISTRICT) ROGERSVILLE, TN 37857
10. TRACI TIPTON	239 CHICKASAW CIRCLE CHURCH HILL, TN 37642	201 S WILCOX DR (EASTMAN CREDIT UNION) KINGSPORT, TN 37660

(Seal)

Clerk of the County of Hawkins, Tennessee

Date