RESOLUTION

No. 2015/12/01

To the HONORABLE MELVILLE BAILEY, Chairman, and Members of the Hawkins County Board of Commission in Regular Session, met this 21st day of December, 2015.

RESOLUTION IN REF: APPOINTMENT OF GEORGE WEBB AS COUNTY HISTORIAN

WHEREAS, Mr. Rodney Ferrell has been the county historian since 2008 and has now resigned; and

WHEREAS, it is recommended that Mr. George Webb of West Main Street, Rogersville, be appointed as County Historian.

THEREFORE, BE IT RESOLVED that Mr. George Webb be appointed as Historian for Hawkins County, Tennessee to be effective immediately upon passage of this resolution.

Introduced By Esq. Glenda Davis

Seconded By Esq. __________________________

Date Submitted 12-07-15

County Clerk

ACTION: AYE NAY PASSED

Roll Call

Voice Vote

Absent

COMMITTEE ACTION
To the HONORABLE MELVILLE BAILEY, Chairman, and Members of the Hawkins County Board of Commission in Regular Session, met this 21st day of December, 2015.

RESOLUTION IN REF: APPROVAL OF THE MEMBERSHIP OF THE COUNTY PUBLIC RECORDS COMMISSION.

WHEREAS, a County Public Records Commission was established in 2003.

WHEREAS, Tennessee Code Annotated, Section 10-7-401, directs that the membership of the public records commission shall have at least six (6) members, with the county mayor appointing three (3) members subject to the confirmation of the county legislative body with one (1) of the appointee being a member of the county legislative body, one (1) appointee being a judge of a court of record in the county and one (1) appointee being a genealogist; and,

WHEREAS, Tennessee Code Annotated, Section 10-7-401, directs that the county clerk, county register, county historian and (if there be one appointed) county archivist shall be ex officio members of the commission; and

Whereas commission members have left office or resigned their position and replacements need to be appointed.

THEREFORE, BE IT RESOLVED, by the County Legislative Body of Hawkins County, Tennessee, that the following persons are confirmed as the members of the Hawkins County Public Records Commission.

Linda Kimbro Member of the County Legislative Body
Douglas Jenkins Judge of a Court of Record
Peggy Cook Genealogist
Jack Goins Archivist ex officio member
Nancy Davis County Clerk, ex officio member
Judy Kirkpatrick County Register, ex officio member
George Webb County Historian, ex officio member

ACTION: AYE NAY PASSED
Roll Call
Voice Vote
Absent

COMMITTEE ACTION

Introduced By Esq. Glenda Davis
Seconded By Esq. __________________________
Date Submitted 12-04-15
Nancy Kirkpatrick County Clerk

By: __________________________
Chairman Melville Bailey
RESOLUTION

No. 2015/ 12 / 03

To the HONORABLE MELVILLE BAILEY, Chairman, and Members of the Hawkins County Board of Commission in Regular Session, met this 21st day of December, 2015.

RESOLUTION IN REF: ACCEPTANCE OF SIXTH DISTRICT COMMISSIONER GARY HICKS’ RESIGNATION AS COUNTY COMMISSIONER

WHEREAS, Gary Hicks was elected in 2014 as a county commissioner in the Sixth District of Hawkins County; and

WHEREAS, on November 30, 2015, notification was received in the County mayor’s office that Mr. Hicks was resigning his position as Sixth District Commissioner effective December 1, 2015.

NOW THEREFORE BE IT RESOLVED that Mr. Hicks’ resignation be accepted by the Hawkins County Board of Commissioners and a vacancy be declared in the Sixth Commissioner District of Hawkins County.

Resignation letter attached.

Introduced By Esq. Shane Bailey

Seconded By Esq.

Date Submitted 12-07-15

County Clerk

By: ____________________________

Chairman Melville Bailey

ACTION: AYE NAY PASSED

Roll Call _______ _______ _______

Voice Vote _______ _______ _______

Absent _______ _______ _______

COMMITTEE ACTION __________________________
November 30, 2015

Mayor Bailey,

I am sending this letter to notify you of my resignation as a Hawkins County Commissioner for the 6th District of Hawkins County. This resignation will be effective December 1, 2015.

Kind Regards,

Gary W. Hicks, Jr
RESOLUTION

No. 2015/12/04

To the HONORABLE MELVILLE BAILEY, Chairman, and Members of the Hawkins County Board of Commission in Regular Session, met this 21st day of December, 2015.

RESOLUTION IN REF:

APPOINTMENT TO THE 9TH LEGISLATIVE DISTRICT STATE HOUSE OF REPRESENTATIVES SERVING HAWKINS AND HANCOCK COUNTIES, FILLING THE VACANCY DUE TO REPRESENTATIVE MIKE HARRISON’S RESIGNATION

WHEREAS, Mike Harrison was elected in 2014 as a 9th Legislative District representative for Hawkins and Hancock Counties in the State House of Representatives; and

WHEREAS, effective December 3, 2015 Representative Harrison has resigned his seat in the State House of Representatives. (Resignation Letter attached.)

NOW, THEREFORE BE IT RESOLVED that the nomination to fill the vacancy for the remainder of the current term of the 9th Legislative District of House of Representatives serving Hawkins and Hancock Counties nominated by the Hawkins County Board of Commissioners are as follows;

<table>
<thead>
<tr>
<th>NOMINEE</th>
<th>BY</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Gary Hicks</td>
<td>Shane Bailey</td>
</tr>
<tr>
<td>2.</td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td></td>
</tr>
<tr>
<td>4.</td>
<td></td>
</tr>
</tbody>
</table>

Further that ___________________________________________ is appointed to finish the term of the 9th Legislative District of the State House of Representatives.

Introduced By Esq. Shane Bailey
Seconded By Esq.
Date Submitted 12-09-15
County Clerk
By:
Chairman

ACTION: AYE NAY PASSED
Roll Call
Voice Vote
Absent
COMMITTEE ACTION
November 10, 2015

Dear Madam Speaker:

I am hereby resigning the House of Representatives effective, December 3, 2015. It has been an honor to serve the citizens of Hancock and Hawkins Counties.

Sincerely,

Mike Harrison

cc: Governor Haslam
Lt. Governor Ramsey
Hawkins County Commissioners
To the HONORABLE MELVILLE BAILEY, Chairman, and Members of the Hawkins County Board of
Commission in Regular Session, met this 21st day of December, 2015.

RESOLUTION IN REF: APPROVAL OF NEW JOB DESCRIPTION AND SALARY INCREASE FOR
INDUSTRIAL DEVELOPMENT OFFICE ASSISTANT

WHEREAS, on November 30, 2015, the Personnel Committee met to discuss changing the pay grade for the
employee in the Industrial Development Office. That employee's current job description had been evaluated as
having the title of Industrial Development Executive Assistant at a Pay Grade 7, with a salary for the 2015-16 Fiscal
Year of $26,357, and

WHEREAS, after the retirement of the Industrial Developer in October 2014, there were additional duties required of
the Assistant position that resulted in the Hawkins County industrial Development Board requesting the pay grade of
the Assistant be changed to Grade 8Q-1, and

WHEREAS, Larry Russell with organizational Management Group has reviewed the expanded job duties and has
recommended a new job description to be Industrial Development Executive Coordinator, Pay Grade 8-Q1, Fiscal
Year salary of $30,451 and

WHEREAS, the Personnel Committee recommended the amendment of the above-described job description and pay
increase, with salary and applicable benefit increases to be funded from Undesignated Fund Balance in General
Fund, effective beginning January 1, 2016.

NOW, THEREFORE, BE IT RESOLVED THAT the following budget amendments be approved by County
Commission to support the above-mentioned increases in salary and benefits for January 1, 2016 through June 30,
2016.

Increase:
58120-161 Secretary $2,047.00
58120-201 Social Security 157.00
58120-204 State Retirement 178.00
51900-513 Workers Comp. Insurance 9.00

Decrease: 39000 Undesignated Fund Balance $2,391.00

Introduced By Esq. Stacy Vaughan
Seconded By Esq. 
Date Submitted 12-07-15

ACTION: AYE NAY PASSED
Roll Call
Voice Vote
Absent
COMMITTEE ACTION

Chairman

County Clerk
By:

Chairman
To the HONORABLE MELVILLE BAILEY, Chairman, and Members of the Hawkins County Board of
Commission in Regular Session, met this 21st day of December 2015.

RESOLUTION IN REF: APPROVAL OF DATES, TIMES AND PLACES FOR THE 2016
MONTHLY REGULAR COUNTY COMMISSION MEETINGS

WHEREAS, the Hawkins County Commission meets monthly and each year sets the time,
date and place for the next calendar year’s monthly meetings.

THEREFORE, BE IT RESOLVED that the following schedule be adopted for the calendar
year 2016.

February 15, 7:00 p.m. Co. Comm. Meeting Room #214 - Hawkins Co. Courthouse
March 28, 7:00 p.m. Co. Comm. Meeting Room #214 - Hawkins Co. Courthouse
April 25, 9:00 a.m. Co. Comm. Meeting Room #214 - Hawkins Co. Courthouse
May 23, 7:00 p.m. Co. Comm. Meeting Room #214 - Hawkins Co. Courthouse
June 27, 7:00 p.m. Co. Comm. Meeting Room #214 - Hawkins Co. Courthouse
August 22, 7:00 p.m. Co. Comm. Meeting Room #214 - Hawkins Co. Courthouse
September 26, 7:00 p.m. Co. Comm. Meeting Room #214 - Hawkins Co. Courthouse
October 24, 9:00 a.m. Co. Comm. Meeting Room #214 - Hawkins Co. Courthouse
November 28, 7:00 p.m. Co. Comm. Meeting Room #214 - Hawkins Co. Courthouse
*December 19, 7:00 p.m. Co. Comm. Meeting Room #214 - Hawkins Co. Courthouse

FURTHER, that Special Called Meetings may be held with proper notice and Regular
Scheduled meeting may be changed with proper notice.

* The fourth Monday in February and December are within the holiday schedule. These
months the meeting will be on the third Monday.

ACTION: AYE NAY PASSED
Roll Call
Voice Vote
Absent
COMMITTEE ACTION

Introduced By Esq. Bob Palmer
Seconded By Esq.
Date Submitted 12-04-15
County Clerk
By:
Chairman
TO THE HONORABLE MELVILLE BAILEY, CHAIRMAN, AND MEMBERS OF
THE HAWKINS COUNTY BOARD OF COMMISSIONERS IN REGULAR SESSION, MET THIS
21ST DAY OF DECEMBER, 2015.

RESOLUTION IN REFERENCE: BUDGET AMENDMENT - GENERAL FUND

The following budget amendments are being requested as listed below:

<table>
<thead>
<tr>
<th>Account Number</th>
<th>Description</th>
<th>Current Budget</th>
<th>Increase</th>
<th>Amended Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>54430-499</td>
<td>Other Supplies &amp; Materials</td>
<td>4,000.00</td>
<td>2,500.00</td>
<td>6,500.00</td>
</tr>
<tr>
<td>48610</td>
<td>Donations for EMA</td>
<td>3,000.00</td>
<td>2,500.00</td>
<td>5,500.00</td>
</tr>
</tbody>
</table>

The above increase is to budget a Walmart Giving grant awarded to Disaster Relief to purchase supplies necessary in the event of a disaster.

<table>
<thead>
<tr>
<th>Account Number</th>
<th>Description</th>
<th>Current Budget</th>
<th>Increase</th>
<th>Amended Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>58120-189</td>
<td>Other Salaries &amp; Wages (WIA - Youth)</td>
<td>39,581.00</td>
<td>9,721.00</td>
<td>49,302.00</td>
</tr>
<tr>
<td>58120-201</td>
<td>Social Security</td>
<td>5,717.00</td>
<td>744.00</td>
<td>6,461.00</td>
</tr>
<tr>
<td>58120-204</td>
<td>State Retirement</td>
<td>3,807.00</td>
<td>844.00</td>
<td>4,651.00</td>
</tr>
<tr>
<td>48140</td>
<td>Contracted Services (WIA Youth Grants)</td>
<td>45,603.00</td>
<td>11,309.00</td>
<td>56,912.00</td>
</tr>
</tbody>
</table>

The above increases are needed in revenue and expenditures to budget appropriations for wages in the WIA-Youth Program through February 29, 2016. This program is totally grant funded with no county revenue required.

INTRODUCED BY: Stacy Vaughn

SECONDED BY: ____________________________

ACTION: AYE NAY

ROLL CALL ____________________________

VOICE VOTE ____________________________

ABSENT ____________________________

COMMITTEE ACTION: ____________________________

CHAIRMAN: ____________________________

ESTIMATED COST

PAID FROM ____________ FUND

DATE SUBMITTED 12-07-15

COUNTY CLERK: NANCY A. BAIS

BY: ____________________________

APPROVED DISAPPROVED

CHAIRMAN: ____________________________
Budget Amendment: General Fund
County Commission Meeting
Date: December 21, 2015

<table>
<thead>
<tr>
<th>Account Number</th>
<th>Description</th>
<th>Current Budget</th>
<th>Amended Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>SENIOR CITIZENS ASSISTANCE</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Increase Expenditures</td>
<td></td>
<td></td>
</tr>
<tr>
<td>56300-599</td>
<td>Other Charges</td>
<td>600.00</td>
<td>500.00</td>
</tr>
<tr>
<td></td>
<td>Sub-total Expenditures</td>
<td>$ 600.00</td>
<td>$ 500.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$ 0.00</td>
<td>$ 1,100.00</td>
</tr>
<tr>
<td></td>
<td>OTHER SOURCES (REVENUE)</td>
<td>Current Budget</td>
<td>Amended Budget</td>
</tr>
<tr>
<td></td>
<td>Increase Revenue</td>
<td></td>
<td></td>
</tr>
<tr>
<td>44570</td>
<td>Contributions and Gifts</td>
<td>500.00</td>
<td>500.00</td>
</tr>
<tr>
<td></td>
<td>Sub-total Revenue</td>
<td>$ 500.00</td>
<td>$ 500.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$ 0.00</td>
<td>$ 1,000.00</td>
</tr>
</tbody>
</table>

The above increase is to budget $500 in revenue and expenditures for a check received for placing 2nd in the Walgreens Way to Well Contest. This money is designated for the Rogersville Senior Center.

<table>
<thead>
<tr>
<th>Account Number</th>
<th>Description</th>
<th>Current Budget</th>
<th>Amended Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>COURTROOM SECURITY &amp; JAIL</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Increase Expenditures</td>
<td></td>
<td></td>
</tr>
<tr>
<td>53920-187</td>
<td>Overtime Pay</td>
<td>1,000.00</td>
<td>550.00</td>
</tr>
<tr>
<td>54210-189</td>
<td>Other Salaries and Wages</td>
<td>20,000.00</td>
<td>5,000.00</td>
</tr>
<tr>
<td></td>
<td>Decrease Expenditures</td>
<td></td>
<td></td>
</tr>
<tr>
<td>53920-106</td>
<td>Deputies</td>
<td>80,814.00</td>
<td>(550.00)</td>
</tr>
<tr>
<td>54210-160</td>
<td>Guards</td>
<td>1,206,226.00</td>
<td>(5,000.00)</td>
</tr>
<tr>
<td></td>
<td>Sub-total Expenditures</td>
<td>$ 1,308,040.00</td>
<td>$ 5,550.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$ (5,550.00)</td>
<td>$ 1,308,040.00</td>
</tr>
</tbody>
</table>

The above increase for Courtroom Security Overtime Pay is due to under-estimation of the office working court late evenings. The above increase for Jail - Other Salaries and Wages is to cover the cost of paying out vacation days to employees leaving the jail. All of the above increases will come from transfers within the Courtroom Security and Jail budgets.

<table>
<thead>
<tr>
<th></th>
<th>Page Totals - Expenditures</th>
<th>$ 1,308,640.00</th>
<th>$ 6,050.00</th>
<th>$ (5,550.00)</th>
<th>$ 1,309,140.00</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Page Totals - Revenue</td>
<td>$ 500.00</td>
<td>$ 500.00</td>
<td>$ 0.00</td>
<td>$ 1,000.00</td>
</tr>
</tbody>
</table>
TO THE HONORABLE MELVILLE E. BAILEY, CHAIRMAN, AND MEMBERS OF THE HAWKINS COUNTY BOARD OF COMMISSIONERS IN REGULAR SESSION, MET THIS 21st DAY OF DECEMBER 2015.

RESOLUTION IN REF: GENERAL PURPOSE SCHOOL FUND BUDGET AMENDMENT

WHEREAS, the Hawkins County Board of Education has approved the attached budget amendment to the General Purpose School Fund, and now requests approval of said amendment by the Hawkins County Board of Commissioners.

NOW THEREFORE BE IT RESOLVED THAT the Hawkins County Board of Commissioners, meeting in regular session, December 21, 2015, go on record as passing this resolution.

Introduced by Esq. Gary Hicks
Seconded by Esq.

ACTION: Aye Nay

Roll Call ___ ___
Voice Vote ___ ___
Absent ___ ___

COMMITTEE ACTION: APPROVED DISAPPROVED

Estimated Cost: _________________
Paid From ______________________ Fund

Date Submitted 12-07-15

County Clerk: Nancy A. Davis

By: ______________________

CHAIRMAN: Melville E. Bailey
This budget amendment is to budget for the following:

1. To budget monies received from the sale of the property behind Surgoinsville Elementary School.
2. To budget a donation received from Grace Missionary Baptist Church of Rutledge.
3. To budget a donation received from the Niswonger Foundation for two employees to attend the FETC conference.
RESOLUTION NO. 2015/12/09

TO THE HONORABLE MELVILLE E. BAILEY, CHAIRMAN, AND MEMBERS OF THE HAWKINS COUNTY BOARD OF COMMISSIONERS IN REGULAR SESSION, MET THIS 21st DAY OF DECEMBER 2015.

RESOLUTION IN REF: SCHOOL TRANSPORTATION FUND BUDGET AMENDMENT

WHEREAS, the Hawkins County Board of Education has approved the attached budget amendment to the School Transportation Fund, and now requests approval of said amendment by the Hawkins County Board of Commissioners.

NOW THEREFORE BE IT RESOLVED THAT the Hawkins County Board of Commissioners, meeting in regular session, December 21, 2015, go on record as passing this resolution.

Introduced by Esq. Gary Hicks
Seconded by Esq. ________________________

ACTION: Aye Nay

Estimated Cost: ________________

Paid From _______________________ Fund

Date Submitted 12-07-15

County Clerk: Nancy A. Davis

By: [Signature]

Committee Action: APPROVED DISAPPROVED

Chairman: Melville E. Bailey
FUND: 144 SCHOOL TRANSPORATION FUND
AMENDMENT NUMBER: 2
DATE: December 21, 2015

<table>
<thead>
<tr>
<th>Desc Code</th>
<th>ACCOUNT NO</th>
<th>DESCRIPTION</th>
<th>CURRENT BUDGET</th>
<th>INCREASE</th>
<th>DECREASE</th>
<th>AMENDED BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>EXPENDITURES</td>
<td></td>
<td></td>
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</tr>
<tr>
<td></td>
<td></td>
<td>72710 TRANSPORTATION</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>72710-338</td>
<td>Maintenance &amp; Repair Services-Vehicles</td>
<td>31,074.00</td>
<td>15,137.49</td>
<td>-</td>
<td>46,211.49</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Subtotal</td>
<td>31,074.00</td>
<td>15,137.49</td>
<td>-</td>
<td>46,211.49</td>
</tr>
<tr>
<td></td>
<td></td>
<td>REVENUE</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>49700</td>
<td>Insurance Recovery</td>
<td>1,074.00</td>
<td>15,137.49</td>
<td>-</td>
<td>16,211.49</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Subtotal</td>
<td>1,074.00</td>
<td>15,137.49</td>
<td>-</td>
<td>16,211.49</td>
</tr>
<tr>
<td></td>
<td></td>
<td>TOTAL EXPENDITURES</td>
<td>31,074.00</td>
<td>15,137.49</td>
<td>-</td>
<td>46,211.49</td>
</tr>
<tr>
<td></td>
<td></td>
<td>TOTAL REVENUES</td>
<td>31,074.00</td>
<td>15,137.49</td>
<td>-</td>
<td>46,211.49</td>
</tr>
</tbody>
</table>

This budget amendment is to budget for the following:

1. To budget insurance reimbursement money relating to accident (Bus 73)
CERTIFICATE OF ELECTION OF NOTARIES PUBLIC  
Resolution No. 2015/12/10  
AS CLERK OF THE COUNTY OF HAWKINS, TENNESSEE  

NOTARY PUBLIC DURING THE DECEMBER 21, 2015 MEETING OF THE GOVERNING BODY:

<table>
<thead>
<tr>
<th>Name</th>
<th>Home Address</th>
<th>Business</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Church Hill, TN. 37642</td>
<td>Kingsport, TN. 37680</td>
</tr>
<tr>
<td></td>
<td>Rogersville, TN. 37857</td>
<td>Kingsport, TN. 37680</td>
</tr>
<tr>
<td>3. Ashley D. Lawson</td>
<td>133 Timberlake Dr.</td>
<td>First Community Bank</td>
</tr>
<tr>
<td></td>
<td>Rogersville, TN. 37857</td>
<td>Rogersville, TN. 37857</td>
</tr>
<tr>
<td>4. Ashley N. Norris</td>
<td>1531 E. Main St Apt. 185</td>
<td>First Community Bank</td>
</tr>
<tr>
<td></td>
<td>Rogersville, TN. 37857</td>
<td>Rogersville, TN. 37857</td>
</tr>
<tr>
<td>5. Arminda K. Sparks</td>
<td>428 Bay St.</td>
<td>First Community Bank</td>
</tr>
<tr>
<td></td>
<td>Mt. Carmel, TN. 37845</td>
<td>Rogersville, TN. 37857</td>
</tr>
<tr>
<td>6. Wesley D. Vaughn</td>
<td>439 Flora Ferry Rd.</td>
<td>First Community Bank</td>
</tr>
<tr>
<td></td>
<td>Rogersville, TN. 37857</td>
<td>Rogersville, TN. 37857</td>
</tr>
</tbody>
</table>

(Signature)  
Clerk of the County of Hawkins, Tennessee  

(Date)